

January 20, 2021

To: Nicole Crawford, Office of the Clerk of Council

From: Katherine Keough-Jurs, AICP, Director, Department of City Planning

Copies to: Stacey Hoffman, Senior City Planner

Subject: **Emergency Ordinance** – Major Amendment to the Concept Plan and Development Program Statement for Planned Development #76, Liberty and Elm

The above referenced ordinance is ready to be scheduled for Committee. We are requesting that this item be scheduled for the January 20, 2021 meeting of the Economic Growth & Zoning Committee. This item requires a public hearing and notice in the City Bulletin 14 days before the public hearing.

Included in this submission are the following items:

- 1) The transmittal letter to the Economic Growth & Zoning Committee;
- 2) A copy of the Planning Commission staff report dated October 2, 2020;
- 3) The mailing labels for notification of all property owners within the 400 feet of the zone change; and
- 4) A copy of the mailing labels for your records.

Please note that the Emergency Ordinance may be transmitted directly from the Law Department.