


September 13, 2023

**To:** Mayor and Members of City Council

**From:** Sheryl M. M. Long, City Manager  202301986

**Subject:** **Emergency Ordinance – CRC: Contributions for Recreation Purposes Donation Authorizations**

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Attached is an Emergency Ordinance captioned:

**AUTHORIZING** the City Manager and employees of the Cincinnati Recreation Commission to accept donations of money and in-kind contributions from the Cincinnati Recreation Foundation valued individually at up to \$20,000 for the purpose of supporting Cincinnati Recreation Commission programming and services; **AUTHORIZING** the City Manager and employees of the Cincinnati Recreation Commission to accept donations of money and in-kind contributions from the Cincinnati business community, individual benefactors, and other appropriate sources valued individually at up to \$5,000 for the purpose of supporting Cincinnati Recreation Commission programming and services; and **AUTHORIZING** the Director of Finance to deposit donated funds accepted in accordance with these parameters into Contributions for Recreation Purposes Fund revenue account no. 319x8571.

Approval of this Emergency Ordinance would authorize the City Manager and employees of the Cincinnati Recreation Commission (CRC) to accept donations and in-kind contributions from the Cincinnati Recreation Foundation valued individually at up to \$20,000 for the purpose of supporting CRC programming and services. Approval of this Emergency Ordinance would further authorize the City Manager and CRC employees to accept donations and in-kind contributions from the Cincinnati business community, individual benefactors, and other appropriate sources valued individually at up to \$5,000 for the purpose of supporting CRC programming and services. Finally, this Emergency Ordinance authorizes the Finance Director to deposit the donated funds accepted in accordance with these parameters into Contributions for Recreation Purposes Fund revenue account no. 319x8571.

CRC regularly receives numerous donations of various types and values in support of programming and service delivery. This Emergency Ordinance will establish parameters under which CRC may accept donations without prior discrete City Council approval. Donations individually valued above the established parameters, any requests for the solicitation of donations, and donations to be used for CRC capital improvement projects of any values will be prepared as discrete ordinances subject to Council approval.

The Cincinnati Recreation Commission will track individual donations and provide quarterly reports to the City Manager and the City Council.

The acceptance of the monetary and in-kind donations in accordance with these parameters is in accordance with the “Collaborate” goal to “[w]ork in synergy with the Cincinnati community” and the strategy to “[u]nite our communities” as described on pages 207 - 212 of Plan Cincinnati (2012).

The reason for the emergency is the need to establish donation parameters to allow for the timely acceptance of donations to support Cincinnati Recreation Commission programming and services.

The Administration recommends passage of this Emergency Ordinance.

cc: Andrew M. Dudas, Budget Director  
Karen Alder, Finance Director

Attachment

