

Date: 6/26/2023

To: Mayor and Members of City Council 202301765
From: Sheryl M. M. Long, City Manager
Subject: **SPECIAL EVENT PERMIT APPLICATION: West End Business Fest 2023**

In accordance with Cincinnati Municipal Code, Chapter 765; Seven Hills Neighborhood Houses has submitted a Special Event Permit Application Form to the Chief of Police. The Special Event Permit Application has been reviewed by the following department(s): (Cincinnati Police Department, Fire Department, Health Department, Parks Department, Department of Building and Inspections, Department of Community and Economic Development, Department of Finance, Department of Public Services, and Department of Transportation and Engineering). There are no objections to issuing the Special Events Permit.

The particulars of the requested event are as indicated:

EVENT NAME/TITLE: West End Business Fest 2023
EVENT SPONSOR/PRODUCER: Seven Hills Neighborhood Houses
CONTACT PERSON: Alexis Zaffer
LOCATION: 1522 Linn Street
DATE(S) AND TIME(S): 08/05/2023 12:00pm—08/05/2023 4:00pm
EVENT DESCRIPTION: The West End Business Fest is a celebration of all the West End has to offer. The Business Fest will host vendors, food trucks, music and family friendly activities.
ANTICIPATED ATTENDANCE: 500
ALCOHOL SALES: YES. NO.
TEMPORARY LIQUOR PERMIT HOLDER IS:

cc: Colonel Teresa A. Theetge, Police Chief