

October 8, 2025

**To:** Mayor and Members of City Council

**From:** Sheryl M. M. Long, City Manager

202501851

**Subject: Emergency Ordinance – CMO: HUD PRO Housing Grant**

Attached is an Emergency Ordinance captioned:

**ESTABLISHING** new project account no. 304x101x40424001, "PRO Housing 2024," to expand affordable housing and incentivize the development of vacant lots through construction subsidies and prototypes for middle housing types; **AUTHORIZING** the City Manager to apply for, accept, and appropriate a grant of up to \$2,000,000 from the U.S. Department of Housing and Urban Development Pathways to Removing Obstacles to Housing (ALN 14.023) program to newly established project account no. 304x101x40424001, "PRO Housing 2024"; and **AUTHORIZING** the Director of Finance to deposit the grant funds into Community Development Block Grant Fund 304x8543 project account no. 304x101x40424001, "PRO Housing 2024."

This Emergency Ordinance establishes project account no. 304x101x40424002, "PRO Housing 2024," to expand affordable housing and incentivize the development of vacant lots through construction subsidies and prototypes for middle housing types. This Emergency Ordinance also authorizes the City Manager to apply for, accept, and appropriate a grant of up to \$2,000,000 from the U.S. Department of Housing and Urban Development (HUD) Pathways to Removing Obstacles to Housing ("PRO Housing") (ALN 14.023) program to the newly established capital improvement program project account. Finally, this Emergency Ordinance authorizes the Director of Finance to deposit the grant into the newly established project account.

The PRO Housing grant requires matching resources of up to \$840,000, the source of which will be identified at a later date. No new FTEs/full time equivalents are required.

The City applied for the grant to meet the application deadline of October 15, 2024, but no grant resources will be accepted without City Council approval.

Expanding affordable housing and incentivizing the development of vacant lots is in accordance with the "Live" goal to "[c]reate a more livable community" and strategy to "[s]upport and stabilize our neighborhoods" as described on pages 156-162 of Plan Cincinnati (2012).

The reason for the emergency is the immediate need to accept and appropriate grant resources by applicable deadlines.

The Administration recommends passage of this Emergency Ordinance.

cc: Andrew Dudas, Budget Director  
Steve Webb, Finance Director

Attachment

