

May 19, 2021

To: Mayor and Members of City Council 202101709  
From: Paula Boggs Muething, City Manager  
Subject: Livingston Street Residential Parking Permit Area

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**Reference Document #202100950**

On March 15, 2021, the Neighborhoods Committee referred the following item for a report.

MOTION, submitted by Councilmember Sundermann and Mann, WE MOVE the Administration prepare a report on the feasibility of creating a Residential Parking Permit Area on Livingston Street in the West End. (STATEMENT ATTACHED)

This report summarizes an assessment by the Department of Transportation and Engineering (DOTE) of the feasibility of a Residential Parking Permit (RPP) program along Livingston Street in the West End neighborhood.

A residential parking permit program application requires a written request from a recognized community group, such as the West End Community Council or sub-affiliate. Within the request, the West End Community Council should include suggested boundaries of the RPP area and a copy of a circulated petition with the desired hours and days of enforcement. Only one signature is allowed per household. Each unit in an apartment building is considered a separate household. Vacant parcels are not included in the petition process. To move forward, DOTE requires that 60% of the households within the borders are in favor of the RPP program.

After the petition has been validated by DOTE, two parking studies are conducted to determine if a minimum of 75% of the legal parking spaces are occupied. In the block between Baymiller Street and Linn Street, there are 35 legal parking spaces; 27 of those legal parking spaces will need to be occupied at the time of the study to meet the minimum requirement.

Once these requirements are satisfied, an ordinance must be passed by City Council to establish the RPP. Once established, a maximum of two resident permits and one visitor pass can be purchased per household. Enforcement of a RPP is the responsibility of the City Parking Division.

**SUMMARY**

DOTE has determined that a RPP program for Livingston Street is a feasible option for the residents and the West End community. Once the application from the community group is completed, the petition solicited, and the parking study completed, Council can pass an ordinance establishing the program.

It is important to note that Cincinnati Police District One and DOTE are working on a temporary closure of a portion of Livingston Street between Baymiller and the west side of Werner Street. This temporary closure is in response to criminal activity and nuisance behavior along Livingston Street and is intended to limit access to the area. Residents will continue to have access on the street and the temporary closure will not impact DOTE's ability to conduct a parking study. In the event that a RPP is implemented, the temporary barriers would be removed.

cc: John S. Brazina, Director, Transportation and Engineering