

Date: April 15, 2026

To: Mayor and Members of City Council  
From: Sheryl M. M. Long, City Manager  
Subject: **SPECIAL EVENT PERMIT APPLICATION: Saylor Park Sustains**

---

In accordance with Cincinnati Municipal Code, Chapter 765; Jennifer Langdon has submitted a Special Event Permit Application Form to the Chief of Police. The Special Event Permit Application has been reviewed by the following department(s): Cincinnati Police Department, Fire Department, Health Department, Parks Department, Department of Building and Inspections, Department of Community and Economic Development, Department of Finance, Department of Public Services, and Department of Transportation and Engineering. There are no objections to issuing the Special Events Permit.

The particulars of the requested event are as indicated:

EVENT NAME/TITLE: Saylor Park Sustains  
EVENT SPONSOR/PRODUCER: Saylor Park Sustains  
CONTACT PERSON: Jennifer Langdon  
LOCATION: 6600 Gracely Drive ( Nelson Saylor Memorial Park)  
DATE(S) AND TIME(S): 6.13.26 @ 12pm to 11pm  
EVENT DESCRIPTION: Music, Food trucks, Merchandise Vendors and Instrument Demos.  
ANTICIPATED ATTENDANCE: 1500  
ALCOHOL SALES:  YES.  NO.  
TEMPORARY LIQUOR PERMIT HOLDER IS: To be determined.

cc: Lieutenant Colonel Adam D. Hennie, Interim Police Chief