

EMERGENCY

City of Cincinnati

AKS
AWB

An Ordinance No. _____

- 2021

AUTHORIZING the payment of \$5,099 from Cincinnati Recreation Commission operating budget account nos. 050x194x1650x7215, 050x194x4610x7215, 050x194x2610x7215, 050x194x3610x7215, 050x199x1910x7215, and 323x197x3440x7215 in accordance with the attached schedule, as a moral obligation to US Bank for trainings and conferences that were inadvertently billed as a single transaction to a purchase card resulting in charges that exceeded the State of Ohio's \$3,000 purchasing limit without certification.

WHEREAS, the State of Ohio requires any purchase over \$3,000 to be certified; and

WHEREAS, the Cincinnati Recreation Commission purchased three separate training and leadership conferences for its staff from the Ohio Parks and Recreation Association: an online training for certified playground safety for nine staff members, a leadership conference for two staff members, and a regional training seminar for one staff member; and

WHEREAS, a purchase card ("P-card") was used to purchase each of the trainings and conferences, but they were unexpectedly billed by Ohio Parks and Recreation Association as a single charge rather than as separate charges, which resulted in a single charge that exceeded the State of Ohio's purchasing limit of \$3,000; and

WHEREAS, accounting staff within the Recreation Department have been advised regarding the issues that resulted in these errors, and they have requested that the transactions not be bundled in the future to ensure that this issue is not repeated; and

WHEREAS, sufficient funds are available from Recreation Department non-personnel operating budget accounts to pay for the services provided by these vendors; and

WHEREAS, Cincinnati City Council desires to provide payment for such services in an amount totaling \$5,099; now, therefore,

BE IT ORDAINED by the Council of the City of Cincinnati, State of Ohio:

Section 1. That the Finance Director is authorized to make a payment of \$5,099 from Cincinnati Recreation Commission's operating budget account nos. 050x194x1650x7215, 050x194x4610x7215, 050x194x2610x7215, 050x194x3610x7215, 050x199x1910x7215, and 323x197x3440x7215 in accordance with the attached schedule as a moral obligation to US Bank for trainings and conferences provided to the City of Cincinnati.

Section 2. That the proper City officials are authorized to do all things necessary and proper to carry out the provisions of Sections 1.

Section 3. That this ordinance shall be an emergency measure necessary for the preservation of the public peace, health, safety, and general welfare and shall, subject to the terms of Article II, Section 6 of the Charter, be effective immediately. The reason for the emergency is the immediate need to make payment on the impacted purchase card.

Passed: _____, 2021

John Cranley, Mayor

Attest: _____
Clerk

Attachment A

Account	Amount
050x194x1650x7215x194P814	1,605.00
050x194x4610x7215x194P498	1,070.00
050x194x2610x7215x194P232	1,070.00
050x194x3610 x7215x194P242	1,070.00
050x199x1910x7215x199Q876	224.00
323x197x3440x7215x197F352	60.00
Total	5,099.00