

EMERGENCY

City of Cincinnati

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An Ordinance No. _____

-2021

ESTABLISHING the classification and salary range schedule for the new employment classification of Maintenance Planner/Scheduler; and ENACTING Section 292 of Division 1, Chapter 307 of the Cincinnati Municipal Code, in order to establish a new salary schedule and classification title for the new classification consistent with the organizational changes described herein.

WHEREAS, the City's Department of Human Resources is recommending the establishment of a new classification specification and salary range for Maintenance Planner/Scheduler in order to recruit and retain quality employees; and

WHEREAS, the creation of the Maintenance Planner/Scheduler classification specification is necessary to ensure consistency in the knowledge, skills, and abilities required to carry out the duties and tasks prescribed to the position; and

WHEREAS, the Maintenance Planner/Scheduler position and salary range provide an opportunity to increase effectiveness while maintaining a standard of excellence and a clear pathway for continued growth and career progression for employees; and

WHEREAS, the Department of Human Resources has done its due diligence and conducted appropriate internal comparisons to ensure the new classification and salary range are consistent with the scope of services and the level of responsibility of the position of a Maintenance Planner/Scheduler, and the factors considered throughout the evaluation process included liability, scope of responsibility, judgment and independent action, accountability, and desired levels of experience; and

WHEREAS, it has been determined that adopting the new salary range and classification title for the position is based upon a market analysis consistent with the organization changes described herein and internal cost of living adjustment comparisons as approved by City Council; now, therefore,

BE IT ORDAINED by the Council of the City of Cincinnati, State of Ohio:

Section 1. That new Section 292 of Division 1, Chapter 307 of the Cincinnati Municipal Code is hereby enacted as shown below:

Classification	Minimum - Annual	Maximum - Annual
Maintenance Planner/Scheduler	\$63,948.23	\$71,836.38

Step 1	\$63,948.23
Step 2	\$65,920.26
Step 3	\$67,892.30
Step 4	\$69,864.34
Step 5	\$71,836.38

Section 2. That this ordinance shall be an emergency measure necessary for the preservation of the public peace, health, safety, and general welfare and shall, subject to the terms of Article II, Section 6 of the Charter, be effective immediately. The reason for the emergency is the immediate need to establish the classification and salary ranges in order to recruit and retain qualified employees.

Passed: _____, 2021

John Cranley, Mayor

Attest: _____
Clerk