

October 1, 2025

To: Mayor and Members of City Council

202501795

From: Sheryl M. M. Long, City Manager

**Subject: Emergency Ordinance – Enterprise Services: FY 2026 Parking
Meter Fund 303 Outdoor Dining Budget Adjustment**

Attached is an Emergency Ordinance captioned:

AUTHORIZING the transfer and appropriation of \$49,750 from the unappropriated surplus of Parking Meter Fund 303 to Enterprise Services Parking Meter Fund non-personnel operating budget account no. 303x248x7200 to provide resources to maintain and repair the outdoor dining areas located within the public right-of-way.

This Emergency Ordinance authorizes the transfer and appropriation of \$49,750 from the unappropriated surplus of Parking Meter Fund 303 to Enterprise Services Parking Meter Fund non-personnel operating budget account no. 303x248x7200 to provide resources to maintain and repair the outdoor dining areas located within the public right-of-way.

In 2020, the City instituted an outdoor dining “parklet” program, which allowed local businesses to expand their business operations into the public right-of-way in certain approved locations previously used as street parking spaces. In 2025, the City established an annual fee to cover the costs of management and oversight related to the parklet program, with the fee revenue collected and deposited into Parking Meter Fund 303.

The City contracted with the Cincinnati Center City Development Corporation (“3CDC”) to oversee the use and management of the parklets. 3CDC performs management and oversight services, including maintaining and repairing the outdoor dining areas located in the parklets. The Enterprise Services Parking Meter Fund non-personnel operating budget requires an adjustment to meet the operational needs due to the revenue collected.

The reason for the emergency is the immediate need to adjust appropriations to meet operational needs due to revenue collected for these services.

The Administration recommends passage of this Emergency Ordinance.

cc: Andrew Dudas, Budget Director
Steve Webb, Finance Director

Attachment