

Date: 9/8/2022

To: Mayor and Members of City Council
From: John P. Curp, Interim City Manager
Subject: **SPECIAL EVENT PERMIT APPLICATION: (16th Annual Hats Off Luncheon)**

In accordance with Cincinnati Municipal Code, Chapter 765; (Cincinnati Parks Foundation) has submitted a Special Event Permit Application Form to the Chief of Police. The Special Event Permit Application has been reviewed by the following department(s): (Cincinnati Police Department, Fire Department, Health Department, Parks Department, Department of Building and Inspections, Department of Community and Economic Development, Department of Finance, Department of Public Services, and Department of Transportation and Engineering). There are no objections to issuing the Special Events Permit.

The particulars of the requested event are as indicated:

EVENT NAME/TITLE: 16th Annual Hats Off Luncheon
EVENT SPONSOR/PRODUCER: Cincinnati Parks Foundation
CONTACT PERSON: Emily Parker
LOCATION: Smale Riverfront Park
DATE(S) AND TIME(S): 10/07/2022 11AM to 2PM
EVENT DESCRIPTION: The luncheon is one of the city's premier fundraisers, supporting all Cincinnati Parks wherever the need is greatest. Guests are treated to a champagne reception at the Castellini Esplanade followed by a gourmet luncheon on the great lawn.
ANTICIPATED ATTENDANCE: 1,200
ALCOHOL SALES: YES. NO.
TEMPORARY LIQUOR PERMIT HOLDER IS: Cincinnati Parks Foundation

cc: Lieutenant Colonel Teresa A. Theetge, Interim Police Chief

