

CONSTANCE A. HILL

PROFESSIONAL PROFILE

Skilled legal professional experienced in drafting, reviewing and negotiating various contract documents, with written and verbal communication skills to counsel effectively both independently, or in a diverse team environment.

AREAS OF EXPERTISE

- Negotiating and drafting contracts
- Contract Compliance
- Risk Management
- Support to Human Resource Department
- Communication
- Litigation management

PROFESSIONAL EXPERIENCE

D.E. FOXX & ASSOCIATES, INC

General Counsel and Director of Human Resources

- Negotiated, reviewed and drafted commercial contracts, vendor agreements, responses to RFP's and construction contracts.
- Successfully negotiated contracts with Fortune 500 companies for services provided nationally.
- Managed contract administration of contracts in various states to insure compliance.
- Coordinated cross team collaboration in risk management and contract administration.
- Managed compliance requirements for corporation and subsidiaries.
- Advised executive team on corporate transactions, employment issues and risk management.
- Provided strategies to prevent and manage employee claims.
- Managed insurance procurement.
- Managed development of policies and processes and their successful implementation to promote standardization in all locations.
- Drafted severance agreements for employee separations.
- Implemented risk strategies through installation of boards and audit plans.
- Managed outside litigation in employment law cases resulting in legal cost containment.

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(513) 295-4785

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UAW FORD LEGAL SERVICES PLAN

Managing Attorney

- Negotiated and drafted real estate contracts and all closing documents in new home construction projects.
- Initiated litigation in real estate cases involving transactional as well as title disputes.
- Drafted, reviewed and negotiated commercial leases.
- Managed team of 10+ attorneys and support staff.

EDUCATION

University of Cincinnati College of Law

Juris Doctorate

Howard University

Bachelor of Arts- Economics

LICENSE

Supreme Court of Ohio

PROFESSIONAL ORGANIZATIONS

Association of Corporate Counsel

Black Lawyers Association of Cincinnati