

August 3, 2026

To: Members of the Budget, Finance & Governance Committee 202602535

From: Sheryl M. M. Long, City Manager

Subject: **Emergency Ordinance – ETS: Then and Now Payment to Kronos SaaShr, Inc.**

Attached is an Emergency Ordinance captioned:

AUTHORIZING the payment of \$7,114.40 from General Fund Enterprise Software and Licenses non-departmental non-personnel operating budget account no. 050x952x0000x7418 to Kronos SaaShr, Inc. for maintenance and support services for its Ready Workforce Management Software for the period of June 01, 2026, through June 30, 2026, pursuant to the attached then and now certificate from the Director of Finance.

Approval of this Emergency Ordinance will authorize the payment of \$7,114.40 to Kronos SaaShr, Inc. for outstanding charges for maintenance and support services for its Ready Workforce Management Software for the period of June 01, 2026, through June 30, 2026, to be paid from General Fund Enterprise Software and Licenses non-departmental non-personnel operating budget account no. 050x952x0000x7418, pursuant to the attached then and now certificate from the Director of Finance.

On July 14, 2025, the City engaged Kronos SaaShr, Inc. (Contractor) to provide maintenance and support services for its Ready Workforce Management Software, among other products and services. Enterprise and Technology Solutions (ETS) certified sufficient resources to the contract for the support and maintenance services for the Ready Workforce Management software, but included in the same encumbrance, funds for a support and maintenance services contract for another one of Contractor's products, which had a different billing schedule. ETS amended its operational processes to encumber the support and maintenance for these software products separately to ensure certified funds are monitored properly to avoid a recurrence of these circumstances.

Pursuant to Ohio Revised Code (ORC) 5705.41(D)(1), the Director of Finance has issued a certificate, attached to this ordinance, verifying that a sufficient sum was appropriated and in the City Treasury to pay such charges under the contract both at the time the services were authorized and at the time the attached certificate was issued.

The reason for the emergency is the immediate need to make payment to Kronos SaaShr, Inc. for the outstanding charges in a timely manner.

The Administration recommends passage of this Emergency Ordinance.

cc: Andrew Dudas, Budget Director
Steve Webb, Finance Director

Attachments