

Date: August 5, 2026

To: Mayor and Members of City Council
From: Sheryl M. M. Long, City Manager 202602438
Subject: **SPECIAL EVENT PERMIT APPLICATION: University of Cincinnati Community Engagement**

In accordance with Cincinnati Municipal Code, Chapter 765; Emily Callon has submitted a Special Event Permit Application Form to the Chief of Police. The Special Event Permit Application has been reviewed by the following department(s): (Cincinnati Fire Department, Metro, Cincinnati Police Special Events Unit, Cincinnati Police District One, Traffic and Engineering Department, Traffic and Road Operations Department and The Health Department). There are no objections to issuing the Special Events Permit.

The particulars of the requested event are as indicated:

EVENT NAME/TITLE: University of Cincinnati Community Engagemen
EVENT SPONSOR/PRODUCER: Emily Callon
CONTACT PERSON: Emily Callon
LOCATION: 2722 Short Vine Street
DATE(S) AND TIME(S): 9.11.26/ 10am-2pm
EVENT DESCRIPTION: This closes the block of Short Vine from Daniels Street to W. Charlton Street. We set out tables/chairs and games. We invite community partners from across the city to come and connect with students. The community partners offer resources for students, engagement opportunities with their organization (including co-op's and volunteer hours), and many other opportunities.
ANTICIPATED ATTENDANCE: 500
ALCOHOL SALES: ☐ YES. ☒ NO.
TEMPORARY LIQUOR PERMIT HOLDER IS:

cc: Lieutenant Colonel Adam D. Hennie, Interim Police Chief