

February 7, 2024

To: Mayor and Members of City Council 202400416
From: Sheryl M. M. Long, City Manager
Subject: Emergency Ordinance – Citywide In-Kind Donation Authorization

Attached is an Emergency Ordinance captioned:

AUTHORIZING the City Manager to accept donations of in-kind contributions from the Cincinnati business community, individual benefactors, and other appropriate sources valued individually at up to \$5,000 to support City of Cincinnati programming and services.

Approval of this Emergency Ordinance would authorize the City Manager to accept donations of in-kind contributions from the Cincinnati business community, individual benefactors, and other appropriate sources valued individually at up to \$5,000 to support City of Cincinnati programming and services.

City departments and their employees often receive small dollar-value in-kind donations from the community in support of various City programs and services. This Emergency Ordinance establishes a threshold under which City departments can accept in-kind donations without prior discrete City Council approval. In-kind donations individually valued above the established maximums, requests for the solicitation of donations, donations to be used for City capital improvements, and monetary donations of any value, except for those authorized by prior Ordinance No. 0317-2023, will be prepared as separate Ordinances for City Council approval.

Individual departments will track in-kind donations and provide quarterly reports to the City Manager and the City Council regarding donations received in accordance with the parameters of the ordinance.

The acceptance of in-kind donations pursuant to these parameters is in accordance with the “Collaborate” goal to “[w]ork in synergy with the Cincinnati community” and strategy to “[u]nite our communities” as described on pages 207 - 212 of Plan Cincinnati (2012).

The reason for the emergency is the immediate need to accept and track in-kind donations and promote administrative and legislative efficiencies.

The Administration recommends passage of this Emergency Ordinance.

cc: Andrew M. Dudas, Budget Director
Karen Alder, Finance Director



Attachment