

Date: 01/29/2025

202500116

To: Mayor and Members of City Council
From: Sheryl M. M. Long, City Manager
Subject: **SPECIAL EVENT PERMIT APPLICATION: The Lytle Park Hotel Wine Festival 2025**

In accordance with Cincinnati Municipal Code, Chapter 765; Chris McCutcheon has submitted a Special Event Permit Application Form to the Chief of Police. The Special Event Permit Application has been reviewed by the following department(s): Cincinnati Police Department, Fire Department, Health Department, Parks Department, Department of Building and Inspections, Department of Community and Economic Development, Department of Finance, Department of Public Services, and Department of Transportation and Engineering. There are no objections to issuing the Special Events Permit.

The particulars of the requested event are as indicated:

EVENT NAME/TITLE: The Lytle Park Hotel Wine Festival
EVENT SPONSOR/PRODUCER: The Lytle Park Hotel
CONTACT PERSON: Chris McCutcheon
LOCATION: Lytle Park
DATE(S) AND TIME(S): 05/17/2025 5:00pm—05/17/2025 8:00pm
EVENT DESCRIPTION: Wine Festival
ANTICIPATED ATTENDANCE: 200
ALCOHOL SALES: YES. NO.
TEMPORARY LIQUOR PERMIT HOLDER IS: The Lytle Park Hotel

cc: Colonel Teresa A. Theetge, Police Chief