

March 4, 2026

**To:** Mayor and Members of City Council  
**From:** Sheryl M. M. Long, City Manager  
**Subject:** **Emergency Ordinance – Fire: Then & Now Payment to Terracon Consultants, Inc.**

202600966

---

Attached is an Emergency Ordinance captioned:

**AUTHORIZING** the payment of \$5,878.77 to Terracon Consultants, Inc. from Cincinnati Fire Department General Fund non-personnel operating budget account no. 050x272x2700x7289 for environmental sampling services at Firehouse 12 provided on behalf of the Office of Environment & Sustainability, pursuant to the attached then and now certificate from the Director of Finance.

Approval of this Emergency Ordinance authorizes the payment of \$5,878.77 to Terracon Consultants, Inc. from Cincinnati Fire Department General Fund non-personnel operating budget account no. 050x272x2700x7289 for environmental sampling at Firehouse 12 provided on behalf of the Office of Environment & Sustainability, pursuant to the attached then and now certificate from the Director of Finance.

The City has a Master Services Agreement (MSA) (107 35x0017) with Terracon Consultants, Inc. for environmental services, which has been amended and is now effective through December 31, 2026. Pursuant to the MSA, the City entered into Work Order MAC0001941 for environmental sampling services at Firehouse 12, effective between January 28, 2025, and December 31, 2025. The total amount invoiced by Terracon Consultants, Inc. for the environmental sampling services was \$15,878.77, but only \$10,000 was originally encumbered, necessitating a then and now certificate for the remaining \$5,878.77.

Pursuant to Ohio Revised Code (ORC) Section 5705.41(D)(1), the Director of Finance issued the attached certificate, verifying that a sufficient sum was appropriated and in the City Treasury for the purpose of paying such charges under the contract both at the time the contract began and at the time the attached certificate was issued.

The reason for the emergency is the immediate need to pay Terracon Consultants, Inc. for the outstanding charges in a timely manner.

The Administration recommends passage of this Emergency Ordinance.

cc: Andrew Dudas, Budget Director  
Steve Webb, Finance Director

Attachment