

June 3, 2026

To: Mayor and Members of City Council

From: Sheryl M. M. Long, City Manager

Subject: **Emergency Ordinance – DOTE: Moral Obligation Payment to York Venture, Inc.**

Attached is an Emergency Ordinance captioned:

AUTHORIZING a payment of \$4,250 from Department of Transportation and Engineering capital improvement program project account no. 980x233x5000x7682x232377, “Hillside Stairway Rehabilitation Program,” to York Venture, Inc., as a moral obligation for appraisal services related to the Polk Street Project provided between August 27, 2025, and April 15, 2026.

Approval of this Emergency Ordinance authorizes a payment of \$4,250 to York Venture, Inc. as a moral obligation for appraisal services related to the Polk Street Project provided between August 27, 2025, and April 15, 2026.

The Law Department’s Real Estate Division (Law) engaged York Venture, Inc. (Contractor), to provide appraisal services on behalf of the Department of Transportation & Engineering related to an easement for the Polk Street Project.

At the time of engaging the Contractor, Law believed that a Master Service Agreement (MSA) covered the Contractor’s services, but the term of the MSA had recently expired.

There are sufficient resources in the Department of Transportation & Engineering’s capital improvement program project account no. 980x233x5000x7682x232377, “Hillside Stairway Rehabilitation Program,” to pay for the services that the Contractor provided.

The reason for the emergency is the immediate need to pay Contractor for outstanding charges in a timely manner.

The Administration recommends passage of this Emergency Ordinance.

cc: Andrew Dudas, Budget Director
Steve Webb, Finance Director

Attachment