

Date: December 6, 2023

To: Mayor and Members of City Council

From: Sheryl M. M. Long, City Manager 

202302775

Subject: EMERGENCY ORDINANCE – RIGHT OF WAY PERMIT FEES

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Attached is an emergency ordinance captioned as follows:

**MODIFYING** Chapters 517, “Commercial and Heavy Vehicles,” 721, “Streets and Sidewalks, Establishment and Maintenance,” and 723, “Streets and Sidewalks, Use Regulations,” by **AMENDING** Sections 517-37, “Excess Load; Moving Permit,” 721-75, “Sidewalk Repair Permit Fees,” 721-87, “Bond and License Fee of Street Contractor,” and 723-89, “Permits for Barricading Public Rights-of-Way,” and **REPEALING** Sections 723-91, “Sidewalk Barricade Permit Fees,” 723-93, “Roadway Barricade Permit Fees,” and 723-95, “Other Barricade Permit Fees,” to authorize the City Manager to establish fees for recovering costs and expenses associated with permits and licenses issued for work in the public right-of-way.

The Department of Transportation and Engineering assesses permit and license fees to contractors and individuals who work in the public right-of-way. These fees are a means for the City to recover costs and expenses directly related to the issuance and management of public right-of-way permits.

This ordinance modifies the municipal code to allow more flexibility to the Department of Transportation and Engineering in setting and assessing those fees. The current fee schedule and framework was last modified in March 2018 and will be updated beginning January 2024.

The Administration recommends passage of the attached emergency ordinance.

cc: John S. Brazina, Director, Transportation and Engineering 