

October 27, 2021

**To:** Mayor and Members of City Council

**From:** Paula Boggs Muething, City Manager *JSM FOR PBM* 202103026

**Subject:** Emergency Ordinance – Parks: WebFEAT Moral Obligation

Attached is an Emergency Ordinance captioned:

**AUTHORIZING** the City Manager to accept and appropriate a donation totaling \$4,980 from the Cincinnati Board of Park Commissioners' Fund; **AUTHORIZING** the Finance Director to deposit the resources into Parks Private Endowments and Donations Fund 430; and **AUTHORIZING** the payment of \$4,980 from Parks Private Endowment and Donations Fund 430 non-personnel operating budget account no. 430x203x2059x7288 as a moral obligation to WebFEAT for payment of outstanding charges for services received by the Cincinnati Park Board for website hosting.

Approval of this Emergency Ordinance will authorize the acceptance and appropriation of a donation of \$4,980 from the Cincinnati Board of Park Commissioners' Fund and authorize the deposit of these resources into Parks Private Endowment and Donations Fund 430.

This Emergency Ordinance will also authorize the Finance Director to make a payment of \$4,980 from the Cincinnati Parks Department non-personnel operating budget account no. 430x203x2059x7289 in the name of WebFEAT as a moral obligation of the City of Cincinnati, for payment of charges owed for services used by the Cincinnati Park Board.

WebFEAT is the Cincinnati Parks website host. Enterprise Technology Solutions (ETS) was scheduled to have a new website completed by July 1, 2021 but was unable to complete the work within the established timeframe. The original professional services contract (PSC) expired on July 1, 2021, and the new PSC was not executed until October 1, 2021. ETS set a new project completion date for January 1, 2022. If this date is not met, Parks will execute a new contract.

The reason for the emergency is the immediate need to pay the vendor in a timely manner for services performed outside of a contract.

The Administration recommends passage of this Emergency Ordinance.

cc: Andrew M. Dudas, Budget Director  
Karen Alder, Finance Director

Attachment