

December 3, 2025

**To:** Mayor and Members of City Council

202502083

**From:** Sheryl M. M. Long, City Manager

**Subject: Emergency Ordinance – FY 2025 Carryover to FY 2026 –  
Recommended Transfers and Appropriations**

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Attached is an Emergency Ordinance captioned:

**AUTHORIZING** the transfer of \$2,761,207 from the unappropriated surplus of General Fund 050 to the unappropriated surplus of Working Capital Reserve Fund 754 to increase the City's working capital reserve; **AUTHORIZING** the transfer of \$2,478,755 from the unappropriated surplus of General Fund 050 to balance sheet reserve account no. 050x2585, "Economic Downturn Reserve," to increase the City's emergency reserve; **AUTHORIZING** the transfer of \$17,763,995 from the unappropriated surplus of General Fund 050 to balance sheet reserve account no. 050x2580, "Reserve for Weather Events, Other Emergency and One-Time Needs," to provide resources for unanticipated emergencies, including those caused by unusual weather events, to increase the City's reserve and for one-time needs; **AUTHORIZING** the transfer and appropriation of \$5,000,000 from the unappropriated surplus of General Fund 050 to Department of Community and Economic Development non-personnel operating budget account no. 050x164x7200 to provide resources for the Cincinnati Development Fund to use for affordable housing initiatives; **AUTHORIZING** the transfer and appropriation of \$2,000,000 from the unappropriated surplus of General Fund 050 to the City Manager's Office fringe benefits operating budget account no. 050x101x7500 to provide a one-time contribution to address the City's pension obligation to the Cincinnati Retirement System; **AUTHORIZING** the transfer of \$500,000 from the unappropriated surplus of General Fund 050 to balance sheet reserve account no. 050x2535, "Reserve for Operating Budget Contingencies," to provide resources for subsequent appropriation for one-time unforeseen operating needs that arise during the remainder of the current fiscal year; **ESTABLISHING** new balance sheet reserve account no. 050x2581 within the General Fund 050, "Reserve for Special Events Support," to provide resources for subsequent appropriation by Council for identified one-time support for special events or as part of the next annual budget cycle; **AUTHORIZING** the transfer of \$500,000 from the unappropriated surplus of General Fund 050 to newly established balance sheet reserve account no. 050x2581, "Reserve for Special Events Support," to provide resources for subsequent appropriation by Council for identified one-time support for special events or as part of the next annual budget cycle; **AMENDING** Ordinance No. 323-2022 which established balance sheet reserve account no. 050x3440 within the General Fund 050, "Infrastructure and Capital Project Reserve," to expand the purpose of the

balance sheet reserve account to provide resources for identified one-time infrastructure and capital projects for City-owned assets, including but not limited to fleet and other equipment, facilities, and technology; **AUTHORIZING** the transfer of \$1,006,417 from the unappropriated surplus of General Fund 050 to balance sheet reserve account no. 050x3440, "Infrastructure and Capital Project Reserve," to provide resources for subsequent appropriation by Council for identified one-time infrastructure and capital projects for identified urgent needs or as part of the next annual budget cycle; **ESTABLISHING** new balance sheet reserve account no. 050x2582 within the General Fund 050, "Housing and Economic Development Capital Project Reserve," to provide resources for subsequent appropriation by Council for identified one-time capital or permanent improvement projects supporting housing and economic development for identified urgent needs or as part of the next annual budget cycle; **AUTHORIZING** the transfer of \$1,006,417 from the unappropriated surplus of General Fund 050 to newly established balance sheet reserve account no. 050x2582, "Housing and Economic Development Capital Project Reserve," to provide resources for subsequent appropriation by Council for identified one-time infrastructure and capital projects supporting housing and economic development for identified urgent needs or as part of the next annual budget cycle; **AUTHORIZING** the transfer of \$1,063,294 from General Fund balance sheet reserve account no. 050x2580, "Reserve for Weather Events, Other Emergency and One-Time Needs," to the unappropriated surplus of General Fund 050; and **AUTHORIZING** the transfer and appropriation of \$1,063,294 from the unappropriated surplus of General Fund 050 to the City Manager's Office non-personnel operating budget account no. 050x101x7400 to provide resources for Human Services funding, which was funded in FY 2025 but not encumbered before June 30, 2025.

This Emergency Ordinance would authorize the various transfers and appropriations as recommended in the FY 2025 Carryover to FY 2026 Report (Item #202502048) which includes the following transfers and appropriations:

### Application of FY 2025 Carryover Balance

Cash Basis Carryover Balance FY 2025 \$ 42,174,903

#### Uses of Carryover Balance

##### Application of Stabilization Funds Policy:

Less General Fund Carryover Balance (1.5% of operating revenue ) \$ 9,158,112

##### Less Transfers to Reserve Accounts:

General Fund Contingency Account (2.30% of operating revenue) \$ 1,140,227

General Fund Contingency Account for one-time needs \$ 16,623,768

Economic Downturn Reserve (5% of operating revenue) \$ 2,478,755

Working Capital Reserve (8.2% of operating revenue) \$ 2,761,207

Total Reserve Transfer from Stabilization Funds Policy \$ 23,003,957

Carryover Balance Less Total Applied to Stabilization Funds Policy \$ 10,012,835

##### Less Modified Waterfall Uses:

CRS Pension Contribution \$ 2,000,000

Affordable Housing Trust Fund \$ 5,000,000

Special Events Support Account \$ 500,000

Operating Contingencies Account \$ 500,000

Balance Available \$ 2,012,835

##### Less One-Time Uses:

Housing and Economic Development Capital Project Reserve \$ 1,006,417

Infrastructure and Capital Project Reserve \$ 1,006,417

Balance Available \$ -

Additional information regarding the overview of the City of Cincinnati's financial condition for the fiscal year (FY) ending June 30, 2025, can be found in the Department of Finance Report for the Fiscal Year Ended June 30, 2025 (unaudited) (Item #202502046).

The reason for the emergency is the immediate need to implement the Stabilization Funds Policy and provide appropriations for necessary expenditures described herein as soon as possible.

cc: William "Billy" Weber, Assistant City Manager  
Andrew Dudas, Budget Director  
Steve Webb, Finance Director

Attachments