

September 7, 2023

To: Mayor and Members of City Council

From: Sheryl M.M. Long, City Manager 

202301952

Subject: **Emergency Ordinance: ESTABLISHING the Classification and Salary Range for the employment classification of Fire Personal Protective Equipment Specialist**

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Attached is an Emergency Ordinance captioned:

**ESTABLISHING** the salary schedule and classification title for the classification of Fire Personal Protective Equipment Specialist by enacting Section 309 of Division 1, Chapter 307 of the Cincinnati Municipal Code, in order to establish a new salary schedule and classification title of Fire Personal Protective Equipment Specialist, consistent with the organizational changes described herein.

The Human Resources Director has approved the request for this ordinance to establish the classification of Fire Personal Protective Equipment Specialist and salary range. The recommended salary range is based upon a market study to identify current scopes of work and future career paths for the classification structure. The Human Resources Department conducted a market analysis to evaluate the classifications and compensations for the Fire Personal Protective Equipment Specialist position. This classification is necessary to ensure the retention of staff in this specialized area of work.

The Administration recommends passage of this Emergency Ordinance.

cc: Latisha Hazell, Human Resources Director 