

September 3, 2024

To: Members of the Budget and Finance Committee
From: Sheryl M. M. Long, City Manager
Subject: **Emergency Ordinance – Police: Moral Obligation Payment to Vigilant Solutions, Inc.**

202401935

Attached is an Emergency Ordinance captioned:

AUTHORIZING the payment of \$11,552.32 from Cincinnati Police Department General Fund non-personnel operating budget account no. 050x227x4700x7418 as a moral obligation to Vigilant Solutions, Inc. for outstanding charges related to camera installation services and subscription fees provided in Fiscal Year 2024.

This Emergency Ordinance authorizes the payment of \$11,552.32 from Cincinnati Police Department General Fund non-personnel operating budget account no. 050x227x4700x7418 as a moral obligation to Vigilant Solutions, Inc. for outstanding charges related to camera installation services and subscription fees provided in Fiscal Year 2024.

In Fiscal Year 2024, the Cincinnati Police Department (CPD) received camera installation and subscription services from Vigilant Solutions, Inc. CPD encumbered funds to purchase the camera installation and subscription services in FY 2024 based on prior communications from the CPD Information Technology Management Systems (ITMS) section regarding the amount of services that would be needed.

Due to staffing changes both within ITMS and at Vigilant Solutions, additional camera installation and subscription services, as well as subscription services at an increased rate, were approved and received by CPD. Due to the receipt of the additional camera installation and subscription services, an additional \$11,552.32 is needed to reconcile the balance of the final invoice submitted by Vigilant Solutions in FY 2024. CPD has implemented procedures to ensure that the quantities and rates for services provided by Vigilant Solutions in the future align with the amount of funds encumbered by CPD.

The reason for the emergency is the immediate need to pay Vigilant Solutions, Inc. for the outstanding charges for the services rendered.

The Administration recommends passage of this Emergency Ordinance.

cc: Andrew M. Dudas, Budget Director
Karen Alder, Finance Director

Attachment