

May 30, 2024

To: Mayor and Members of City Council 202401478

From: Sheryl M. M. Long, City Manager

**Subject: Emergency Ordinance – Cincinnati Recreation Commission:
Moral Obligation Payment to Cintas**

Attached is an Emergency Ordinance captioned:

AUTHORIZING the payment of up to \$25,000 from various Cincinnati Recreation Commission General Fund accounts, as provided in Attachment A, as a moral obligation to the Cintas Corporation for cleaning chemicals and chemical mixing station services previously provided.

Approval of this Emergency Ordinance will authorize the payment of \$25,000 from various Cincinnati Recreation Commission General Fund accounts as a moral obligation to the Cintas Corporation for cleaning chemicals and chemical mixing station services. The specific operating accounts are provided in Attachment A.

The Cincinnati Recreation Commission (CRC) engaged the Cintas Corporation to provide various products and services, including cleaning chemicals and chemical mixing station services. CRC believed that all the services were within City purchasing guidelines and procedures. However, after consultation with the Office of Procurement, CRC determined that while all other services were within City purchasing guidelines, the purchase of cleaning chemicals and services was not. CRC immediately ceased purchasing cleaning chemicals and services from the Cintas Corporation and has worked with procurement to rectify the issue.

The reason for the emergency is the immediate need to make payment to the Cintas Corporation for the products and services that have been provided.

The Administration recommends passage of this Emergency Ordinance.

cc: Andrew M. Dudas, Budget Director
Karen Alder, Finance Director

Attachment