

October 6, 2025

To: Members of the Budget and Finance Committee

202501849

From: Sheryl M. M. Long, City Manager

**Subject: Emergency Ordinance – Cincinnati Health Department: Moral
Obligation Payment to Companies By Design, LLC**

Attached is an Emergency Ordinance captioned:

AUTHORIZING a payment of \$86,155 from Cincinnati Health Department Public Health Research Fund non-personnel operating budget account no. 350x263x3110x7289 to Companies By Design, LLC, as a moral obligation for lead remediation services provided between July and October 2023.

Approval of this Emergency Ordinance authorizes a payment of \$86,155 from Cincinnati Health Department Public Health Research Fund non-personnel operating budget account no. 350x263x3110x7289 to Companies By Design, LLC, as a moral obligation for lead remediation services provided between July 2023 and October 2023. Sufficient existing resources are available to make the payment.

In 2023, the Cincinnati Health Department (“CHD”) engaged Companies By Design, LLC, following a competitive procurement process, to perform lead remediation services. However, CHD prematurely issued a notice to proceed before executing a formal contract and encumbering the necessary funds. Companies By Design, LLC provided lead remediation services to the City from July 2023 through October 2023.

To prevent this from recurring in the future, CHD staff will be re-trained to ensure third party services may not be provided prior to the execution of a contract and encumbrance of funds.

The reason for the emergency is the immediate need to make payment to Companies By Design, LLC for outstanding charges in a timely manner.

The Administration recommends passage of this Emergency Ordinance.

cc: Andrew Dudas, Budget Director
Steve Webb, Finance Director

Attachment