

May 12, 2021

**To:** Mayor and Members of City Council

202101670

**From:** Paula Boggs Muething, City Manager

**Subject: Emergency Ordinance: New Classification and Salary Range  
for the classification of Senior Emergency 911 Operator**

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Attached is an Emergency Ordinance captioned:

**ESTABLISHING** the salary schedule and classification title for the new employment classification of Senior Emergency 911 Operator, and enacting Section 406 of Division 1, Chapter 307 of the Cincinnati Municipal Code, in order to establish a new salary schedule and new classification title of Senior Emergency 911 Operator.

The Human Resources Director has approved the request for this ordinance to establish the salary schedule and classification title for the new employment classification of Senior Emergency 911 Operator. The Department of Human Resources has done due diligence and conducted appropriate evaluation to ensure that the new salary schedule and classification title is consistent with similar positions with factors considered throughout the evaluation process including, scope of work and responsibility. The creation of the classification is necessary to fit the needs of the City, and consistent with the organizational changes described herein.

City Administration recommends passage of this ordinance.

cc: William M. Brown, Human Resources Director