

September 18, 2024

**To:** Mayor and Members of City Council

202402046

**From:** Sheryl M. M. Long, City Manager

**Subject: Emergency Ordinance – Cincinnati Fire Department: Then and Now Payment to Bound Tree Medical, LLC**

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Attached is an Emergency Ordinance captioned:

**AUTHORIZING** the payment of \$9,158 to Bound Tree Medical, LLC, of which \$8,778 is to be paid from Cincinnati Fire Department General Fund non-personnel operating budget account no. 050x272x2000x7418 for outstanding licensing fees and \$380 is to be paid from Cincinnati Fire Department General Fund non-personnel operating budget account no. 050x272x2000x7215 for training services, for the time period of April 2023 through March 2024, pursuant to the attached then and now certificate from the Director of Finance.

Approval of this Emergency Ordinance would authorize the payment of \$9,158 to Bound Tree Medical, LLC, of which \$8,778 is to be paid from Cincinnati Fire Department General Fund non-personnel operating budget account no. 050x272x2000x7418 for outstanding licensing fees and \$380 is to be paid from Cincinnati Fire Department General Fund non-personnel operating budget account no. 050x272x2000x7215 for training services, for the time period of April 2023 through March 2024, pursuant to the then and now certificate from the Director of Finance.

The City entered into a contract with Bound Tree Medical, LLC effective April 1, 2023, for the licensing of and related training for a medical supplies inventory system, Operative IQ, and for pharmaceutical supplies necessary to render emergency medical services to the public. The outstanding obligation resulted from a failure to reach the minimum spending threshold to receive a rebate included in the contract's pricing structure. Resources were certified at the time of contract execution for the purchase of medical supplies, but not encumbered for the licensing fees or related training.

Pursuant to Ohio Revised Code Section 5705.41(D)(1), the Director of Finance has issued a Then and Now Certificate, verifying that a sufficient sum was appropriated and in the City Treasury for the purpose of paying such charges under the contract both at the time the contract began and at the time the attached certificate was issued.

The reason for the emergency is the immediate need to pay Bound Tree Medical, LLC for the outstanding charges in a timely manner.

The Administration recommends passage of this Emergency Ordinance.

cc: Andrew M. Dudas, Budget Director  
Karen Alder, Finance Director

Attachment