



# City of Cincinnati

801 Plum Street  
Cincinnati, OH 45202

## Agenda - Final-revised

### Budget and Finance Committee

*Chairperson Reggie Harris*  
*Vice Chair Jeff Cramerding*  
*Councilmember Mark Jeffreys*  
*Councilmember Scotty Johnson*  
*Vice Mayor Jan-Michele Kearney*  
*Councilmember Anna Albi*  
*Councilmember Meeka Owens*  
*Councilmember Seth Walsh*  
*President Pro Tem Victoria Parks*

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Monday, April 29, 2024

1:00 PM

Council Chambers, Room 300

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## PRESENTATION

### Quick Strike Funding Recommendations

#### AGENDA

#### DONATIONS

- [202401225](#) ORDINANCE, submitted by Sheryl M. M. Long, City Manager, on 4/24/2024, AUTHORIZING the City Manager and employees of the Department of Economic Inclusion to solicit and accept donations of money, in-kind contributions, participation fees, and other things of value from the business community, individual benefactors, and other appropriate sources for the City's 2024 Business Enterprise Expo; and AUTHORIZING the Director of Finance to deposit the donated funds into Special Events Fund 314.  
  
**Sponsors:** City Manager  
**Attachments:** [Transmittal](#)  
[Ordinance](#)
- [202401227](#) ORDINANCE (EMERGENCY), submitted by Sheryl M. M. Long, City Manager, on 4/24/2024, AUTHORIZING the City Manager to accept an in-kind donation of children's bicycle helmets valued at \$9,300 from the Cincinnati Fire Foundation and Cincinnati Parks Foundation to support the Cincinnati Fire Department's Emergency Medical Services Mountain Bike Unit's Community Safety Initiative; AUTHORIZING the City Manager to accept a monetary donation of \$25,000 from the Cincinnati Fire Foundation to support the Cincinnati Fire Department's Emergency Medical Services Mountain Bike Unit; AUTHORIZING the Director of Finance to deposit the donated resources into General Fund 050 revenue account no. 050x8571; and AUTHORIZING the transfer and

appropriation of \$25,000 from the unappropriated surplus of General Fund 050 to Cincinnati Fire Department non-personnel operating budget account no. 050x271x7300 to provide resources to support Cincinnati Fire Department's Emergency Medical Services Mountain Bike Unit.

**Sponsors:** City Manager

**Attachments:** [Transmittal](#)  
[Ordinance](#)

### **MUNICIPAL CODE MODIFICATIONS**

3. [202401222](#) ORDINANCE, submitted by Sheryl M. M. Long, City Manager, on 4/24/2024, MODIFYING the provisions of Chapter 321, "Procurement and Disposal of Supplies, Services and Construction," of the Cincinnati Municipal Code by AMENDING Sections 321-1-P, "Professional Services," 321-1-S, "Service," 321-13, "Procurement; Supplies, Services and Construction in Excess of \$5,000.00 but not Greater Than \$50,000.00," 321-15, "Procurement; Supplies, Services and Construction in Excess of \$50,000.00 but not Greater Than \$250,000.00," 321-17, "Procurement; Supplies, Services and Construction in Excess of \$250,000.00," 321-19 "Procurement; Professional Services," 321-31, "Bid; Opening of Bids," 321-61, "Proposal; Opening of Proposal," and 321-97, "Contracts; Joint and Cooperative Purchasing Options."

**Sponsors:** City Manager

**Attachments:** [Transmittal](#)  
[Ordinance](#)

### **WATER CONTRACT**

4. [202401229](#) ORDINANCE (EMERGENCY) submitted by Sheryl M. M. Long, City Manager, on 4/24/2024, AUTHORIZING the City Manager to execute a Sixth Amendment to the Warren County Water Area Contract between the City of Cincinnati and the Board of County Commissioners of Warren County, Ohio to modify the area in the original agreement to be served by the City.

**Sponsors:** City Manager

**Attachments:** [Transmittal](#)  
[Ordinance](#)  
[Attachment](#)

### **LEGISLATIVE RESOLUTION**

5. [202401230](#) RESOLUTION submitted by Sheryl M. M. Long, City Manager, on 4/24/2024, AUTHORIZING tax levies for the calendar year beginning January 1, 2025, certifying them to the Hamilton County Auditor pursuant to O.R.C. § 5705.34, and requesting the County Auditor and

County Treasurer to pay monies that may be in the County Treasury and are lawfully applicable to the purpose of this calendar year to the City Treasurer pursuant to O.R.C § 321.34.

**Sponsors:** City Manager

**Attachments:** [Transmittal](#)  
[Resolution](#)  
[Attachment](#)

### **CONVENTION CENTER**

6. [202401248](#) ORDINANCE (EMERGENCY) submitted by Sheryl M. M. Long, City Manager, on 4/24/2024, AUTHORIZING the City Manager to dispose of personal property from the Duke Energy Convention Center in advance of the closure and renovation of the center, notwithstanding the prohibitions in Cincinnati Municipal Code Sections 321-141 and 321-143 governing the disposal of City-owned personal property.

**Sponsors:** City Manager

**Attachments:** [Transmittal](#)  
[Ordinance](#)

### **REPORTS**

7. [202401272](#) REPORT, dated 4/29/2024, submitted Sheryl M. M. Long, City Manager, regarding the Finance and Budget Monitoring Report for the Period Ending January 31, 2024.

**Sponsors:** City Manager

**Attachments:** [Transmittal](#)  
[Attachment I](#)  
[Attachments II & III](#)  
[Attachment IV](#)

### **PRESENTATION**

8. PRESENTATION, dated 04/29/2024, submitted by Councilmember Harris, from HOMEBASE regarding Quick Strike Funding Recommendations.

**Sponsors:** Harris

**Attachments:** [Presentation](#)

ADJOURNMENT

April 24, 2024

**To:** Mayor and Members of City Council

202401225

**From:** Sheryl M. M. Long, City Manager

**Subject: Ordinance – Department of Economic Inclusion (DEI): 2024 Business Enterprise Expo Donations**

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Attached is an Ordinance captioned:

**AUTHORIZING** the City Manager and employees of the Department of Economic Inclusion to solicit and accept donations of money, in-kind contributions, participation fees, and other things of value from the business community, individual benefactors, and other appropriate sources for the City’s 2024 Business Enterprise Expo; and **AUTHORIZING** the Director of Finance to deposit the donated funds into Special Events Fund 314.

This Ordinance authorizes the City Manager and employees of the Department of Economic Inclusion (DEI) to solicit and accept donations of money, in-kind contributions, participation fees, and other things of value from the Cincinnati business community, individual benefactors, and other appropriate sources for the City’s 2024 Business Enterprise Expo. This Ordinance also authorizes the Director of Finance to deposit donated funds into Special Events Fund 314.

The 2024 Business Enterprise Expo will be hosted by DEI on October 11, 2024, at the Cintas Center, on the campus of Xavier University. This event will allow DEI-certified businesses to meet larger businesses within the City, promote peer-to-peer networking, and strengthen the relationship between DEI and the City’s business community. DEI will also certify new businesses at the 2024 Business Enterprise Expo.

This is the third annual Business Enterprise Expo hosted by the Department of Economic Inclusion. The 2022 and 2023 Business Enterprise Expos both had over 300 attendees and seventy business participants.

The 2024 Business Enterprise Expo is in accordance with the “Compete” goal to “[f]oster a climate conducive to growth, investment, stability, and opportunity” and the strategy to “[b]uild a streamlined and cohesive development process” as described on pages 103 and 111-112 of Plan Cincinnati (2012).

The Administration recommends passage of this Ordinance.

cc: Andrew M. Dudas, Budget Director  
Karen Alder, Finance Director

Attachment



**AUTHORIZING** the City Manager and employees of the Department of Economic Inclusion to solicit and accept donations of money, in-kind contributions, participation fees, and other things of value from the business community, individual benefactors, and other appropriate sources for the City’s 2024 Business Enterprise Expo; and **AUTHORIZING** the Director of Finance to deposit the donated funds into Special Events Fund 314.

WHEREAS, the 2024 Business Enterprise Expo will be hosted by the City’s Department of Economic Inclusion (“DEI”) on October 11, 2024, at the Cintas Center, located on Xavier University’s campus; and

WHEREAS, the 2024 Business Enterprise Expo will allow DEI-certified businesses (subcontractors) to meet larger businesses (prime contractors) within the City, promote peer-to-peer networking, and strengthen the relationship between DEI and the City’s business community; and

WHEREAS, DEI also will certify new businesses at the 2024 Business Enterprise Expo; and

WHEREAS, DEI has hosted two previous Business Enterprise Expos, both of which had over 300 attendees and seventy business participants; and

WHEREAS, the 2024 Business Enterprise Expo is in accordance with the “Compete” goal to “[f]oster a climate conducive to growth, investment, stability, and opportunity” and the strategy to “[b]uild a streamlined and cohesive development process” as described on pages 103 and 111-112 of Plan Cincinnati (2012); now, therefore,

BE IT ORDAINED by the Council of the City of Cincinnati, State of Ohio:

Section 1. That the City Manager and employees of the Department of Economic Inclusion are authorized to solicit and accept donations of money, in-kind contributions, participation fees, and other things of value from the business community, individual benefactors, and other appropriate sources for the City’s 2024 Business Enterprise Expo.

Section 2. That the Director of Finance is authorized to deposit the donated funds into Special Events Fund 314.

Section 3. That the proper City officials are authorized to do all things necessary and proper to comply with the terms of Section 1 and 2.

Section 4. That this ordinance shall take effect and be in force from and after the earliest period allowed by law.

Passed: \_\_\_\_\_, 2024

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Aftab Pureval, Mayor

Attest: \_\_\_\_\_  
Clerk

April 24, 2024

**To:** Mayor and Members of City Council

202401227

**From:** Sheryl M. M. Long, City Manager

**Subject: Emergency Ordinance – CFD: Cincinnati Fire Foundation & Cincinnati Parks Foundation Mountain Bike Unit Donations**

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Attached is an Emergency Ordinance captioned:

**AUTHORIZING** the City Manager to accept an in-kind donation of children’s bicycle helmets valued at \$9,300 from the Cincinnati Fire Foundation and Cincinnati Parks Foundation to support the Cincinnati Fire Department’s Emergency Medical Services Mountain Bike Unit’s Community Safety Initiative; **AUTHORIZING** the City Manager to accept a monetary donation of \$25,000 from the Cincinnati Fire Foundation to support the Cincinnati Fire Department’s Emergency Medical Services Mountain Bike Unit; **AUTHORIZING** the Director of Finance to deposit the donated resources into General Fund 050 revenue account no. 050x8571; and **AUTHORIZING** the transfer and appropriation of \$25,000 from the unappropriated surplus of General Fund 050 to Cincinnati Fire Department non-personnel operating budget account no. 050x271x7300 to provide resources to support Cincinnati Fire Department’s Emergency Medical Services Mountain Bike Unit.

This Emergency Ordinance authorizes the City Manager to accept an in-kind donation of children’s bicycle helmets valued at \$9,300 from the Cincinnati Fire Foundation and Cincinnati Parks Foundation to support the Cincinnati Fire Department (CFD) Emergency Medical Services (EMS) Mountain Bike Unit’s Community Safety Initiative. Secondly, this Emergency Ordinance authorizes the City Manager to accept a monetary donation of \$25,000 from the Cincinnati Fire Foundation to support the Cincinnati Fire Department’s EMS Mountain Bike Unit. It further authorizes the Director of Finance to deposit the donated resources into General Fund revenue account no. 050x8571. Finally, this Emergency Ordinance authorizes the transfer and appropriation of \$25,000 from the unappropriated surplus of General Fund 050 to Cincinnati Fire Department non-personnel operating budget account no. 050x271x7300 to provide resources to support the Cincinnati Fire Department’s EMS Mountain Bike Unit.

The Cincinnati Fire Foundation and Cincinnati Parks Foundation are partnering to donate 1,000 children’s bicycle helmets valued at \$9,300. CFD’s EMS Mountain Bike Unit will distribute the donated helmets at the Smale Family Fun Day events on June 6th, July 11th, and August 1, 2024, in promotion of bicycle safety.

The Cincinnati Fire Foundation has also agreed to donate \$25,000 to support department training efforts in May 2024. Donated resources will enable the Fire Department to expand and enhance the EMS Mountain Bike Unit by increasing membership, providing essential equipment and uniforms, and enhancing member knowledge and skills.

These donations do not require new FTEs/full time equivalents or matching funds.

Acceptance of these donations is in accordance with the “Collaborate” goal to “[w]ork in synergy with the Cincinnati community” and the strategy to “[u]nite our communities” as described on pages 209-212 of Plan Cincinnati (2012).

The reason for the emergency is the immediate need for the Cincinnati Fire Department to accept and utilize the donated resources.

The Administration recommends passage of this Emergency Ordinance.

cc: Andrew M. Dudas, Budget Director  
Karen Alder, Finance Director



Attachment



**EMERGENCY**

AKS

- 2024

**AUTHORIZING** the City Manager to accept an in-kind donation of children’s bicycle helmets valued at \$9,300 from the Cincinnati Fire Foundation and Cincinnati Parks Foundation to support the Cincinnati Fire Department’s Emergency Medical Services Mountain Bike Unit’s Community Safety Initiative; **AUTHORIZING** the City Manager to accept a monetary donation of \$25,000 from the Cincinnati Fire Foundation to support the Cincinnati Fire Department’s Emergency Medical Services Mountain Bike Unit; **AUTHORIZING** the Director of Finance to deposit the donated resources into General Fund 050 revenue account no. 050x8571; and **AUTHORIZING** the transfer and appropriation of \$25,000 from the unappropriated surplus of General Fund 050 to Cincinnati Fire Department non-personnel operating budget account no. 050x271x7300 to provide resources to support Cincinnati Fire Department’s Emergency Medical Services Mountain Bike Unit.

WHEREAS, the Cincinnati Fire Foundation and the Cincinnati Parks Foundation have agreed to make monetary and in-kind donations valued at \$34,300 in support of the Emergency Medical Services (“EMS”) Mountain Bike Unit; and

WHEREAS, the Cincinnati Fire Foundation and the Cincinnati Parks Foundation are donating children’s bicycle helmets valued at \$9,300 to support the Cincinnati Fire Department’s EMS Mountain Bike Unit’s Community Safety Initiative; and

WHEREAS, the donated children’s helmets will be distributed by the EMS Mountain Bike Unit at the Smale Family Fun Day events on June 6, 2024, July 11, 2024, and August 1, 2024; and

WHEREAS, the value of the in-kind donation is greater than the parameters established by Ordinance No. 62-2024, necessitating a separate ordinance; and

WHEREAS, the Cincinnati Fire Foundation has agreed to make an additional monetary donation of \$25,000 to support training in May 2024, which will enable the Cincinnati Fire Department to expand and enhance the EMS Mountain Bike Unit by increasing membership, providing essential equipment and uniforms, and enhancing member knowledge and skills; and

WHEREAS, there are no matching funds required to accept this donation, and there are no FTEs/full time equivalents associated with this donation; and

WHEREAS, acceptance of these donations is in accordance with the “Collaborate” goal to “[w]ork in synergy with the Cincinnati community” and the strategy to “[u]nite our communities” as described on pages 209-212 of Plan Cincinnati (2012); now, therefore,

BE IT ORDAINED by the Council of the City of Cincinnati, State of Ohio:

Section 1. That the City Manager is authorized to accept an in-kind donation of children’s bicycle helmets valued at \$9,300 from the Cincinnati Fire Foundation and the Cincinnati Parks Foundation to support the Cincinnati Fire Department’s Emergency Medical Services Mountain Bike Unit’s Community Safety Initiative.

Section 2. That the City Manager is authorized to accept a donation of \$25,000 from the Cincinnati Fire Foundation to support the Cincinnati Fire Department Emergency Medical Services Mountain Bike Unit.

Section 3. That the Director of Finance is authorized to deposit the donated resources into General Fund 050 revenue account no. 050x8571.

Section 4. That Council authorizes the transfer and appropriation of \$25,000 from the unappropriated surplus of General Fund 050 to Cincinnati Fire Department non-personnel operating budget account no. 050x271x7300 to support the Cincinnati Fire Department’s Emergency Medical Services Mountain Bike Unit.

Section 5. That the proper City officials are authorized to do all things necessary and proper to carry out the terms of Sections 1 through 4.

Section 6. That this ordinance shall be an emergency measure necessary for the preservation of the public peace, health, safety, and general welfare and shall, subject to the terms of Article II, Section 6 of the Charter, be effective immediately. The reason for the emergency is the immediate need for the Cincinnati Fire Department to accept and utilize the donated resources.

Passed: \_\_\_\_\_, 2024

\_\_\_\_\_  
Aftab Pureval, Mayor

Attest: \_\_\_\_\_  
Clerk

**Date:** April 24, 2024

**To:** Mayor and Members of City Council 202401222  
**From:** Sheryl M.M. Long, City Manager  
**Subject:** **Ordinance – Chapter 321 for Procurement Innovation**

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Transmitted herewith is an ordinance captioned as follows:

**MODIFYING** the provisions of Chapter 321, “Procurement and Disposal of Supplies, Services and Construction,” of the Cincinnati Municipal Code by AMENDING Sections 321-1-P, “Professional Services,” 321-1-S, “Service,” 321-13, “Procurement; Supplies, Services and Construction in Excess of \$5,000.00 but not Greater Than \$50,000.00,” 321-15, “Procurement; Supplies, Services and Construction in Excess of \$50,000.00 but not Greater Than \$250,000.00,” 321-17, “Procurement; Supplies, Services and Construction in Excess of \$250,000.00,” 321-19 “Procurement; Professional Services,” 321-31, “Bid; Opening of Bids,” 321-61, “Proposal; Opening of Proposal,” and 321-97, “Contracts; Joint and Cooperative Purchasing Options.”

cc: Emily Smart Woerner, City Solicitor *EESW/pdh*

EESW/JBM(dmm)  
Attachment  
396171

**MODIFYING** the provisions of Chapter 321, “Procurement and Disposal of Supplies, Services and Construction,” of the Cincinnati Municipal Code by **AMENDING** Sections 321-1-P, “Professional Services,” 321-1-S, “Service,” 321-13, “Procurement; Supplies, Services and Construction in Excess of \$5,000.00 but not Greater Than \$50,000.00,” 321-15, “Procurement; Supplies, Services and Construction in Excess of \$50,000.00 but not Greater Than \$250,000.00,” 321-17, “Procurement; Supplies, Services and Construction in Excess of \$250,000.00,” 321-19 “Procurement; Professional Services,” 321-31, “Bid; Opening of Bids,” 321-61, “Proposal; Opening of Proposal,” and 321-97, “Contracts; Joint and Cooperative Purchasing Options.”

WHEREAS, the Administration engaged in a detailed, cross-departmental review of the existing procurement process for the purchase of services; and

WHEREAS, that review process identified opportunities for streamlining departmental procurement of personal services and for potentially providing greater access to City contracting for small, diverse vendors; and

WHEREAS, the Administration intends to make administrative changes to the existing procurement process for the purchase of certain services valued at \$50,000 or less, as a pilot program, to allow the City to gauge the impact, if any, such changes may have on the use of diverse vendors; and

WHEREAS, revisions to Chapter 321 of the Cincinnati Municipal Code will be necessary to support those administrative changes; and

WHEREAS, the review process also identified other procurement procedures for which clarification or deletion of obsolete references is necessary; now, therefore,

**BE IT ORDAINED** by the Council of the City of Cincinnati, State of Ohio:

Section 1. That Sections 321-1-P, “Professional Services,” 321-1-S, “Service,” 321-13, “Procurement; Supplies, Services and Construction in Excess of \$5,000.00 but not Greater Than \$50,000.00,” 321-15, “Procurement; Supplies, Services and Construction in Excess of \$50,000.00 but not Greater Than \$250,000.00,” 321-17, “Procurement; Supplies, Services and Construction in Excess of \$250,000.00,” 321-19 “Procurement; Professional Services,” 321-31, “Bid; Opening

of Bids,” 321-61, “Proposal; Opening of Proposal,” and 321-97, “Contracts; Joint and Cooperative Purchasing Options” are hereby amended as follows:

**Sec. 321-1-P. – Professional Services.**

“Professional services” shall mean personal services that:

- (a) Are provided by a person with an active license, credential, or certification as an accountant, architect, attorney at law, physician, professional engineer, surveyor, or appraiser issued by the appropriate body in the respective field who is providing services in their capacity as such and which involve extended analysis, expression of opinion, exercise of discretion and independent judgment in their performance;  
~~and or~~
- (b) Are consulting services that involve an advanced, specialized knowledge, expertise, or training customarily acquired by either a prolonged course of study or equivalent experience in a field, which may require a license, official certification, or authorization by a state or national organization or body fields identified by the city manager by administrative regulation.

**Sec. 321-1-S. – Service.**

“Service” shall mean the furnishing of labor, time, or effort by a contractor, not involving the delivery of a specific end product other than reports which are merely incidental to the required performance. The term shall not include employment agreements, ~~or~~ collective bargaining agreements, or professional services.

**Sec. 321-13. - Procurement; Supplies, Services and Construction in Excess of \$5,000.00 but not Greater Than \$50,000.00.**

The following shall apply to contracts for supplies, services, or construction involving an expenditure in excess of \$5,000.00 but not in excess of \$50,000.00:

- (a) The city purchasing agent may award and enter into such contracts without additional approval by the city manager or board or commission on whose behalf the procurement is made.
- (b) Such contracts shall be competitively procured by request for quotes or ITB. The city manager or the city purchasing agent may invite competitive bidding by announcement without advertisement and may waive the requirement for bid or performance surety.
- (c) Certified SBEs, SLBEs, and ELBEs registered as vendors with the city in the commodity class applicable to the procurement will receive notice of the procurement via e-mail, through the city’s online procurement system.

~~(d) — Notice must be provided to certified SBEs, SLBEs, and ELBEs in the commodity code, and at least two, but not more than, three quotes must first be obtained from certified SBEs, SLBEs, and ELBE listed in the commodity code.~~

~~(e) (1) — If there is only one certified SBE, SLBE, or ELBE in the commodity code or only one certified SBE, SLBE, or ELBE in the commodity responds to the city's request for quote, then two additional quotes must be obtained from businesses in the commodity code that are not certified SBEs, SLBEs, or ELBEs.~~

~~(2) — If the quote from the certified SBE, SLBE, or ELBE is not the lowest and best quote of the three received by the city, the certified SBE, SLBE, or ELBE will be awarded the contract if it agrees to match the lowest and best quote. If the certified SBE, SLBE, or ELBE does not agree to match the lowest and best quote within three business days after the city offers that business the opportunity to match the lowest and best quote, then the contract will be given to the non-certified SBE, SLBE or ELBE or non-SBE/SLBE/ELBE that submitted the lowest and best quote.~~

~~(d)~~ (d) For purchases of \$50,000.00 or less, the contract must be awarded to a certified SBE, SLBE, or ELBE listed in the commodity code, unless one of the following occurs:

- (1) The contract is awarded pursuant to subsection (e) ~~above~~ below;
- (2) There are no certified SBEs, SLBEs, or ELBEs in the commodity code;
- (3) No certified SBE, SLBEs, or ELBEs in the commodity code provide a quote;
- (4) The city purchasing agent determines in writing that it is impractical or not in the best interest of the city to award the contract to the certified SBE, SLBE, or ELBE based on price; or
- (5) The city purchasing agent rejects all quotes from certified SBEs, SLBEs or ELBEs.

If one of ~~these four situations~~ the circumstances listed in subsections (2) through (5) above occurs exists, then three quotes should be obtained from businesses in the commodity code that are not certified SBEs, SLBEs or ELBEs or are not SBEs, SLBEs, or ELBEs, and competitive bidding shall be conducted pursuant to policies promulgated by the city purchasing agent.

(e) (1) If a quote process is utilized, at least two but not more than three quotes must first be obtained from certified SBEs, SLBEs, or ELBEs listed in the commodity code.

(2) If there is only one certified SBE, SLBE, or ELBE in the commodity code or only one certified SBE, SLBE, or ELBE in the commodity responds to the city's request for quote, then two additional quotes must be obtained from businesses in the commodity code that are not certified SBEs, SLBEs, or ELBEs.

(3) If the quote from a business that is not a certified SBE, SLBE, or ELBE is the lowest and best quote of the three received by the city, the certified SBE, SLBE, or ELBE will be awarded the contract if it agrees to match the lowest and best quote. If the certified SBE, SLBE, or ELBE does not agree to match the lowest and best quote within three business days after the city purchasing agent offers that business the opportunity to match the lowest and best quote, then the contract will be given to the business that submitted the lowest and best quote, regardless of certification status.

~~(g)~~(f) The city purchasing agent may establish a contract award rotation process for SBEs, SLBEs, and ELBEs certified in specific commodity codes to make contract award opportunities equitably available to such businesses.

~~(h)~~(g) Surety.

(1) The city purchasing agent will have discretion regarding bonding requirements for both bid and performance surety, including without limitation, the amount of such bonds.

(2) The city purchasing agent shall establish a commodity and a threshold exemption for surety and bond requirements.

This section shall not apply to bids, requests for proposals, or requests for qualifications or other procurement processes identified to be a part of the city's sheltered market program as provided in CMC Section 323-19. The purchasing agent shall be responsible for awarding and executing all contracts awarded through the sheltered market program.

**Sec. 321-15. - Procurement; Supplies, Services and Construction in Excess of \$50,000.00 but not Greater Than \$250,000.00.**

The following shall apply to contracts for supplies, services, or construction involving an expenditure in excess of \$50,000.00 but not in excess of \$250,000.00:

(a) The city purchasing agent may award and enter into such contract without additional approval by the city manager or board or commission on whose behalf the procurement is made.

(b) The city manager or the city purchasing agent ~~may~~shall invite competitive bidding by advertisement.

- (c) The city manager or the city purchasing agent may waive the requirement for bid or performance surety except as otherwise provided herein. Performance surety for construction contracts in excess of \$50,000.00 shall not be waived.
- (d) Registered and certified ~~Certified~~ SBEs, SLBEs, and ELBEs in the commodity class will receive notice via e-mail, and every effort should be made to award the contract to a certified SBE, SLBE, or ELBE.

This section shall not apply to bids, requests for proposals, or requests for qualifications or other procurement processes identified to be a part of the city's sheltered market program as provided in CMC Section 323-19. The purchasing agent shall be responsible for awarding and executing all contracts awarded through the sheltered market program.

**Sec. 321-17. - Procurement; Supplies, Services and Construction in Excess of \$250,000.00.**

The following shall apply to contracts for supplies, services, or construction involving an expenditure in excess of \$250,000.00:

- (a) The city purchasing agent may make any contract to purchase supplies, services, or construction with additional approval of the city manager, or the board or commission on whose behalf the contract is made.
- (b) In the case of any contract for the procurement of supplies or services involving an expenditure in excess of \$250,000.00 within a 12-month period, the city purchasing agent shall invite competitive bidding by advertising and may waive the bid or performance surety, if deemed by the city purchasing agent to be in the best interest of the city.
- (c) In the case of any contract for construction involving an expenditure in excess of \$250,000.00 for the length of the contract, the city purchasing agent shall invite competitive bidding by advertising, may waive the posting of bid surety if deemed by the city purchasing agent to be in the best interest of the city, and shall require performance surety of 100% percent of the contract amount.
- (d) The city purchasing agent shall use the following procedure for contracts covered by this section:
  - (1) Each week a listing of such items to be procured shall be ~~inserted in the City Bulletin under the heading "Notice — Bids Wanted" or in~~ advertised on the web-based procurement system maintained by the city purchasing agent indicating the item, reference number, and ~~bid~~ solicitation closing date.
  - (2) The notice ~~shall~~ also shall indicate the following for each item:
    - (A) Time of solicitation closing, including date and time~~That sealed bids will be received at the office of the city purchasing agent until 12:00 noon (local time) on the date specified; and~~



~~(B) That copies of the inquiry are available from the office of the city purchasing agent; and~~

~~(C)~~(B) That performance surety may be required for supplies and service contracts and shall be required for all construction contracts in excess of \$50,000.00.

- (e) For the procurement of supplies, services, and construction in excess of \$250,000.00, registered and certified SBEs, SLBEs, and ELBEs in the commodity class will receive notice via email through the online procurement system.

### **Sec. 321-19. – Procurement; Professional Services.**

Professional services contracts shall be the responsibility of the city manager or appropriate board or commission with contracting authority. Any department, board, or commission may contract for such services without competitive procedures and without requiring a performance surety, subject to any limitations that may be established by the city manager through administrative regulation. ~~The city purchasing agent shall promulgate procedures for the procurement of professional services.~~

### **Sec. 321-31. - Bids; Opening of Bids.**

- (a) Bids invited by the city purchasing agent by advertisement if the bid is expected to be in excess of \$250,000 shall be accepted via the web-based procurement system at the time and date opened at the time, date and place specified in the invitation for bid ~~and~~. Results shall be publicly posted ~~read~~ in accordance with procedures promulgated by the city purchasing agent.
- (b) Bids invited by the city purchasing agent by announcement or by advertisement if the bid is expected to be in excess of \$50,000 but not greater than \$250,000 shall be received and recorded by the city purchasing agent or a designee. No public posting opening or reading of bids is required.
- (c) All bids received by the city purchasing agent shall be subject to disclosure in response to a public records request pursuant to the requirements and limitations of Ohio Revised Code Sections 9.28, §-149.43, and any successor laws.

### **Sec. 321-61. – Proposal; Opening of Proposal Public Records.**

~~All proposals shall be opened at the time, date and place specified in the request for proposal in accordance with procedures promulgated by the city purchasing agent.~~ All proposals received by the city purchasing agent shall be subject to disclosure in response to a public records request pursuant to the requirements and limitations of Ohio Revised Code Sections 9.28, §-149.43, and any successor laws.

**Sec. 321-97. – Contracts; Joint and Cooperative Purchasing Options.**

- (a) The city purchasing agent may procure supplies, services, equipment, or materials through any of the following methods:
  - (1) By participating in contracts procured or awarded by any department, division, agency, or political subdivision of the state, including without limitation, contracts awarded by the Ohio department of administrative services.
  - (2) By participating in contracts for services, materials, equipment, or supplies in a joint purchasing program operated by or through a state or national association of political subdivisions if the city is eligible for membership, ~~including, but not limited to, the U.S. Communities Government Purchasing Alliance.~~
  - (3) By participating in contract offerings from ~~the federal~~ other government entities that are available to a political subdivision including, but not limited to, contract offerings from the general services administration.
- (b) The city hereby authorizes the city manager or the city purchasing agent in the name of the city, without advertising and bidding, to participate in such contracts described in subsection (a) above. When the city manager or city purchasing agent finds it in the best interest of the city to participate in such contracts, the following shall apply:
  - (1) The city will be bound by such terms and conditions as the contracts prescribe;
  - (2) The city will directly pay the vendor under such contracts; and
  - (3) Performance surety may be waived by the city purchasing agent.
- (c) The city purchasing agent may permit one or more other political subdivisions to participate in contracts into which the city has entered for the acquisition of equipment, materials, supplies, or services, and may charge such participating political subdivisions a reasonable fee to cover any additional costs incurred as a result of their participation.
- (d) The city purchasing agent is authorized to do all the things necessary to carry out the provisions of this section.

Section 2. That the existing Sections 321-1-P, “Professional Services,” 321-1-S, “Service,” 321-13, “Procurement; Supplies, Services and Construction in Excess of \$5,000.00 but not Greater Than \$50,000.00,” 321-15, “Procurement; Supplies, Services and Construction in

Excess of \$50,000.00 but not Greater Than \$250,000.00,” 321-17, “Procurement; Supplies, Services and Construction in Excess of \$250,000.00,” 321-19, “Procurement; Professional Services,” 321-31, “Bid; Opening of Bids,” Section 321-61, “Proposal; Opening of Proposal,” and Section 321-97, “Contracts; Joint and Cooperative Purchasing Options,” of the Cincinnati Municipal Code are hereby repealed.

Section 3. That the proper City officials are authorized to do all things necessary and proper to carry out the terms of Sections 1 and 2.

Section 4. That this ordinance shall take effect and be in force from and after July 1, 2024.

Passed: \_\_\_\_\_, 2024

\_\_\_\_\_  
Aftab Pureval, Mayor

Attest: \_\_\_\_\_  
Clerk

\_\_\_\_\_  
Deletions are indicated by strikethrough; additions are indicated by underline.

April 24, 2024

To: Mayor and Members of City Council 202401229  
From: Sheryl M.M. Long, City Manager  
CC: Natasha S. Hampton, Assistant City Manager  
Subject: Emergency Ordinance – Warren County Water Service Agreement

---

Attached is an Emergency Ordinance captioned:

**AUTHORIZING** the City Manager to execute a Sixth Amendment to the Warren County Water Area Contract between the City of Cincinnati and the Board of County Commissioners of Warren County, Ohio to modify the area in the original agreement to be served by the City.

The City of Cincinnati’s Greater Cincinnati Water Works (“GCWW”) and the Board of County Commissioners of Warren County, Ohio are parties to a contract dated February 17, 1995, for the City to supply surplus water to defined unincorporated areas within Warren County. A number of property owners in the unincorporated area of Warren County do not currently have public water service or convenient access to a Warren County water main and have indicated their interest in obtaining retail water service from nearby GCWW water mains. This ordinance is to authorize the City Manager to enter into a Sixth Amendment to add the properties listed in the Exhibit to the “Warren County Retail Water Area” as defined in the contract so that they may be served by Cincinnati’s GCWW under the Water Contract’s terms.

The Administration recommends passage of this Emergency Ordinance.

cc: Cathy B. Bailey, Executive Director, Greater Cincinnati Water Works

*Cy MCB*

**EMERGENCY**

CFG

-2024

**AUTHORIZING** the City Manager to execute a Sixth Amendment to the Warren County Water Area Contract between the City of Cincinnati and the Board of County Commissioners of Warren County, Ohio to modify the area in the original agreement to be served by the City.

WHEREAS, the City of Cincinnati (“City”) and the Board of County Commissioners of Warren County, Ohio (“County”) entered into a Warren County Water Area Contract (as amended, “Water Contract”), dated February 17, 1995, providing for the City to supply surplus water within certain portions of Warren County; and

WHEREAS, the City and the County entered into the First Amendment to the Warren County Water Area Contract on December 12, 1996, to define the Wholesale Water Area in Warren County to be the entire county; and

WHEREAS, the City and the County entered into the Second Amendment to the Warren County Water Area Contract on June 17, 1997, to provide for improvements, including the construction of a transmission main to increase the supply of water to Warren County; and

WHEREAS, the City and the County entered into the Third Amendment to the Warren County Water Area Contract on February 15, 2017, to clarify the retail service boundary along Fields Ertel Road at the Cross Creek Estates residential development; and

WHEREAS, the City and the County Entered into the Fourth Amendment to the Warren County Water Area Contract on December 23, 2020, to add certain properties in the unincorporated area of Warren County to the “Warren County Retail Water Area,” as defined in the Water Contract, so that they could be served by the City’s Greater Cincinnati Water Works (“GCWW”) under the terms of the Water Contract; and

WHEREAS, the City and the County entered into the Fifth Amendment to the Warren County Water Area Contract on December 21, 2022, to add certain properties in the unincorporated area of Warren County to the “Warren County Retail Water Area,” as defined in the Water Contract, so that they could be served by GCWW under the terms of the Water Contract; and

WHEREAS, certain properties in the unincorporated area of Warren County (listed in Exhibit A hereto) (“Properties”) do not currently have public water service and do not have convenient access to a Warren County Water main; and

WHEREAS, GCWW has water mains in the vicinity of the Properties and is able to provide retail water service to the Properties; and

WHEREAS, the City and the County desire to enter into a Sixth Amendment to the Warren County Water Area Contract in a form substantially similar to Exhibit A hereto, in order to add the Properties to the “Warren County Retail Water Area” as defined in the Water Contract so that they may be served by the City under the Water Contract’s terms; and

WHEREAS, pursuant to section 6(D) of the Retail Water Service Agreement between the City and the City of Mason, Ohio, the City of Mason has consented to the use of a portion of the Mason Water Utility to provide service to the Properties in the unincorporated area of Warren County as described in Exhibit A; now, therefore,

BE IT ORDAINED by the Council of the City of Cincinnati, State of Ohio:

Section 1. That the City Manager is authorized to execute the Sixth Amendment to the Warren County Water Area Contract between the City of Cincinnati and the Board of County Commissioners of Warren County, Ohio, in substantially the form of the attached Exhibit A, to modify the area in the original agreement to be served by the City.

Section 2. That the proper City officials are hereby authorized to do all things necessary and proper to carry out the terms of the Warren County Water Area Contract as amended.

Section 3. That this ordinance shall be an emergency measure necessary for the preservation of the public peace, health, safety, and general welfare and shall, subject to the terms of Article II, Section 4 of the Charter, be effective immediately. The reason for the emergency is the immediate need to execute the Amendment so that the City may begin providing water to the properties added to the Warren County Retail Water Area at the earliest possible time.

Passed: \_\_\_\_\_, 2024

\_\_\_\_\_  
Aftab Pureval, Mayor

Attest: \_\_\_\_\_  
Clerk

Exhibit A

Contract No. \_\_\_\_\_

**SIXTH AMENDMENT  
TO THE WARREN COUNTY WATER AREA CONTRACT**

This *Sixth Amendment to the Warren County Water Area Contract* (“Sixth Amendment”) is made and entered into effective as of the later of such dates indicated below the parties’ respective signatures hereto (the “Effective Date”) by and between the City of Cincinnati (“Cincinnati”), acting through its City Manager, and the board of County Commissioners of Warren County, Ohio (“County”), acting pursuant to chapters 307 and 308 of the Revised Code of Ohio.

**WITNESSETH:**

WHEREAS, Cincinnati and the Board of County Commissioners of Warren County, Ohio entered into a *Warren County Water Area Contract* dated February 17, 1995 (as amended, the “Contract”), providing for Cincinnati through its Greater Cincinnati Water Works (“GCWW”) to supply surplus water within portions of Warren County defined in that agreement as the retail water area and wholesale water area; and

WHEREAS, the County and Cincinnati entered into the *First Amendment to the Warren County Water Area Contract* on December 12, 1996 to collaborate on the construction of a transmission main on State Route 3/U.S. Route 22, allowing Cincinnati to provide wholesale water to the Westen Water Company; and

WHEREAS, the County and Cincinnati entered into the *Second Amendment to the Warren County Water Area Contract* on June 17, 1997 for improvements including the construction of a transmission main along Columbia Road and Socialville-Foster Road and oversizing of the State Route 3/U.S. Route 22 transmission main to increase the supply of water to Warren County; and

WHEREAS, the County and Cincinnati entered into the *Third Amendment to the Warren County Water Area Contract* on February 15, 2017 to clarify the retail service boundary along Fields Ertel Road at the Cross Creek Estates residential development; and

WHEREAS, the County and Cincinnati entered into the *Fourth Amendment to the Warren County Water Area Contract* on December 23, 2020 to add certain properties in the unincorporated area of Warren County to the “Warren County Retail Water Area” as defined in the Contract so that they could be served by Cincinnati’s GCWW under the Contract’s terms; and

WHEREAS, the County and Cincinnati entered into the *Fifth Amendment to the Warren County Water Area Contract* on December 21, 2022, to add certain properties in the unincorporated areas of Warren County to the “Warren County Retail Water Area” as defined in the Contract so that they could be served by Cincinnati’s GCWW under the Contract’s terms; and

WHEREAS, additional properties in the unincorporated area of Warren County (listed in Exhibit A hereto, referred to hereafter as the “Properties”) do not currently have public water service, and do not have convenient access to a Warren County water main; and

WHEREAS, GCWW has water mains in the vicinity of the Properties and is able to provide retail water service to the Properties; and

WHEREAS, the County and Cincinnati desire to enter into this Sixth Amendment to add the Properties to the "Warren County Retail Water Area" as defined in the Contract so that they may be served by Cincinnati's GCWW under the Contract's terms;

NOW, THEREFORE, for and in consideration of the mutual promises, covenants, and agreements contained herein, the parties hereto agree to amend and supplement the Contract as follows:

1. **Warren County Retail Water Area.** The definition of "Warren County Retail Water Area" in Section 1(b) of the Contract shall be amended to add the parcels listed on Exhibit A and depicted in the areas shown in the maps on Exhibit B hereto.
2. **Ratification.** All terms of the Contract not amended hereby or not inconsistent herewith shall remain in full force and effect and by this reference are incorporated herein as if fully rewritten herein, and the Contract, as amended hereby, is hereby ratified by the parties.
3. **Counterpart Execution.** This Sixth Amendment may be executed in counterparts and the parties shall have the right to transmit signature pages to each other electronically in lieu of exchanging original pages.
4. **Exhibits.** The following exhibits are hereby attached and incorporated into this Sixth Amendment:
  - a. Exhibit A – List of the Properties
  - b. Exhibit B – Map depicting the Properties

[SIGNATURE PAGES FOLLOW]



**CITY OF CINCINNATI**

IN WITNESS WHEREOF, the City of Cincinnati has caused this Sixth Amendment to be executed by its City Manager on the date stated below, pursuant to Ordinance No. \_\_\_\_\_, dated \_\_\_\_\_, 2024.

**CITY OF CINCINNATI**

By: \_\_\_\_\_  
Sheryl M.M. Long, City Manager

Date: \_\_\_\_\_, 2024

**RECOMMENDED BY:**

\_\_\_\_\_  
Cathy B. Bailey, Executive Director  
Greater Cincinnati Water Works

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Assistant City Solicitor

**CERTIFICATION OF FUNDS:**

Date: \_\_\_\_\_

Funding: \_\_\_\_\_

Amount: \_\_\_\_\_

\_\_\_\_\_  
Karen Alder, Finance Director

**WARREN COUNTY**

IN EXECUTION WHEREOF, the Warren County Board of Commissioners has caused this Contract to be executed by \_\_\_\_\_, its \_\_\_\_\_, on the date stated below, pursuant to Board Resolution No. \_\_\_\_\_, dated \_\_\_\_\_, 2024.

**THE BOARD OF COUNTY  
COMMISSIONERS OF WARREN COUNTY,  
OHIO**

SIGNATURE: \_\_\_\_\_

PRINTED NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_, 2024

Approved as to form:

DAVID P. FORNSHELL  
PROSECUTING ATTORNEY  
WARREN COUNTY, OHIO

\_\_\_\_\_  
Assistant Prosecuting Attorney

**Exhibit A**

List of Additional Unincorporated Properties to be Served by the Mason Water Utility

February 28, 2024

<b>Account No.</b>	<b>Parcel No.</b>	<b>Area (Acres)</b>	<b>House Number</b>	<b>Road</b>	<b>Township</b>
6500854	1221400001	0.842	3490	BUNNELL ROAD	Union
6501036	1221300008	0.64	0	BUNNELL ROAD	Union

*Property information from Warren County Auditor*

**Exhibit B**

**Map of Additional Unincorporated Properties to be Served by the Mason Water Utility**

February 28, 2024



April 24, 2024

To: Mayor and Members of City Council 202401230  
From: Sheryl M.M. Long, City Manager  
Subject: Emergency Legislative Resolution: 2025 Property Tax Millage

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Submitted herewith is an Emergency Legislative Resolution captioned as follows:

**AUTHORIZING** tax levies for the calendar year beginning January 1, 2025, certifying them to the Hamilton County Auditor pursuant to O.R.C. § 5705.34, and requesting the County Auditor and County Treasurer to pay monies that may be in the County Treasury and are lawfully applicable to the purpose of this calendar year to the City Treasurer pursuant to O.R.C. § 321.34.

The Hamilton County Budget Commission has approved the FY 2025 Tax Budget proposed and approved by City Council on December 13, 2023. The attached resolution is necessary to certify the property tax millage for calendar year 2025. This is the last required administrative step in the process. This resolution does not increase the property tax rate. It simply certifies the current rates to the General Fund operating millage at 6.10 mills and the debt service millage at 7.50 mills. The Hamilton County Auditor estimates that the operating millage of 6.10 will generate property tax revenue of \$48,616,286.

State Law requires that the approved resolution be submitted to the County by May 27, 2024, therefore the resolution must be passed by Council prior to this date.

cc: William “Billy” Weber, Assistant City Manager  
Karen, Alder, Finance Director

Attachment

EMERGENCY

**Legislative Resolution**

LES

RESOLUTION NO. \_\_\_\_\_ - 2024

**AUTHORIZING** tax levies for the calendar year beginning January 1, 2025, certifying them to the Hamilton County Auditor pursuant to R.C. Section 5705.34, and requesting the County Auditor and County Treasurer to pay monies that may be in the County Treasury and are lawfully applicable to the purpose of this calendar year to the City Treasurer pursuant to R.C. Section 321.34.

WHEREAS, Council adopted a tax budget for the calendar year beginning January 1, 2025; and

WHEREAS, the County Budget Commission has approved the budget and estimate by the County Auditor of the rate of each tax necessary to be levied by this Council and the parts within and outside of the ten mill limitation; and

WHEREAS, per the attached extension notification, the Ohio Department of Taxation has extended the statutory deadline by which date the City must authorize the necessary tax levies to the County Auditor until May 27, 2024; and

WHEREAS, Council must request payment of funds derived from taxes and other sources payable to the County Treasury to be made to the account of the City of Cincinnati, which funds are lawfully applicable to the purpose of the calendar year; now, therefore,

BE IT RESOLVED by the Council of the City of Cincinnati, State of Ohio:

Section 1. That there is hereby levied on the tax duplicate of the City of Cincinnati for the calendar year beginning January 1, 2025, the rate of each tax necessary to be levied as follows:

<u>Fund</u>	<b>Amount to be derived from levies inside</b>	<b>Amount to be derived from levies outside</b>	<b>Estimate of Rate to be levied</b>		
	<u>Millage</u>	<u>Millage</u>	<u>Inside Mills</u>	<u>Outside Mills</u>	<u>Total Mills</u>
General	\$ - - -	\$48,616,286	- - -	6.10	6.10
Bond Retirement	\$28,111,424	\$31,785,076	3.52	3.98	7.50
Total	\$28,111,424	\$80,401,362	3.52	10.08	13.60

Section 2. That the Hamilton County Auditor and Hamilton County Treasurer are requested to pay to the Treasurer of the City of Cincinnati monies from taxes and other sources in the County Treasury to the account of the City that are lawfully applicable to the purpose of this calendar year.

Section 3. That the Clerk of Council is directed to file a certified copy of this legislative resolution with the County Auditor.

Section 4. That this legislative resolution shall be an emergency measure necessary for the preservation of the public peace, health, safety, and general welfare and shall, subject to the terms of Article II, Section 6 of the Charter, be effective immediately. The reason for the emergency is the immediate need to ensure that the City can meet the May 27, 2024, filing deadline with the County Auditor pursuant to the attached extension granted by the Ohio Department of Taxation.

Passed: \_\_\_\_\_, 2024

\_\_\_\_\_  
Aftab Pureval, Mayor

Attest: \_\_\_\_\_  
Clerk





April 24, 2024

**To:** Mayor and Members of City Council

202401248

**From:** Sheryl M. M. Long, City Manager

**Subject: Emergency Ordinance – Property Disposal Notwithstanding Ordinance**

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Attached is an Emergency Ordinance captioned:

**AUTHORIZING** the City Manager to dispose of personal property from the Duke Energy Convention Center in advance of the closure and renovation of the center, notwithstanding the prohibitions in Cincinnati Municipal Code Sections 321-141 and 321-143 governing the disposal of City-owned personal property.

As part of the planned closure and renovation of the Duke Energy Convention Center, the City Administration has been working with 3CDC and Duke Energy Convention Center staff on a plan for managing all city-owned personal property currently at the DECC. This includes such things as tables and chairs for events, attic stock of various sundries, and outdated or broken equipment. There is a significant volume of this type of city-owned personal property that has accumulated overtime at the facility.

Presently, the Cincinnati Municipal Code would require a value appraisal to determine permissible disposition strategies for each item; however, valuation of the volume and nature of this personal property is not practical and will not permit for timely disposition ahead of the planned July 1 closure date of the facility.

Therefore, the Administration is requesting flexibility from the strict requirements of the Cincinnati Municipal Code in order to facilitate a timely and efficient disposition process. The Administration will make all efforts to ensure the personal property is either reutilized, donated, or sold when feasible.

The Administration recommends passage of this Emergency Ordinance.

cc: William “Billy” Weber, Assistant City Manager

## EMERGENCY

AEP

- 2024

**AUTHORIZING** the City Manager to dispose of personal property from the Duke Energy Convention Center in advance of the closure and renovation of the center, notwithstanding the prohibitions in Cincinnati Municipal Code Sections 321-141 and 321-143 governing the disposal of City-owned personal property.

WHEREAS, the Duke Energy Convention Center will undergo a major renovation that will require its closure for approximately 18 months; and

WHEREAS, the City's construction manager has requested that all personal property be removed from the center by June 30th to prepare for its closure; and

WHEREAS, much of the City-owned personal property located at the center has reached its useful life, has been determined to be obsolete or inoperable, and is no longer needed for any municipal purpose; and

WHEREAS, Cincinnati Municipal Code Sections 321-141 and 321-143 require that City-owned property be disposed of according to specific procedures based on the value of the property; and

WHEREAS, valuation of the City-owned personal property located at the convention center is impractical given its volume, and disposal must occur quickly in order to meet the June 30th deadline for the center's closure; and

WHEREAS, the City Administration will work with the City's construction manager and convention center staff to donate, sell, or otherwise reutilize as much of the City-owned personal property as feasible; now, therefore,

BE IT ORDAINED by the Council of the City of Cincinnati, State of Ohio:

Section 1. That the City Manager is hereby authorized to dispose of all City-owned personal property located at the Duke Energy Convention Center in the manner determined by the City Manager to be the most efficient and cost effective in order to meet the June 30th deadline for the closure and renovation of the center, notwithstanding the requirements of Cincinnati Municipal Code Sections 321-141 and 321-143 that City-owned personal property be disposed of in a specific manner based on the value of the property and any other municipal law or regulation that might otherwise inhibit the activities specifically permitted herein.

Section 2. That the proper City officials are authorized to do all things necessary and proper to comply with the terms of Section 1.

Section 3. That this ordinance shall be an emergency measure necessary for the preservation of the public peace, health, safety, and general welfare and shall, subject to the terms of Article II, Section 6 of the Charter, be effective immediately. The reason for the emergency is the immediate need to prepare for the closure and renovation of the center.

Passed: \_\_\_\_\_, 2024

\_\_\_\_\_  
Aftab Pureval, Mayor

Attest: \_\_\_\_\_  
Clerk

**April 29, 2024**

**To:** Mayor and Members of City Council

**From:** Sheryl M. M. Long, City Manager

202401272

**Subject: Finance and Budget Monitoring Report for the Period Ending January 31, 2024**

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The purpose of this report is to provide the City Council with the status of the City's Fiscal Year (FY) 2024 financial and operating budget conditions as of January 31, 2024, to note any significant variances, identify potential budget issues, and provide recommendations. The report is divided into two sections: revenues and expenditures. Various supplemental reports are attached to reflect forecasted revenue, actual revenue, expenditures, and commitments through January 31, 2024.

The following Citywide issues may impact the General Fund 050, Special Revenue Funds, and Enterprise Funds.

1. General Fund revenues are greater than projected by \$21.6 million through the end of January. However, this report highlights increased potential expenditure needs in the amount of \$6.6 million.
2. Overtime in the Cincinnati Fire Department (CFD) and the Cincinnati Police Department (CPD) is currently outpacing the budget. In CFD, the increased overtime is primarily driven by the increased attrition experienced over the past several years. The department is required to use overtime to backfill the vacant positions. Overtime trended lower in December and January, which is partially attributable to the graduation and deployment of Recruit Class #121. However, the CFD continues to project a need of up to \$2.7 million by fiscal year end due to increased overtime. In CPD, the increased overtime is primarily due to Police Visibility Overtime (PVO) related to Downtown Event Deployment to curb violence and for large public events such as Oktoberfest Zinzinnati, FC Cincinnati soccer games, and Cincinnati Bengals home football games. If overtime trends do not curtail, CPD projects a need of up to \$2.8 million by fiscal year end due to increased overtime. Due to the seasonality of these events, overtime is expected to reduce in the second half of the fiscal year.
3. The Approved FY 2024 Budget includes a 2.0% wage increase for sworn International Association of Fire Fighters (IAFF) employees and sworn

Fraternal Order of Police (FOP) employees. The collective bargaining agreement with IAFF expired in December 2023 and negotiations have started. Negotiations with the FOP are expected to begin closer to their contract's expiration date in May 2024. Any agreements that exceed budgeted wage increase amounts, or any agreements that provide additional wage item increases, may result in a budget deficit. If necessary, supplemental appropriations may be required.

4. The Parking Meter Fund continues to face a structural imbalance with expenditures budgeted to exceed revenues. The City Administration is currently exploring opportunities for revenue enhancements and expense efficiencies, which may improve the fund's outlook. The fund will be monitored closely to ensure a positive fund balance is maintained.
5. The lasting impacts of the COVID-19 pandemic continue to impact supply chains. While fleet acquisition has improved over the last year, it still has not returned to pre-pandemic levels due to the shortage of vehicle parts and semiconductor chips. Fleet repairs continue to be difficult and more expensive in certain cases. Compounded with the delays in acquisition, Fleet Services may experience increased repair costs as older vehicles will remain in service for a longer than anticipated period. These issues will be monitored closely for budgetary and operational impacts.
6. The cost of energy is increasing. The City negotiates energy rates through a contractual process in order to secure lower rates. There was a gap between contracts for the month of December, so departments had to pay market rates. A new contract is now in place, but energy rates are higher than under the previous contract. The impact to FY 2024 is estimated at \$2.6 million across all funds. The annual impact is projected at \$5.1 million across all funds. Additionally, there are increased maintenance fees associated with the accounts under the new contract.

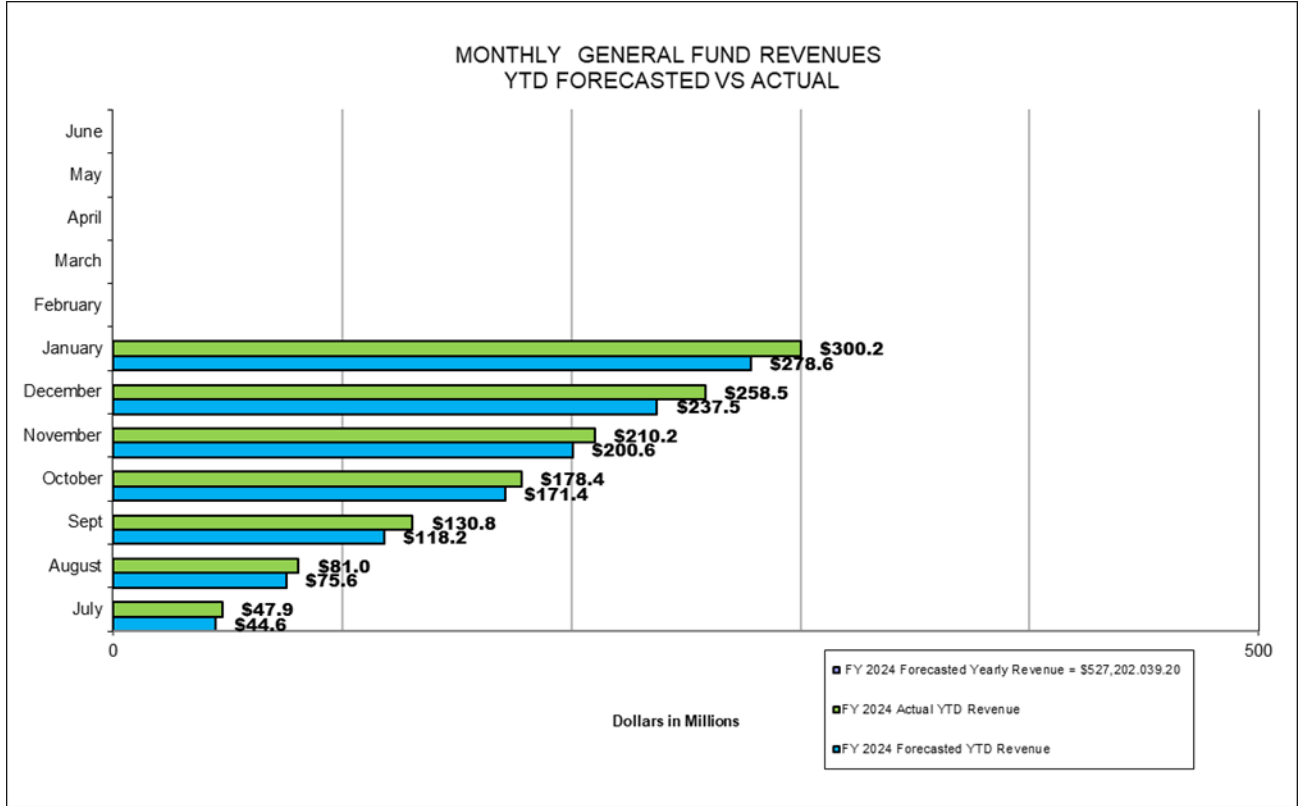
## **REVENUE**

The following report provides an update on the City of Cincinnati's financial condition as of the month ending January 31, 2024. Variances are based on current year estimates and prior year activity in attached schedules.

A more detailed explanation of revenues is attached for review, including reports comparing current year actual revenue versus forecasted revenue and prior year actual revenue versus current year actual revenue. Both of those reports are presented on a monthly and year-to-date basis.

## I. GENERAL FUND 050

The chart below portrays the performance of actual revenue collected against the forecasted revenue collected through January 31, 2024, and shows that actual revenue of \$300.2 million was above forecasted revenue of \$278.6 million by \$21.6 million.



The major revenue components of the General Fund are listed in the table below. This table highlights the year-to-date variance (favorable and unfavorable) in General Fund revenue collections as compared to forecasted revenue collections. Each major category that differs significantly from forecasted collections will be discussed in further detail.

<b>GENERAL FUND REVENUE SOURCES</b>		
	<b>FAVORABLE VARIANCE</b>	<b>(UNFAVORABLE) VARIANCE</b>
General Property Tax		(\$189,293)
City Income Tax	11,120,487	
Admissions Tax	2,376,778	
Short Term Rental Excise Tax	526,712	
Licenses & Permits		(\$1,058,718)
Fines, Forfeitures, & Penalties		(\$1,327,284)
Investment Income	6,362,875	
Local Government	301,270	
Casino	91,922	
Police	1,376,355	
Buildings and Inspections		(\$378,736)
Fire	664,113	
Parking Meter	38	
Other	1,738,710	
	24,559,260	(\$2,954,031)
Difference	21,605,229	

**General Fund (favorable variance) is \$21.6 million** above the amount forecasted through January in the FY 2024 Budget. This is the seventh month's report for the fiscal year. What follows is an explanation of significant variances of individual General Fund revenue components.

1. **Income Tax (favorable variance) is \$11.1 million** above the forecasted amount. Income Tax revenue was not projected to increase in FY 2024; however, withholding payments have exceeded estimates and some higher than projected net profits have been received. The Finance Department will continue to closely monitor this category.
2. **Admission Tax (favorable variance) is \$2.4 million** above estimate. Revenue from summer concerts and larger attendance for baseball games contributed to the positive variance in this category.
3. **Licenses & Permits (unfavorable variance) is \$1.1 million** below the forecasted amount. Energy aggregation is lagging behind the estimates due to the gas program getting started later in the 2<sup>nd</sup> quarter and solar field capacity market changes. The estimated number of building permits has held steady; however, the permit revenue is slightly less than estimated due to the reduced size and scope of projects.

4. **Fines, Forfeitures and Penalties (unfavorable variance) is down \$1.3 million.** Parking fine revenue is still below estimate. Upon closer monitoring, estimates will be reduced for the next fiscal year. Maintaining a full complement of enforcement officers and collections are contributing to the variance.
5. **Investment Income (favorable variance) is \$6.4 million** above the forecasted amount. A stronger than expected economy and unpredicted Federal Reserve rate hikes in late 2023 have resulted in higher interest earnings than originally estimated.
6. **Police (favorable variance) is up \$1.4 million.** A backlog of impounded vehicles was released for sale, there has been an increase in details, and a large payment from prior year charges was received this year. These events were not factored into the current year estimates so this category should finish the year ahead of the forecast.
7. **Fire (favorable variance) is \$664k** above the forecasted amount. An above average number of runs are being performed by the Fire Department resulting in this variance.
8. **Other (unfavorable variance) is \$1.7 million** below forecast. Due to the large number of revenue sources in this category and their fluctuations the Finance Department will monitor these closely.

## II. RESTRICTED FUNDS

**A. Community Health Centers (unfavorable variance) is \$5.0 million** below the forecasted amount. This variance is due to timing of the Medicaid reimbursement from the federal government. Once the payment is received the variance should level out and this fund should be on target by the end of the fiscal year.

## EXPENDITURES

The following provides an update on the City of Cincinnati's operating budget position as of the month ending January 31, 2024. The attached Fund Summary Report provides the current budget, expenditures, and commitments of each appropriated fund. This report is presented on a year-to-date basis.

### I. GENERAL FUND 050

As shown on the attached report, total expenditures are 54.8% of budget, and commitments are 59.8% of budget in the General Fund 050 as compared to the



estimated period ending January 31, 2024, or 58.3% of the fiscal year. "Non-personnel expenses" are trending higher at 66.1% committed year to date due to encumbering twelve months of expenditures for certain commodities such as gas and electric costs, contractual services, and materials and supplies. This is not unusual for this reporting period.

The majority of departments have indicated their FY 2024 General Fund 050 appropriation will meet their budgetary needs through the end of the fiscal year. However, budget transfers may be necessary to move funds from divisions and programs with savings to others within the respective departments that have budget needs. These transfers will be included in the Final Adjustment Ordinance (FAO), which will be presented to the City Council in May 2024.

#### **A. Budget Savings Identified**

As of January 31, 2024, no General Fund 050 departments are projecting savings at the end of FY 2024. Any savings identified will be available to support budget needs in other departments and programs as necessary. Interdepartmental transfers of funds from one department to another will be included in the FAO as appropriate.

#### **B. Budget Needs Identified**

Based on current expenditure projections, the following General Fund 050 departments are forecasting a budget need in FY 2024. The departments have been advised to manage their appropriated resources so that supplemental appropriations will not be required. However, the Administration will continue to closely monitor departments in the coming months and work with them to mitigate the need for supplemental appropriations. As appropriate, any remaining budget needs will be addressed within the FAO.

##### **1. City Manager's Office: Office of Environment and Sustainability (\$78,000)**

The Office of Environment and Sustainability projects a recycling budget shortfall of \$78,000 in the General Fund. This will be monitored closely.

##### **2. Cincinnati Police Department (\$2.8 million)**

The Cincinnati Police Department (CPD) projects a total personnel need of \$2.8 million primarily due to overtime. CPD is estimating the total overtime need to be up to \$3.4 million, due to increased Police Visibility Overtime (PVO) related to Downtown Event Deployment to curb violence and for large public events such as FC Cincinnati and Cincinnati Bengals home games. As the football season ends, overtime spending is expected to decrease as will overtime for FC Cincinnati games until their next season begins in late February. This decrease in public event overtime as well as position vacancy savings may partially offset the personnel need for an estimated net personnel need of \$2.8 million. Overtime

spending and lump sum payments will be closely monitored as the fiscal year progresses. Additionally, CPD projects a potential non-personnel need for uniforms related to the additional overtime deployment.

**3. Department of Transportation and Engineering (\$70,000)**

The Department of Transportation and Engineering projects potential personnel savings, which will be used to partially offset projected contractual services needs in the Traffic Engineering Division primarily due to the expiration of a contract that stabilized energy rates. A net \$70,000 need is estimated in the General Fund.

**4. Department of Public Services (\$83,000)**

The Department of Public Services (DPS) is reporting a potential need related to unexpected automotive repairs and increased fuel expenses. Additionally, DPS projects a potential personnel need related to the salary increase to the Buildings and Ground Maintenance Crew Leader positions as authorized in Ordinance No. 0328-2023. These needs may be partially offset by personnel savings due to position vacancies. These needs will be monitored closely as the fiscal year progresses.

**5. Cincinnati Fire Department (\$3.6 million)**

The Cincinnati Fire Department (CFD) projects a total need of up to \$3.6 million primarily due to overtime. Increased attrition over the past several years has necessitated the use of overtime to backfill vacant positions. Additionally, the department added a new engine company to Westwood Station 35 in November 2022, resulting in additional staffing requirements and associated overtime. CFD recently changed the unit dispatch process to include apparatus GPS relative to the emergency location. This has led to an increase in daily runs performed by the Westwood engine company and the Price Hill engine company. The department plans to run the additional engine until the number of runs performed daily reverts to the mean. Overtime trended lower again in January, which is partially attributable to the graduation and deployment of Recruit Class #121. However, the CFD continues to project a personnel need of up to \$2.7 million by fiscal year end due to increased overtime. Finally, the department projects a non-personnel need of \$0.9 million related to an expanded paramedic training class as well as unbudgeted supplies and materials expenses. Both the department and the Office of Budget and Evaluation will continue to closely monitor staffing trends and overtime needs.

**C. Within Budget, Intradepartmental Budget Transfers May Be Needed**

Numerous General Fund 050 departments have indicated the ability to manage their resources within their appropriation. However, budget adjustments within their departments may be required. These transfers are referred to as Intradepartmental

Budget Transfers. Unless noted otherwise, these Intradepartmental Budget Transfers will be included in the FAO, which will be presented to the City Council for approval in May 2024.

**1. Clerk of Council**

The Clerk of Council's Office projects a potential non-personnel need. Three charter amendments were on the November general election ballot, and the amendments were legally required to be advertised in *The Enquirer* newspaper for a cost of \$25,000. This need may be addressed either by the Election Expense non-departmental account or through the Final Adjustment Ordinance (FAO) if necessary. Additionally, the Clerk's Office may pursue temporary staffing. Any resulting budgetary needs can be offset with personnel and fringe benefit savings.

**2. Enterprise Technology Solutions**

The Department of Enterprise Technology Solutions projects no budget savings or need at this time, pending reimbursement processing.

**3. City Manager's Office**

The City Manager's Office projects no budget savings or need at this time. However, personnel and fringe benefits are trending high. Additionally, potential needs may arise from costs associated with a collaborative agreement consultant, temporary personnel services, as well as the filling of various previously vacant positions. These costs will be monitored closely.

**4. City Manager's Office: Office of Budget and Evaluation**

The Office of Budget and Evaluation projects no budget savings or need at this time, pending reimbursement processing.

**5. City Manager's Office: Emergency Communications Center**

The Emergency Communications Center (ECC) projects no budget savings or need at this time. Increased software expenditures are being closely monitored as the fiscal year progresses. Software needs may be addressed by the Enterprise Software and Licenses non-departmental account or through the Final Adjustment Ordinance (FAO) if necessary.

**6. City Manager's Office: Office of Procurement**

The Office of Procurement projects no budget savings or need at this time, pending reimbursement processing.

**7. City Manager's Office: Office of Performance and Data Analytics**

The Office of Performance and Data Analytics (OPDA) projects potential personnel savings, which will be monitored. No savings or needs are anticipated in the non-personnel budget.

**8. City Manager’s Office: Internal Audit**

Internal Audit projects a possible personnel savings, which will be monitored.

**9. Department of Law**

The Department of Law projects a possible personnel need related to an accounting correction to capture certain transactions as revenue rather than credits to expense. Any personnel needs are expected to be offset with greater than estimated revenue.

**10. Department of Human Resources**

The Department of Human Resources projects a potential contractual services savings, which would be used to purchase and install new cubicles.

**11. Department of Finance**

The Department of Finance projects a potential fringe benefit need in the Office of the Director. This need may be offset by personnel savings in other agencies. Transfers in the Final Adjustment Ordinance (FAO) may be required.

**12. Department of Community and Economic Development**

The Department of Community and Economic Development (DCED) projects a non-personnel need of \$60,000 due to annual operating expenses for the former Saks Fifth Avenue building. Additionally, the department reports a reduction in planned reimbursements from certain Community Development Block Grant (CDBG) projects, which would cause a personnel need in the Director’s Office and Administration Division. However, these needs can be offset by re-allocating staff time to other CDBG and HOME Investment Partnerships Program reimbursable eligible projects. By fiscal year end, there may be personnel savings in the Housing Division and the Economic Development Division. Transfers between agencies may be required as part of the Final Adjustment Ordinance.

**13. Department of City Planning and Engagement**

The Department of City Planning and Engagement projects a potential personnel savings due to multiple position vacancies. This will offset a need in non-personnel expenses related to increased engagement activities.

**14. Citizen Complaint Authority**

The Citizen Complaint Authority (CCA) projects a possible non-personnel need related to training and vehicle repair. However, these needs can be offset by savings in personnel resulting from position vacancies.

**15. Cincinnati Recreation Commission**

The Cincinnati Recreation Commission projects no budget savings or need at this time. However, the Aquatics Pay and Recruitment Bonus Plan was in place for the summer 2023 season and is expected to generate a General Fund need of up to \$1.5 million in the Athletics Agency. However, this need is expected to be offset

by savings in other agencies. If savings do not materialize, a supplemental appropriation may be required. The department has several reimbursements that will be processed in the coming months.

**16. Cincinnati Parks Department**

The Parks Department is behind on reimbursement processing due to staffing changes. The Parks Department is expected to have no budget savings or need by year end once reimbursement processing is complete.

**17. Department of Buildings and Inspections**

The Department of Buildings and Inspections projects no budget savings or need at this time. Personnel is currently trending below expectations due to position vacancies and reimbursement processing. However, the department is in the process of onboarding a new class of inspectors as well as other administrative staff, which should bring personnel spending more in line with expectations.

**18. Department of Economic Inclusion**

The Department of Economic Inclusion projects potential personnel savings due to position vacancies. This will offset a need in non-personnel related to professional training opportunities for DEI staff.

**19. Non-Departmental Accounts**

The Judgments Against the City account is currently 99.2% committed. Depending on future judgments or settlements, additional resources may be required. Additionally, a need of \$13,000 is reported in the Public Employees Assistance Program (PEAP) account. This need can be offset by savings in other non-departmental accounts.

**II. ENTERPRISE FUNDS**

Enterprise Funds account for any activity for which a fee is charged to external users for goods or services. If an activity's principal revenue source meets any one of the following criteria, it is required to be reported as an enterprise fund: (1) an activity financed with debt that is secured solely by pledge of the net revenues from fees and charges for the activity; (2) laws or regulations which require that the activity's costs of providing services, including capital costs, be recovered with fees and charges, rather than with taxes or similar revenues; or (3) pricing policies which establish fees and charges designed to recover the activity's costs.

**A. Water Works Fund 101**

Water Works Fund 101 is 48.1% expended year to date. The Greater Cincinnati Water Works (GCWW) projects no budget savings or need at this time. The Division of Supply projects a possible waste removal need related to lagoon sludge

hauling, which can be offset with non-personnel savings in the Division of Water Quality and Treatment. Transfers between agencies may be required as part of the Final Adjustment Ordinance.

**B. Parking System Facilities Fund 102**

Parking System Facilities Fund 102 includes the budget for off-street parking enterprises, including garages. Fund 102 is currently 42.7% expended year to date. The Division of Parking Facilities within the Department of Community and Economic Development projects no budget savings or needs.

**C. Duke Energy Convention Center Fund 103**

Duke Energy Convention Center Fund 103 is 47.4% expended year to date. The Convention Center may have a potential non-personnel need during the forthcoming management transition process.

**D. General Aviation Fund 104**

General Aviation Fund 104 is 43.8% expended year to date. The Department of Transportation and Engineering may have personnel and fringe benefits savings in Fund 104 due to position vacancies, which will be monitored.

**E. Municipal Golf Fund 105**

Municipal Golf Fund 105 is 65.1% expended year to date, which reflects expenses for the calendar year (CY) 2023 golf season. Water utility expenses are greater than expected due to the dry summer season. Additionally, petroleum and contractual services expenses exceed estimates due to an increased number of golf rounds played. The Cincinnati Recreation Commission projects no budget savings or need at this time, but non-personnel expenses will be monitored.

**F. Stormwater Management Fund 107**

Stormwater Management Fund 107 provides resources to various City departments. The major recipient of resources from this fund is the Stormwater Management Utility (SMU). The Department of Public Services, the Parks Department, the Office of Environment and Sustainability, the Cincinnati Recreation Commission, and the Department of Buildings and Inspections also receive appropriations from this fund. The Stormwater Management Fund is 43.3% expended year to date. SMU, the Parks Department, and the Cincinnati Recreation Commission project no budget savings or need at this time. The Department of Public Services projects a potential personnel need. The Office of Environment and Sustainability projects a recycling budget shortfall of \$78,000 in the Stormwater Management Fund. The Department of Buildings and Inspections' Private Lot Abatement Program (PLAP) is seeing an abundance of litter and dumping cases. Additional non-personnel resources may be required; however, the department is currently exploring community partnerships for assistance with this work. These needs will be monitored closely. Reduced

reimbursements to the General Fund could also generate additional savings to offset the non-personnel need.

### **III. DEBT SERVICE FUNDS**

Debt Service Funds account for the accumulation of resources for, and the payment of, principal and interest on the City's bonds issued in support of governmental activities.

#### **A. Bond Retirement Fund 151**

Bond Retirement Fund 151 is 52.2% expended year to date. The Finance Department projects potential savings in contractual services due to only one planned debt issuance and fixed charges related to bond coupons that have not yet been redeemed, which would reduce debt service payments. The Finance Department also projects a potential savings in debt service due to a lower volume of internal notes issued than in prior years.

### **IV. APPROPRIATED SPECIAL REVENUE FUNDS**

Special Revenue Funds account for the proceeds of specific revenue sources (other than trusts for individuals, private organizations, or other governments, or for major capital projects) that are legally restricted to expenditures for specific purposes.

The Office of Budget and Evaluation, in cooperation with various City departments, reviewed appropriated special revenue funds to ensure the Approved FY 2024 Budget remains in balance. Based on expenditures and revenues through January 31, 2024, most special revenue funds are on target with regards to their budget and require no additional appropriations at this time. Any identified issues are highlighted in the narrative summaries provided below. If warranted, budget adjustments will be addressed in the FAO later in the fiscal year.

#### **A. Street Construction, Maintenance & Repair Fund 301**

Street Construction, Maintenance & Repair Fund 301 is 41.8% expended year to date. The Department of Public Services anticipates a potential need related to unexpected vehicle repair costs that may be offset by other personnel savings. The Department of Transportation and Engineering projects possible personnel and non-personnel savings in the Traffic Services agency, which may be partially offset with contractual savings in the Traffic Engineering agency.

#### **B. Income Tax-Infrastructure Fund 302**

Income Tax-Infrastructure Fund 302 provides resources to several City departments. The Department of Transportation and Engineering is the largest

recipient of resources from this fund. The Department of Public Services also receives Income Tax-Infrastructure Fund resources. Fund 302 is 52.4% expended year to date. Due to the projected deficit for this Fund during the FY 2024-2025 Biennial Budget development process, resources for the Department of Law, the Department of Transportation and Engineering (DOTE), and the Department of Public Services (DPS) were significantly reduced. However, since the Income Tax-Infrastructure Fund performed better than expected by the end of FY 2023, and existing fund balance was available to provide additional resources to these departments, a mid-year budget adjustment, Ordinance No. 0406-2023, was approved by the City Council to begin to address the shortfall in the Department of Public Services and the Department of Transportation and Engineering with supplemental appropriations. DOTE currently projects a personnel need due to reduced capital improvement program project reimbursements; however, these needs may be offset with savings in other agencies. DPS anticipates no budget savings or needs at this time. The Department of Law receives a small amount of Income Tax-Infrastructure Fund resources for eligible infrastructure work. Law projects a potential personnel need due to budgeted position vacancy allowance that may not be achievable. The Department of Buildings and Inspections projects no budget savings or need at this time. The Department of Economic Inclusion projects a potential personnel savings due to position vacancies.

**C. Parking Meter Fund 303**

Parking Meter Fund 303 includes the budget for on-street parking enterprises, including parking meters. Fund 303 is currently 46.2% expended year to date. The Division of Parking Facilities within the Department of Community and Economic Development projects neither an expenditure savings nor a need in the fund, but a projected revenue shortfall would create a structural imbalance in the fund. The City Administration is currently exploring opportunities for revenue enhancements and expense efficiencies to address the structural imbalance. Revenues and expenditures will continue to be monitored closely and budget adjustments may be required to ensure the fund balance remains positive.

**D. Municipal Motor Vehicle License Tax Fund 306**

Municipal Motor Vehicle License Tax Fund 306 is 40.1% expended year to date. The Department of Public Services anticipates no budget savings or need in this fund. The Department of Transportation and Engineering projects no budget savings or need, pending reimbursement processing.

**E. Sawyer Point Fund 318**

Sawyer Point Fund 318 is 32.9% expended year to date. The Parks Department projects no budget savings or need in Fund 318, pending reimbursement processing.



**F. Recreation Special Activities Fund 323**

Recreation Special Activities Fund 323 is currently 54.5% expended year to date. The Cincinnati Recreation Commission (CRC) projects no budget savings or need in Fund 323. However, revenues are trending below estimates due to delays in processing cash receipts. CRC made progress on processing cash receipts in January, but this fund will continue to be monitored closely.

**G. Cincinnati Riverfront Park Fund 329**

Cincinnati Riverfront Park Fund 329 is the appropriated fund for Smale Park. Fund 329 is currently 13.6% expended year to date. The Parks Department projects no budget savings or need in Fund 329, pending reimbursement processing.

**H. Hazard Abatement Fund 347**

Hazard Abatement Fund 347 is 0.1% expended year to date. The Department of Buildings and Inspections projects no budget savings or need at this time.

**I. 9-1-1 Cell Phone Fees Fund 364**

9-1-1 Cell Phone Fees Fund 364 is the appropriated fund that governs the City portion of state collected revenue from mobile device fees. Fund 364 is currently 12.3% expended year to date. The Emergency Communications Center projects no budget savings or need in Fund 364.

**J. Safe and Clean Fund 377**

Safe and Clean Fund 377 is the appropriated fund that collects revenue associated with billboard leases. These resources are allocated to Keep Cincinnati Beautiful (KCB) expenditures. The fund is currently 0.0% expended year to date. The Department of Public Services anticipates neither a savings nor a need in this fund.

**K. Community Health Center Activities Fund 395**

Community Health Center Activities Fund 395 is 51.3% expended year to date. The Cincinnati Health Department (CHD) projects potential personnel savings resulting from position vacancies. This will offset a projected need in non-personnel for pharmaceuticals, temporary staffing services, nursing uniform allowances, and the unbudgeted repair and replacement of equipment. Community Health Center Activities Fund revenue is trending low due to the timing of Medicaid Maximization funds, which should be deposited in the spring.

**L. Cincinnati Health District Fund 416**

General operational support to the Cincinnati Health Department is provided by Cincinnati Health District Fund 416. This fund is 47.1% expended year to date. The Cincinnati Health Department (CHD) projects potential personnel savings resulting from position vacancies. This will offset a projected need in non-

personnel for temporary staffing services, nursing uniform allowances, and unbudgeted repair expenses to clinic sites and other Health Department facilities.

**M. Cincinnati Area Geographic Information System (CAGIS) Fund 449**

Cincinnati Area Geographic Information System Fund 449 is 43.3% expended year to date. The Office of Performance and Data Analytics projects no budget savings or need at this time.

**N. Streetcar Operations Fund 455**

Streetcar Operations Fund 455 is 37.6% expended year to date. The Department of Transportation and Engineering projects a net need of \$100,000 related to unbudgeted personnel reimbursements and contractual services for utilities and Transdev. These needs are partially offset by a small personnel savings in the Traffic Services agency. These needs will be monitored closely.

**O. County Law Enforcement Applied Regionally (CLEAR) Fund 457**

The CLEAR Fund is 26.1% expended year to date. Enterprise Technology Solutions projects no budget savings or need for FY 2024.

**Summary**

Through January 31, 2024, major budget issues include overtime needs for both the Fire Department and Police Department, pending labor contracts for the International Association of Fire Fighters (IAFF) employees and Fraternal Order of Police (FOP) employees, the structural imbalance in Parking Meter Fund 303, lasting impacts from the COVID-19 pandemic related to supply chain issues, and the cost of energy. Departments have identified possible savings and shortfalls, which will continue to be monitored and updated monthly.

Submitted herewith are the following Office of Budget & Evaluation reports:

1. Fund Summary Report for the month ended January 31, 2024.

Submitted herewith are the following Department of Finance reports:

2. Comparative Statement of Revenue (Actual, Forecast and Prior Year) as of January 31, 2024.
3. Audit of the City Treasurer's Report for the month ended December 31, 2023.
4. Statement of Balances in the various funds as of January 31, 2024.

By approval of this report, City Council appropriates the revenues received in the various restricted funds on the attached Statement of Balances and as stated in

greater detail on the records maintained by the Department of Finance, Division of Accounts & Audits. Such revenues are to be expended in accordance with the purposes for which the funds were established.

cc: William “Billy” Weber, Assistant City Manager  
Karen Alder, Finance Director  
Andrew M. Dudas, Budget Director

**CITY OF CINCINNATI  
FUND SUMMARY  
FOR FISCAL YEAR 2024  
AS OF 01/31/2024**

FUND	FUND NAME	EXPENDITURE CATEGORY	CURRENT BUDGET	EXPENDED	PERCENT EXPENDED	ENCUMBERED	TOTAL COMMITTED	PERCENT COMMITTED	REMAINING BALANCE
050	General	PERSONNEL SERVICES	296,453,521.00	169,347,268.54	57.1%	.00	169,347,268.54	57.1%	127,106,252.46
		EMPLOYEE BENEFITS	114,434,483.00	69,689,279.96	60.9%	67,943.08	69,757,223.04	61.0%	44,677,259.96
		NON-PERSONNEL EXPENSES	103,826,946.20	43,154,411.69	41.6%	25,471,524.86	68,625,936.55	66.1%	35,201,009.65
		PROPERTIES	20,000.00	.00	0.0%	18,623.40	18,623.40	93.1%	1,376.60
		<b>*TOTAL FUND_CD 050</b>	<b>514,734,950.20</b>	<b>282,190,960.19</b>	<b>54.8%</b>	<b>25,558,091.34</b>	<b>307,749,051.53</b>	<b>59.8%</b>	<b>206,985,898.67</b>
101	Water Works	PERSONNEL SERVICES	43,016,640.00	21,046,941.05	48.9%	.00	21,046,941.05	48.9%	21,969,698.95
		EMPLOYEE BENEFITS	17,983,640.00	9,474,235.10	52.7%	.00	9,474,235.10	52.7%	8,509,404.90
		NON-PERSONNEL EXPENSES	64,662,810.00	26,381,189.12	40.8%	20,414,221.77	46,795,410.89	72.4%	17,867,399.11
		DEBT SERVICE	47,154,020.00	26,272,394.81	55.7%	2,766,721.45	29,039,116.26	61.6%	18,114,903.74
		<b>*TOTAL FUND_CD 101</b>	<b>172,817,110.00</b>	<b>83,174,760.08</b>	<b>48.1%</b>	<b>23,180,943.22</b>	<b>106,355,703.30</b>	<b>61.5%</b>	<b>66,461,406.70</b>
102	Parking System Facilities	PERSONNEL SERVICES	390,500.00	208,564.65	53.4%	.00	208,564.65	53.4%	181,935.35
		EMPLOYEE BENEFITS	147,190.00	78,946.36	53.6%	.00	78,946.36	53.6%	68,243.64
		NON-PERSONNEL EXPENSES	5,046,730.00	2,170,449.55	43.0%	1,706,219.37	3,876,668.92	76.8%	1,170,061.08
		DEBT SERVICE	2,160,200.00	847,867.56	39.2%	.00	847,867.56	39.2%	1,312,332.44
		<b>*TOTAL FUND_CD 102</b>	<b>7,744,620.00</b>	<b>3,305,828.12</b>	<b>42.7%</b>	<b>1,706,219.37</b>	<b>5,012,047.49</b>	<b>64.7%</b>	<b>2,732,572.51</b>
103	Convention-Exposition Center	PERSONNEL SERVICES	116,070.00	39,435.74	34.0%	.00	39,435.74	34.0%	76,634.26
		EMPLOYEE BENEFITS	53,440.00	14,477.94	27.1%	.00	14,477.94	27.1%	38,962.06
		NON-PERSONNEL EXPENSES	10,028,250.00	4,667,232.82	46.5%	4,576,006.06	9,243,238.88	92.2%	785,011.12
		DEBT SERVICE	285,600.00	244,964.11	85.8%	.00	244,964.11	85.8%	40,635.89
		<b>*TOTAL FUND_CD 103</b>	<b>10,483,360.00</b>	<b>4,966,110.61</b>	<b>47.4%</b>	<b>4,576,006.06</b>	<b>9,542,116.67</b>	<b>91.0%</b>	<b>941,243.33</b>
104	General Aviation	PERSONNEL SERVICES	902,780.00	407,139.87	45.1%	.00	407,139.87	45.1%	495,640.13
		EMPLOYEE BENEFITS	389,510.00	153,538.37	39.4%	.00	153,538.37	39.4%	235,971.63
		NON-PERSONNEL EXPENSES	1,002,430.00	422,565.17	42.2%	120,939.22	543,504.39	54.2%	458,925.61
		DEBT SERVICE	44,590.00	41,499.37	93.1%	.00	41,499.37	93.1%	3,090.63
		<b>*TOTAL FUND_CD 104</b>	<b>2,339,310.00</b>	<b>1,024,742.78</b>	<b>43.8%</b>	<b>120,939.22</b>	<b>1,145,682.00</b>	<b>49.0%</b>	<b>1,193,628.00</b>
105	Municipal Golf	PERSONNEL SERVICES	209,700.00	109,576.08	52.3%	.00	109,576.08	52.3%	100,123.92
		EMPLOYEE BENEFITS	76,700.00	42,038.15	54.8%	.00	42,038.15	54.8%	34,661.85
		NON-PERSONNEL EXPENSES	5,875,990.00	3,938,912.14	67.0%	336,828.65	4,275,740.79	72.8%	1,600,249.21
		DEBT SERVICE	615,000.00	321,312.50	52.2%	.00	321,312.50	52.2%	293,687.50
		<b>*TOTAL FUND_CD 105</b>	<b>6,777,390.00</b>	<b>4,411,838.87</b>	<b>65.1%</b>	<b>336,828.65</b>	<b>4,748,667.52</b>	<b>70.1%</b>	<b>2,028,722.48</b>

**CITY OF CINCINNATI  
FUND SUMMARY  
FOR FISCAL YEAR 2024  
AS OF 01/31/2024**

FUND	FUND NAME	EXPENDITURE CATEGORY	CURRENT BUDGET	EXPENDED	PERCENT EXPENDED	ENCUMBERED	TOTAL COMMITTED	PERCENT COMMITTED	REMAINING BALANCE
107	Stormwater Management	PERSONNEL SERVICES	9,694,210.00	3,971,167.28	41.0%	.00	3,971,167.28	41.0%	5,723,042.72
		EMPLOYEE BENEFITS	4,191,240.00	1,633,378.69	39.0%	.00	1,633,378.69	39.0%	2,557,861.31
		NON-PERSONNEL EXPENSES	13,140,130.00	5,284,967.76	40.2%	1,289,075.05	6,574,042.81	50.0%	6,566,087.19
		PROPERTIES	5,000.00	.00	0.0%	.00	.00	0.0%	5,000.00
		DEBT SERVICE	2,216,370.00	1,784,720.66	80.5%	.00	1,784,720.66	80.5%	431,649.34
		<b>*TOTAL FUND_CD 107</b>	<b>29,246,950.00</b>	<b>12,674,234.39</b>	<b>43.3%</b>	<b>1,289,075.05</b>	<b>13,963,309.44</b>	<b>47.7%</b>	<b>15,283,640.56</b>
151	Bond Retirement - City	PERSONNEL SERVICES	307,010.00	112,463.72	36.6%	.00	112,463.72	36.6%	194,546.28
		EMPLOYEE BENEFITS	125,680.00	38,944.54	31.0%	.00	38,944.54	31.0%	86,735.46
		NON-PERSONNEL EXPENSES	3,563,620.00	644,177.07	18.1%	283,040.07	927,217.14	26.0%	2,636,402.86
		DEBT SERVICE	145,765,610.00	77,367,443.18	53.1%	.00	77,367,443.18	53.1%	68,398,166.82
		<b>*TOTAL FUND_CD 151</b>	<b>149,761,920.00</b>	<b>78,163,028.51</b>	<b>52.2%</b>	<b>283,040.07</b>	<b>78,446,068.58</b>	<b>52.4%</b>	<b>71,315,851.42</b>
301	Street Constuction Maintenance & Repair	PERSONNEL SERVICES	6,623,880.00	3,010,344.48	45.4%	.00	3,010,344.48	45.4%	3,613,535.52
		EMPLOYEE BENEFITS	2,784,010.00	1,434,268.49	51.5%	.00	1,434,268.49	51.5%	1,349,741.51
		NON-PERSONNEL EXPENSES	7,420,610.00	2,590,717.47	34.9%	1,468,549.93	4,059,267.40	54.7%	3,361,342.60
		PROPERTIES	.00	.00		.00	.00		.00
		<b>*TOTAL FUND_CD 301</b>	<b>16,828,500.00</b>	<b>7,035,330.44</b>	<b>41.8%</b>	<b>1,468,549.93</b>	<b>8,503,880.37</b>	<b>50.5%</b>	<b>8,324,619.63</b>
302	Income Tax-Infrastructure	PERSONNEL SERVICES	13,277,910.00	6,608,094.04	49.8%	.00	6,608,094.04	49.8%	6,669,815.96
		EMPLOYEE BENEFITS	5,071,200.00	2,975,748.49	58.7%	.00	2,975,748.49	58.7%	2,095,451.51
		NON-PERSONNEL EXPENSES	6,380,750.00	3,381,025.55	53.0%	698,122.35	4,079,147.90	63.9%	2,301,602.10
		<b>*TOTAL FUND_CD 302</b>	<b>24,729,860.00</b>	<b>12,964,868.08</b>	<b>52.4%</b>	<b>698,122.35</b>	<b>13,662,990.43</b>	<b>55.2%</b>	<b>11,066,869.57</b>
303	Parking Meter	PERSONNEL SERVICES	1,933,630.00	927,826.69	48.0%	.00	927,826.69	48.0%	1,005,803.31
		EMPLOYEE BENEFITS	794,800.00	466,058.51	58.6%	.00	466,058.51	58.6%	328,741.49
		NON-PERSONNEL EXPENSES	2,349,050.00	952,532.77	40.5%	521,299.60	1,473,832.37	62.7%	875,217.63
		<b>*TOTAL FUND_CD 303</b>	<b>5,077,480.00</b>	<b>2,346,417.97</b>	<b>46.2%</b>	<b>521,299.60</b>	<b>2,867,717.57</b>	<b>56.5%</b>	<b>2,209,762.43</b>
306	Municipal Motor Vehicle License Tax	PERSONNEL SERVICES	1,703,560.00	807,936.57	47.4%	.00	807,936.57	47.4%	895,623.43
		EMPLOYEE BENEFITS	793,660.00	352,211.75	44.4%	.00	352,211.75	44.4%	441,448.25
		NON-PERSONNEL EXPENSES	1,726,220.00	531,713.00	30.8%	163,394.66	695,107.66	40.3%	1,031,112.34
		<b>*TOTAL FUND_CD 306</b>	<b>4,223,440.00</b>	<b>1,691,861.32</b>	<b>40.1%</b>	<b>163,394.66</b>	<b>1,855,255.98</b>	<b>43.9%</b>	<b>2,368,184.02</b>

**CITY OF CINCINNATI  
FUND SUMMARY  
FOR FISCAL YEAR 2024  
AS OF 01/31/2024**

FUND	FUND NAME	EXPENDITURE CATEGORY	CURRENT BUDGET	EXPENDED	PERCENT EXPENDED	ENCUMBERED	TOTAL COMMITTED	PERCENT COMMITTED	REMAINING BALANCE
318	Sawyer Point	PERSONNEL SERVICES	456,490.00	79,987.53	17.5%	.00	79,987.53	17.5%	376,502.47
		EMPLOYEE BENEFITS	92,550.00	27,109.46	29.3%	.00	27,109.46	29.3%	65,440.54
		NON-PERSONNEL EXPENSES	571,150.00	261,518.83	45.8%	178,268.86	439,787.69	77.0%	131,362.31
		<b>*TOTAL FUND_CD 318</b>	<b>1,120,190.00</b>	<b>368,615.82</b>	<b>32.9%</b>	<b>178,268.86</b>	<b>546,884.68</b>	<b>48.8%</b>	<b>573,305.32</b>
323	Recreation Special Activities	PERSONNEL SERVICES	3,402,530.00	1,824,124.19	53.6%	.00	1,824,124.19	53.6%	1,578,405.81
		EMPLOYEE BENEFITS	264,630.00	137,261.54	51.9%	.00	137,261.54	51.9%	127,368.46
		NON-PERSONNEL EXPENSES	2,241,540.00	1,267,592.07	56.6%	265,750.34	1,533,342.41	68.4%	708,197.59
		PROPERTIES	13,860.00	.00	0.0%	.00	.00	0.0%	13,860.00
		<b>*TOTAL FUND_CD 323</b>	<b>5,922,560.00</b>	<b>3,228,977.80</b>	<b>54.5%</b>	<b>265,750.34</b>	<b>3,494,728.14</b>	<b>59.0%</b>	<b>2,427,831.86</b>
329	Cincinnati Riverfront Park	PERSONNEL SERVICES	698,560.00	.00	0.0%	.00	.00	0.0%	698,560.00
		EMPLOYEE BENEFITS	335,170.00	3,763.93	1.1%	.00	3,763.93	1.1%	331,406.07
		NON-PERSONNEL EXPENSES	483,370.00	201,837.19	41.8%	95,038.23	296,875.42	61.4%	186,494.58
		<b>*TOTAL FUND_CD 329</b>	<b>1,517,100.00</b>	<b>205,601.12</b>	<b>13.6%</b>	<b>95,038.23</b>	<b>300,639.35</b>	<b>19.8%</b>	<b>1,216,460.65</b>
347	Hazard Abatement Fund	PERSONNEL SERVICES	465,210.00	.00	0.0%	.00	.00	0.0%	465,210.00
		EMPLOYEE BENEFITS	222,260.00	47.84	0.0%	.00	47.84	0.0%	222,212.16
		NON-PERSONNEL EXPENSES	10,220.00	711.14	7.0%	.00	711.14	7.0%	9,508.86
		<b>*TOTAL FUND_CD 347</b>	<b>697,690.00</b>	<b>758.98</b>	<b>0.1%</b>	<b>.00</b>	<b>758.98</b>	<b>0.1%</b>	<b>696,931.02</b>
364	9-1-1 Cell Phone Fees	PERSONNEL SERVICES	573,480.00	.00	0.0%	.00	.00	0.0%	573,480.00
		EMPLOYEE BENEFITS	243,880.00	.00	0.0%	.00	.00	0.0%	243,880.00
		NON-PERSONNEL EXPENSES	652,630.00	181,001.50	27.7%	119,740.00	300,741.50	46.1%	351,888.50
		<b>*TOTAL FUND_CD 364</b>	<b>1,469,990.00</b>	<b>181,001.50</b>	<b>12.3%</b>	<b>119,740.00</b>	<b>300,741.50</b>	<b>20.5%</b>	<b>1,169,248.50</b>
377	Safe & Clean	NON-PERSONNEL EXPENSES	52,040.00	.00	0.0%	52,040.00	52,040.00	100.0%	.00
		<b>*TOTAL FUND_CD 377</b>	<b>52,040.00</b>	<b>.00</b>	<b>0.0%</b>	<b>52,040.00</b>	<b>52,040.00</b>	<b>100.0%</b>	<b>.00</b>
395	Community Health Center Activities	PERSONNEL SERVICES	13,753,380.00	6,971,459.55	50.7%	.00	6,971,459.55	50.7%	6,781,920.45
		EMPLOYEE BENEFITS	5,762,180.00	3,135,278.07	54.4%	.00	3,135,278.07	54.4%	2,626,901.93
		NON-PERSONNEL EXPENSES	8,914,750.00	4,491,010.80	50.4%	3,643,325.13	8,134,335.93	91.2%	780,414.07
		<b>*TOTAL FUND_CD 395</b>	<b>28,430,310.00</b>	<b>14,597,748.42</b>	<b>51.3%</b>	<b>3,643,325.13</b>	<b>18,241,073.55</b>	<b>64.2%</b>	<b>10,189,236.45</b>

**CITY OF CINCINNATI  
FUND SUMMARY  
FOR FISCAL YEAR 2024  
AS OF 01/31/2024**

<b>FUND</b>	<b>FUND NAME</b>	<b>EXPENDITURE CATEGORY</b>	<b>CURRENT BUDGET</b>	<b>EXPENDED</b>	<b>PERCENT EXPENDED</b>	<b>ENCUMBERED</b>	<b>TOTAL COMMITTED</b>	<b>PERCENT COMMITTED</b>	<b>REMAINING BALANCE</b>
416	Cincinnati Health District	PERSONNEL SERVICES	14,150,810.00	6,630,422.10	46.9%	.00	6,630,422.10	46.9%	7,520,387.90
		EMPLOYEE BENEFITS	5,543,360.00	2,643,874.13	47.7%	.00	2,643,874.13	47.7%	2,899,485.87
		NON-PERSONNEL EXPENSES	1,390,460.00	664,141.08	47.8%	447,943.52	1,112,084.60	80.0%	278,375.40
		PROPERTIES	3,010.00	.00	0.0%	.00	.00	0.0%	3,010.00
<b>*TOTAL FUND_CD 416</b>			<b>21,087,640.00</b>	<b>9,938,437.31</b>	<b>47.1%</b>	<b>447,943.52</b>	<b>10,386,380.83</b>	<b>49.3%</b>	<b>10,701,259.17</b>
449	Cincinnati Area Geographic Information System (CAGIS)	PERSONNEL SERVICES	2,040,720.00	994,277.16	48.7%	.00	994,277.16	48.7%	1,046,442.84
		EMPLOYEE BENEFITS	727,600.00	400,139.13	55.0%	.00	400,139.13	55.0%	327,460.87
		NON-PERSONNEL EXPENSES	2,401,440.00	843,595.39	35.1%	193,072.92	1,036,668.31	43.2%	1,364,771.69
<b>*TOTAL FUND_CD 449</b>			<b>5,169,760.00</b>	<b>2,238,011.68</b>	<b>43.3%</b>	<b>193,072.92</b>	<b>2,431,084.60</b>	<b>47.0%</b>	<b>2,738,675.40</b>
455	Streetcar Operations	PERSONNEL SERVICES	518,670.00	244,549.35	47.1%	.00	244,549.35	47.1%	274,120.65
		EMPLOYEE BENEFITS	229,120.00	77,533.04	33.8%	.00	77,533.04	33.8%	151,586.96
		NON-PERSONNEL EXPENSES	5,144,060.00	1,893,749.54	36.8%	2,997,088.39	4,890,837.93	95.1%	253,222.07
<b>*TOTAL FUND_CD 455</b>			<b>5,891,850.00</b>	<b>2,215,831.93</b>	<b>37.6%</b>	<b>2,997,088.39</b>	<b>5,212,920.32</b>	<b>88.5%</b>	<b>678,929.68</b>
457	County Law Enforcement Applied Regionally (CLEAR)	PERSONNEL SERVICES	1,625,440.00	609,045.40	37.5%	.00	609,045.40	37.5%	1,016,394.60
		EMPLOYEE BENEFITS	515,950.00	212,063.87	41.1%	.00	212,063.87	41.1%	303,886.13
		NON-PERSONNEL EXPENSES	3,550,030.00	1,179,774.05	33.2%	482,842.14	1,662,616.19	46.8%	1,887,413.81
		PROPERTIES	2,000,000.00	8,660.33	0.4%	.00	8,660.33	0.4%	1,991,339.67
<b>*TOTAL FUND_CD 457</b>			<b>7,691,420.00</b>	<b>2,009,543.65</b>	<b>26.1%</b>	<b>482,842.14</b>	<b>2,492,385.79</b>	<b>32.4%</b>	<b>5,199,034.21</b>
<b>TOTAL</b>			<b>1,023,815,440.20</b>	<b>528,934,509.57</b>	<b>51.7%</b>	<b>68,377,619.05</b>	<b>597,312,128.62</b>	<b>58.3%</b>	<b>426,503,311.58</b>

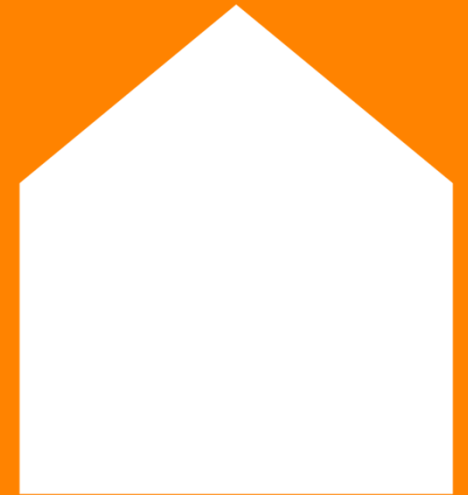
# H O M E B A S E

Budget Committee April 29th, 2024

Quick Strike Funding Recommendations

#TogetherWeBuild

#CommunityDevelopmentStartsHere!







# What is Homebase?

## Our Mission:

We strengthen organizations that enhance neighborhoods through community building, housing, and economic development.

## Our Vision:

A Greater Cincinnati with thriving communities built upon strategic social and economic investment.

Homebase is the leading resource for community development, focused on sharing resources, funding and expertise that helps transform neighborhoods and improve the quality of life for the residents of Greater Cincinnati.



# Quick Strike Acquisition & Project Support

## Program Summary:

The \$1 million Quick Strike Fund will limit awards up to \$250,000 per project/acquisition.

- Project funds have to be used for an acquisition of real property, but the application can also seek acquisition-related funding, including phase I and appraisal costs, as part of the total project costs.
- Applicable Projects must be catalytic in nature, meaning the project will begin a cascade of positive effects in a neighborhood.

For example, a prominent key stone building in a neighborhood that will create small business jobs and/or affordable housing, etc.

# Application Requirements & Scoring Criteria:

- Catalytic Project – the acquisition needs to be demonstrably catalytic for the neighborhood: a key property in the NBD, compliments existing controlled property for a larger development, the development plan for the building is catalytic for the community, prospective tenant would be catalytic, etc.
- Timeline – acquisition should be able to be closed quickly; organization must demonstrate the ability to close on the property and start on redevelopment in a timely manner, i.e. close within 6-8 months of the award being granted, and redevelopment begin on the project within 1 year
  - Recourse Clause: DETAILED ON NEXT SLIDE
- Private Leverage – the organization is not required to have a high percentage of leverage, as some neighborhoods will not be able to raise funds, but must show some leverage, either through private funding, accompanying loan, or volunteer hours.

Project application must include a signed Option Agreement or Purchase Agreement

- Organizational Capacity – organization has capacity to carry out the project, or can demonstrate that it has the right partners (HomeBase, the Port, CDF) to demonstrate capacity

# Application Requirements & Scoring Criteria:

Proposed Draft Recourse Clause:

HomeBase Cincinnati Approval of Development; HomeBase's Right to recourse and the City's Right to Purchase Property. The Quick Strike Funding Agreement shall remain in effect until the Property is acquired, and redevelopment of the Property is commenced. However, HomeBase agrees that it will not exercise the Recourse Clause if the following conditions are met, according to the following timeline (the conditions occurring at or prior to the times listed being the "Milestones"):

~90 Days After Award is Granted ("Milestone 1"): Grantee has closed on property, or made significant progress towards closing, additionally there is a proposed final full redevelopment plan, timeline, and proforma.

6 Months After Closing ("Milestone 2"): Both of the following constitute Milestone 2:

(1) Grantee's completion of the Project, to the satisfaction of the City; and (2) City approval, through DCED, of a proposed developer and a development plan, which must include sources and uses of funding.

1. 6 Months After Milestone 2 ("Milestone 3"): City approval, through DCED, of a detailed development plan substantially conforming to the proposals submitted for Milestone 2 (including drawings, pro forma, proposed project schedule, any other information required by the City at that time) and proof of financing to perform the development.
2. 6 Months After Milestone 3 ("Milestone 4"): Closing with the selected developer, only after (and contingent upon) City approval of any environmental assessments required by the City based upon initial environmental assessments required under this Agreement, and any subsequent environmental investigation or testing as may be required by the City pursuant to the results of such initial environment assessment.

Completion of development ("Milestone 5"): Completion of the development shall be the final Milestone. After the development of the Property that was approved by the City has been completed to the City's satisfaction, in accordance with the approved plans, the City will permanently relinquish the Purchase Option and, upon Grantee's request, will provide a release of the Restrictive Covenant.

# Quick Strike Acquisition & Program Support

## Project Selection process and Timeline:

- Application and Scoring Criteria were released on March 4th, 2024
- Final Applications were due on April 1st, 2024
- Application Review and Decision Committee met on April 11th.
  - Committee members included:
    - 2 City DCED staff, The Port, LISC, Fifth Third, Cincinnati Chamber, HomeBase Board
- Final recommendations subcontract draft submitted to DCED and CMO on April 18th.
- Expecting to see first draft of Quick Strike contract from DCED by May 3rd.

## Application Results:

- There were 9 neighborhood applications:
  - Clifton Heights CURC
  - College Hill CURC
  - Mohawk CDC
  - Mt. Washington CDC
  - NEST
  - Price Hill Will
  - Seven Hills Neighborhood Houses
  - Urban League of Greater Southwestern Ohio (Avondale)
  - Westwood Works
- Total requests across all applications reached almost \$2 Million.
- The following recommended projects will likely result in at least 418 affordable and mixed-income residential units, and almost \$50 million in development.

# Recommended Projects:

Neighborhood Organization	Recommended Funding Amount	Project Name
NEST	\$190,000	4001 Hamilton Acquisition
Price Hill Will	\$170,000	3515 Warsaw Avenue Acquisition
College Hill CURC	\$250,000	College Hill Plaza Acquisition
Clifton Heights CURC	\$200,000	2315 Vine Street Acquisition
Mt. Washington CDC	\$190,000	5455 Beechmont Avenue Acquisition
Total:	\$1,000,000	

## Recommended Projects cont'd:

### Project Summaries:

- NEST: 4001 Hamilton is the gateway property for Northside as you enter the neighborhood from Clifton, and its renovation would bring affordable 4 residential units and 1 commercial unit, an estimated \$1.6 Million development.
- PHW: 3515 Warsaw Avenue would be leveraged with 4 other buildings for a multi-million-dollar redevelopment along Warsaw Avenue, similar to the Warsaw Creative Campus. If combined with 3509 & 3515 Warsaw, this will result in 2 affordable units and 1 commercial, an \$8 Million dollar development.
- College Hill Plaza is the largest site left in the College Hill Business District and will lay the foundation for a potential of 300 mixed-income residential units and multiple commercial spaces and an estimated \$4 Million development.
- CliftonHCURC: 2315 Vine Street is the last acquisition needed for a 57-unit affordable housing development, being co-developed by OTRCH and 8K, an estimated \$21 Million.
- Mt Washington: 5455 Beechmont Avenue is catalytic is the project when completed would bring 55 units of senior affordable housing to Mt. Washington, an estimated \$14 Million development



# Questions?

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