

October 16, 2024

To: Mayor and Members of City Council

202402187

From: Sheryl M. M. Long, City Manager

Subject: Emergency Ordinance – Parks: Then and Now Payment to Doppes Lumber

Attached is an Emergency Ordinance captioned:

AUTHORIZING the payment of \$3,288.22 from Parks Department Parks Private Endowment and Donations Fund 430 non-personnel operating budget account no. 430x202x3126x7332 to Doppes Lumber for charges related to the purchase of lumber and supplies during the period of May 10, 2024, through June 28, 2024.

Approval of this Emergency Ordinance authorizes the payment of \$3,288.22 from existing resources in the Parks Department Parks Private Endowment and Donations Fund 430 non-personnel operating budget account no. 430x202x3126x7332 to Doppes Lumber for charges related to the purchase of lumber and supplies during the period of May 10, 2024, through June 28, 2024, pursuant to the attached then and now certificate from the Director of Finance.

From May 10, 2024, through June 28, 2024, the Parks Department placed orders with Doppes Lumber (“Doppes”) for lumber and supplies. Supplies ordered from Doppes totaled \$15,434.86. However, only \$12,146.64 was encumbered leaving a difference of \$3,288.22, due to the mistaken belief that sufficient funds had been encumbered.

Pursuant to Ohio Revised Code (ORC) Section 5705.41(D)(1), the Director of Finance issued the attached certificate, verifying that a sufficient sum was appropriated and in the City Treasury for the purpose of paying such charges under the contract both at the time the contract began and at the time the attached certificate was issued.

The reason for the emergency is the immediate need to pay Doppes Lumber for the outstanding charges in a timely manner.

The Administration recommends passage of this Emergency Ordinance.

cc: Andrew M. Dudas, Budget Director
Karen Alder, Finance Director

Attachments