

April 9, 2025

To: Mayor and Members of City Council

From: Sheryl M. M. Long, City Manager *SL* 202500741

Subject: **Emergency Ordinance – Budget: Then and Now Payment to CGI Technologies and Solutions, Inc.**

Attached is an Emergency Ordinance captioned:

AUTHORIZING the payment of \$197,899.95 from General Fund Enterprise Software and Licenses Non-Departmental non-personnel operating budget account no. 050x952x0000x7418 to CGI Technologies and Solutions, Inc. for software licenses and maintenance services for the period of March 1, 2025 to February 28, 2026, pursuant to the attached then and now certificate from the Director of Finance.

Approval of this Emergency Ordinance authorizes the payment of \$197,899.95 to CGI Technologies and Solutions, Inc from General Fund Enterprise Software and Licenses Non-Departmental non-personnel operating budget account no. 050x952x0000x7418 for software licenses and maintenance services for the period of March 1, 2025 to February 28, 2026, pursuant to the attached then and now certificate from the Director of Finance.

On March 1, 2024, the City entered into a two-year contract extension with CGI Technologies and Solutions, Inc. for software licenses and maintenance services for the City Manager's Office – Office of Budget and Evaluation. The City began receiving software licenses and maintenance services on March 1, 2024, but funds were not encumbered for those services for the second year of the contract prior to March 1, 2025. Pursuant to the terms of the contract, software licenses and maintenance services totaling \$197,899.95 were provided to the City for the period of March 1, 2025 to February 28, 2026 before funds were properly encumbered.

Pursuant to Ohio Revised Code (ORC) Section 5705.41(D)(1), the Director of Finance has issued a certificate, attached to this ordinance, verifying that a sufficient sum was appropriated and in the City Treasury for the purpose of paying such charges under the contract both at the time the contract began and at the time the attached certificate was issued.

The reason for the emergency is the immediate need to pay CGI Technologies and Solutions, Inc. for the outstanding charges in a timely manner.

The Administration recommends passage of this Emergency Ordinance.

cc: Andrew M. Dudas, Budget Director
Steve Webb, Finance Director

Attachments