

April 24, 2024

202401130

To: Mayor and Members of City Council  
From: Sheryl M. M. Long, City Manager *SM*  
Subject: **SPECIAL EVENT PERMIT APPLICATION: Westwood Second Saturdays Pride**

In accordance with Cincinnati Municipal Code, Chapter 765; Kevin Tolan has submitted a Special Event Permit Application Form to the Chief of Police. The Special Event Permit Application has been reviewed by the following department(s): (Cincinnati Fire Department, Metro, Cincinnati Police Special Events Unit, Cincinnati Police District One, Traffic and Engineering Department, Traffic and Road Operations Department and The Health Department. There are no objections to issuing the Special Events Permit.

The particulars of the requested event are as indicated:

EVENT NAME/TITLE: Westwood Second Saturdays Pride  
EVENT SPONSOR/PRODUCER: Kevin Tolan  
CONTACT PERSON: Kevin Tolan  
LOCATION: 3017 Harrison Ave, Cincinnati, OH 45211  
DATE(S) AND TIME(S): 06/10/23 1700-2200 Hours  
EVENT DESCRIPTION: Westwood Second Saturdays is a volunteer-run monthly event in the heart of the Westwood Historic Business District at Westwood Town Hall. These themed event include music, entertainment, and activities for all ages.  
ANTICIPATED ATTENDANCE: 750  
ALCOHOL SALES:  YES.  NO.  
TEMPORARY LIQUOR PERMIT HOLDER IS: To Be Determined

*T. Theetge*

cc: Colonel Teresa A. Theetge, Police Chief