

February 25, 2026

To: Mayor and Members of City Council

202600928

From: Sheryl M. M. Long, City Manager

**Subject: Emergency Ordinance – Police: Moral Obligation Payment to
Mike Albert Leasing, Inc.**

Attached is an Emergency Ordinance captioned:

AUTHORIZING a payment of \$6,904 from Cincinnati Police Department Criminal Activity Forfeiture – State Fund non-personnel operating budget account no. 369x222x1000x7419 to Mike Albert Leasing, Inc. as a moral obligation for outstanding charges related to vehicle leasing services in October and November 2025.

This Emergency Ordinance authorizes a payment of \$6,904 from Cincinnati Police Department Criminal Activity Forfeiture – State Fund non-personnel operating budget account no. 369x222x1000x7419 to Mike Albert Leasing, Inc. as a moral obligation for outstanding charges related to vehicle leasing services in October and November 2025.

In June 2024, the City entered a master agreement with Mike Albert Leasing, Inc. for the provision of vehicle leasing services. Under the Master Agreement, the Cincinnati Police Department (CPD) submits a separate delivery order to encumber funds for each lease. CPD submitted requests to extend several expiring leases, but approval was not received until after the leases had expired. Because the leases had expired, they could not be extended, and additional funds could not be encumbered. Mike Albert Leasing, Inc. continued to lease vehicles to CPD in October and November 2025 after the leases had expired. To ensure this does not occur again, CPD will work with the Office of Procurement to have accurate and timely lease terms. Sufficient existing funds are available to pay Mike Albert Leasing, Inc. for the services rendered.

The reason for the emergency is the immediate need to make payment to Mike Albert Leasing, Inc. for outstanding charges in a timely manner.

The Administration recommends passage of this Emergency Ordinance.

cc: Andrew Dudas, Budget Director
Steve Webb, Finance Director

Attachment