

December 1, 2021

**To:** Mayor and Members of City Council  
**From:** Paula Boggs Muething, City Manager *PM*  
**Subject:** Emergency Ordinance – Amending Zoning at 3500 Montgomery Road in Evanston

202103139

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Transmitted is an Emergency Ordinance captioned:

**DESIGNATING** the St. Mark's Church Building located at 3500 Montgomery Road in the Evanston neighborhood as a local historic landmark.

The City Planning Commission recommended approval of the designation at its November 19, 2021 meeting.

**Summary:**

On August 23, 2021, a complete local historic landmark designation application was submitted to the Department of City Planning and Engagement for the St. Mark's Church Building by the Evanston Community Council. According to the Cincinnati Zoning Code, an application for the designation of a local historic landmark shall be forwarded to the City Planning Commission following a public hearing of the Historic Conservation Board.

On October 11, 2021, the Historic Conservation Board (HCB) held a public hearing on the local historic landmark designation application. The Historic Conservation Board members present throughout the hearing and constituting a quorum, voted unanimously to recommend St. Mark Church Building to the City Planning Commission and City Council for approval.

The City Planning Commission voted unanimously to approve and forward the application to City Council after considering the relationship of the proposed designation to the comprehensive plans of the city and of the community in which the proposed local historic landmark is located; the effect of the proposed designation on the surrounding areas and economic development plans of the city; and other planning and historic preservation considerations.

The City Planning Commission recommended the following on November 19, 2021, to City Council:

- 1) **APPROVE** the proposed designation of St. Mark's Church Building as a local historic landmark at 3500 Montgomery Road in Evanston under criterion 3 of the Cincinnati Zoning Code (§1435-07-1a) and;
- 2) **ADOPT** the conservation guidelines.

cc: Katherine Keough-Jurs, AICP, Director, Department of City Planning