

**April 12, 2023**

**To:** Mayor and Members of City Council

202301101

**From:** Sheryl M. M. Long, City Manager

**Subject: Finance and Budget Monitoring Report for the Period Ending January 31, 2023**

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The purpose of this report is to provide the City Council with the status of the City's Fiscal Year (FY) 2023 financial and operating budget conditions as of January 31, 2023, to note any significant variances, identify potential budget issues, and provide recommendations. The report is divided into two sections: revenues and expenditures. Various supplemental reports are attached to reflect forecasted revenue, actual revenue, expenditures, and commitments through January 31, 2023.

The following Citywide issues may impact the General Fund 050, Special Revenue Funds, and Enterprise Funds.

1. General Fund revenues are greater than projected by \$11.4 million through the end of January. However, this report highlights increased potential expenditure needs in the amount of \$9.6 million.
2. Overtime in the Cincinnati Fire Department (CFD) and the Cincinnati Police Department (CPD) is currently outpacing the budget. In CFD, the increased overtime is primarily driven by the increased attrition experienced over the past several years. The department is required to use overtime to backfill the vacant positions. Additionally, the department added a new engine company to Westwood Station 35, resulting in additional staffing requirements and associated overtime. The graduation of Recruit Class #120 is expected to reduce overtime usage starting in the spring of 2023. If overtime trends do not curtail, the CFD projects a need of up to \$3.5 million by fiscal year end due to increased overtime. In CPD, the increased overtime is primarily due to Police Visibility Overtime (PVO) related to Downtown Event Deployment to curb violence and for large public events such as BLINK, Oktoberfest Zinzinnati, and Cincinnati Bengals home football games. Increased overtime is also required due to a higher vacancy rate of sworn positions, which is expected to curtail when the 113<sup>th</sup> Recruit Class graduates this winter. While \$500,000 of American Rescue Plan (ARP) Act resources were allocated in December 2022 to partially address CPD's overtime need, a need of \$670,000 remains.

3. The Approved FY 2022 Budget included a 2.0% wage increase for Cincinnati Organized and Dedicated Employees (CODE). The wage increase was not paid in FY 2022 as contract negotiations were still underway. Following the report of a fact finder in September 2022, which was approved by the City Council on October 5, 2022, through Ordinance No. 0312-2022, the new labor agreement includes a 5.0% wage increase retroactive to March 2022. The City processed a one-time payment to CODE employees in November 2022 for the portion of the wage increase retroactive to March 2022. Across all funds, the retroactive payment totaled \$2.3 million, including \$631,000 in the General Fund. Supplemental appropriations may be required to cover the additional cost of the wage increase over the budgeted amount as well as the retroactive pay.
4. The Approved FY 2023 Budget Update included a 3.0% wage increase for CODE. The fact finder's report, which was approved by the City Council on October 5, 2022, through Ordinance No. 0312-2022, includes a 4.0% wage increase for March 2023. Supplemental appropriations may be required to cover the cost of the wage increase over the budgeted amount.
5. Community Health Center Activities Fund 395 revenues continue to be negatively impacted by the lasting effects of the COVID-19 pandemic. Healthcare workers remain in high demand, which has resulted in a staffing shortage in nurses and medical assistants working in health centers. These staffing issues have impacted appointment availability and related revenue. The Cincinnati Health Department is continuing the hiring of temporary staff to alleviate staffing needs until the department can fill the permanent position vacancies. Revenue trends will continue to be closely monitored.
6. Parking meter revenue is below the estimate. However, many contractual service expenditures are based on revenue, so less revenue results in lower expenses in some cases. This should offset the reduction in revenue. The fund will be monitored closely to ensure expenditures do not outpace revenues.
7. The lasting impacts of the COVID-19 pandemic continue to impact supply chains and the costs of various goods and services. Departments report several areas of concern, including energy costs, vehicle repair and maintenance costs, and the supply of new vehicles. Trends in the energy sector show an increase in costs for natural gas, petroleum, etc. Supply chain issues have also resulted in the shortage of vehicle parts and semiconductor chips. Fleet repairs are becoming more difficult and more expensive in certain cases. The acquisition of new vehicles has also been affected by these issues. Fleet Services anticipates that new vehicles will be significantly delayed which may result in an operating budget need for vehicle leases until new vehicles become available and increased repair costs as older vehicles will remain in service for a longer

than anticipated period of time. These issues will be monitored closely for budgetary and operational impacts.

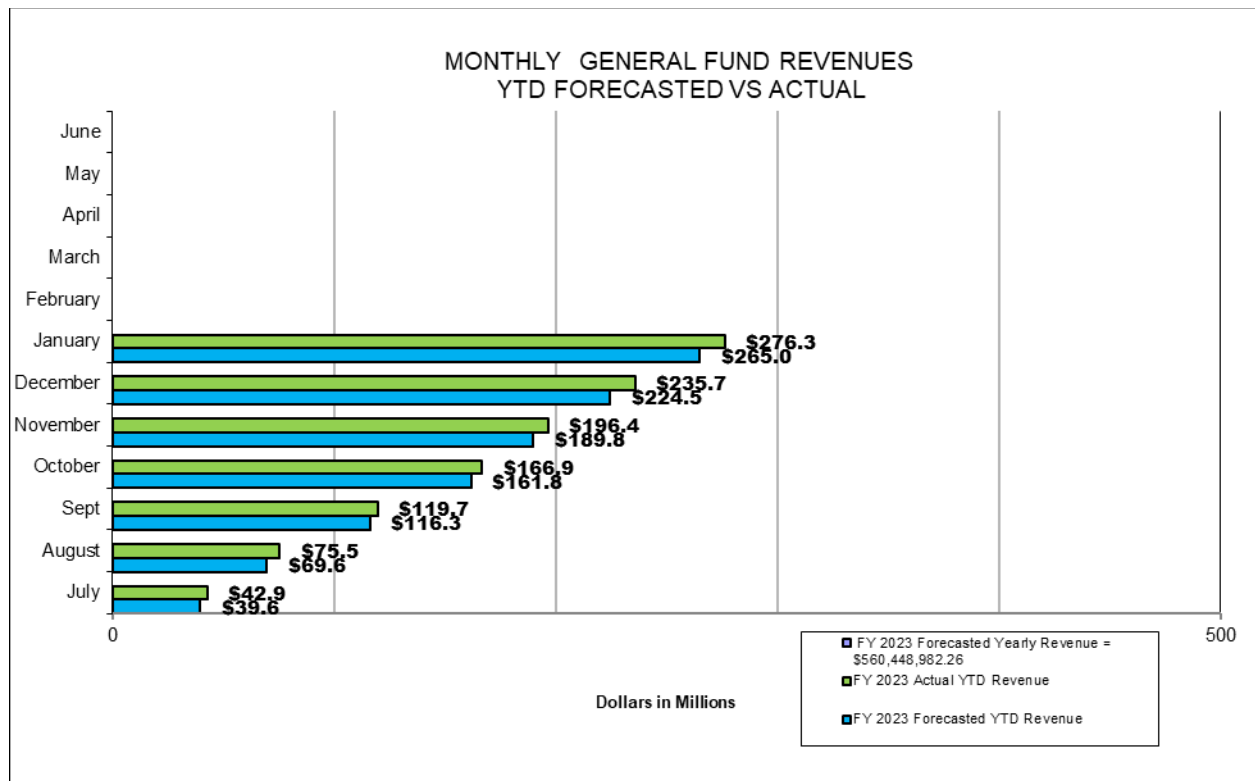
## REVENUE

The following report provides an update on the City of Cincinnati’s financial condition as of the month ending January 31, 2023. Variances are based on current year estimates and prior year activity in attached schedules.

A more detailed explanation of revenues is attached for review, including reports comparing current year actual revenue versus forecasted revenue and prior year actual revenue versus current year actual revenue. Both of those reports are presented on a monthly and year-to-date basis.

### I. GENERAL FUND 050

The chart below portrays the performance of actual revenue collected against the forecasted revenue collected through January 31, 2023, and shows that actual revenue of \$276.3 million was above forecasted revenue of \$265 million by \$11.4 million.



The major revenue components of the General Fund are listed in the table below. This table highlights the year-to-date variance (favorable and unfavorable) in

General Fund revenue collections as compared to forecasted revenue collections. Each major category that differs significantly from forecasted collections will be discussed in further detail.

<b>GENERAL FUND REVENUE SOURCES</b>		
	<b>FAVORABLE VARIANCE</b>	<b>(UNFAVORABLE) VARIANCE</b>
General Property Tax		(\$1,731,582)
City Income Tax	8,920,959	
Admissions Tax	1,350,597	
Short Term Rental Excise Tax	619,290	
Licenses & Permits	350,564	
Fines, Forfeitures, & Penalties	539,884	
Investment Income	1,207,434	
Local Government	563,844	
Casino	428,345	
Police	606,623	
Buildings and Inspections		(\$84,917)
Fire	411,683	
Parking Meter	350	
Other		(\$1,832,636)
	14,999,574	(\$3,649,134)
Difference	11,350,439	

**General Fund (favorable variance) is \$11.4 million** above the amount forecasted through January in the FY 2023 Budget. This is the seventh month’s report for the fiscal year. What follows is an explanation of significant variances of individual General Fund revenue components.

1. **Property Tax (unfavorable variance) is \$1.7 million** below estimate due to the decrease in the millage for this half. The millage for the second half is set at a higher rate which will offset this unfavorable variance. The Administration anticipates Property Tax revenue will be on target at year end. This is a semi-annual payment. The second payment will be received in late Spring.
  
2. **Income Tax (favorable variance) is \$8.9 million** above the forecasted amount. This amount can fluctuate throughout the year as quarterly net profits are due. The Finance Department will continue to watch the trends, including those related to remote work, very closely.

3. **Admission Tax (favorable variance) is \$1.4 million** above estimate. Many estimates were set at pre-pandemic levels; however, businesses have rebounded stronger than expected.
4. **Short Term Rental Excise Tax (favorable variance) is \$619k** above the forecasted amount. The variance is contributed to large one-time events, like Blink and a month-long running of the musical Hamilton, as well as increased attendance at Bengals games. These events have brought more people to the area to visit, who in turn need a place to stay.
5. **Investment Income (favorable variance) is \$1.2 million** above estimate. This is a result of better interest rates and a new contract with a new investment manager yielding results above projections. The market is volatile right now with the banking crisis so Finance will monitor the rates going forward this Fiscal Year.
6. **Police (favorable variance) is \$607k** above the forecasted amount. Impounded vehicles and auctions are trending above average this fiscal year. A portion of this variance is also due to the timing of accounting transactions that need to be entered that will decrease the difference.
7. **Other (unfavorable variance) is \$1.8 million** below forecast. This category is made up of many small sources of revenue that fluctuate from time to time. The Finance Department will continue to monitor these various revenue sources.

## II. RESTRICTED FUNDS

**A. Convention Center (favorable variance) is \$639k** above estimate. The venue started this fiscal year off better than it has in several years with many bookings taking place again. In addition, the return of many to downtown hotels has resulted in increased transient occupancy tax (TOT) revenue.

**B. General Aviation (favorable variance) is up \$240k.** The County Auditor deemed some parcels owned by the City to be tax exempt, which resulted in an unexpected refund of more than \$349k in FY 2023. This category should end the fiscal year above the estimate.

**C. Parking Meter (unfavorable variance) is \$609k** below estimate. Even with a reduction in the current year estimate from last year, there is still less demand leading to the negative variance.

**D. Sawyer Point (unfavorable variance) is down \$234k.** This variance is partly due to a large concert cancelling at the beginning of the fiscal year and less demand for parking at the riverfront.

**E. Streetcar Operations (favorable variance) is \$1.7 million** above estimate. The Ohio Transit Partnership (OTP) and Formula grant payments were delayed from FY 2022 as were the voluntary tax incentive contribution agreement (VTICA) payments. These receipts were not estimated in FY 2023. This category will remain above estimate this fiscal year.

## **EXPENDITURES**

The following provides an update on the City of Cincinnati's operating budget position as of the month ending January 31, 2023. The attached Fund Summary Report provides the current budget, expenditures, and commitments of each appropriated fund. This report is presented on a year-to-date basis.

### **I. GENERAL FUND 050**

As shown on the attached report, total expenditures are 56.4% of budget, and commitments are 60.4% of budget in General Fund 050 as compared to the estimated period ending January 31, 2023, or 58.3% of the fiscal year. "Non-personnel expenses" are trending higher at 70.3% committed year to date due to encumbering twelve months of expenditures for certain commodities such as gas and electric costs, contractual services, and materials and supplies. This is not unusual for this reporting period.

The majority of departments have indicated their FY 2023 General Fund 050 appropriation will meet their budgetary needs through the end of the fiscal year. However, budget transfers may be necessary to move funds from divisions and programs with savings to others within the respective departments that have budget needs. These transfers will be included in the Final Adjustment Ordinance (FAO), which will be presented to the City Council in May 2023.

#### **A. Budget Savings Identified**

As of January 31, 2023, one General Fund 050 department is projecting savings at the end of FY 2023. The identified savings will be available to support budget needs in other departments and programs as necessary. Interdepartmental transfers of funds from one department to another will be included in the FAO as appropriate.

##### **1. Department of City Planning and Engagement (\$100,000)**

The Department of City Planning and Engagement projects net savings of \$100,000 due to position vacancy savings. These savings will fully offset needs related to non-personnel expenses for the new community engagement functions.

This includes computer equipment for the new staff as well as other expenses for community engagement efforts.

## **B. Budget Needs Identified**

Based on current expenditure projections, the following General Fund 050 departments are forecasting a budget need in FY 2023. The departments have been advised to manage their appropriated resources so that supplemental appropriations will not be required. However, the Administration will continue to closely monitor these budgets in the coming months and work with the respective departments to mitigate the need for supplemental appropriations. As appropriate, any remaining budget needs will be addressed with the FAO.

### **1. City Manager's Office (\$208,000)**

The City Manager's Office projects a need of \$200,000 for a climate assessment in the Police Department and training for the Fire Department. Approximately \$8,000 is needed to provide social services staff during City Council public comment sessions. Additionally, a potential non-personnel need may arise related to Infrastructure Investment and Jobs Act (IIJA) grant application consulting services.

### **2. Citizen Complaint Authority (\$30,000)**

The Citizen Complaint Authority (CCA) projects a possible personnel need of up to \$30,000 resulting from vacant positions that were filled at higher than anticipated salaries as well as anticipated equity salary adjustments. Additionally, the department is projecting a potential non-personnel need. Ordinance No. 0396-2022 authorized the transfer of \$15,000 to address needs resulting from a FY 2022 computer expense that was not properly encumbered as well as telephone expenses for cell phones for investigators.

### **3. Cincinnati Police Department (\$750,000)**

The Cincinnati Police Department (CPD) projects an overall need of approximately \$750,000 primarily due to personnel expense overages. Personnel overages are estimated at \$670,000 and are attributed to increased Police Visibility Overtime (PVO) related to Downtown Event Deployment to curb violence and for large public events such as BLINK, Oktoberfest Zinzinnati, and Cincinnati Bengals home football games. Increased overtime is also required due to a higher vacancy rate of sworn positions, which is expected to curtail when the 113<sup>th</sup> Recruit Class graduates this winter. Lump sum payments have also exceeded expectations due to the retirement of several veteran officers. Additionally, a non-personnel need of \$310,000 is projected due to unbudgeted annual software maintenance for the department's wireless mobile digital video (in-car camera) system, which can be offset by an estimated savings of \$230,000 in materials and supplies for a net non-personnel need of \$80,000. Personnel and

non-personnel expenditures will be closely monitored over the next few months. The overtime need was reduced by \$500,000 due to a reallocation of American Rescue Plan (ARP) Act resources during December 2022.

**4. Department of Public Services (\$110,000)**

The Department of Public Services (DPS) is reporting a potential need related to increased utility costs due to stormwater rate increases. DPS projects utility expenses could create a budget need of approximately \$150,000. Additionally, DPS projects a potential need due to the CODE retroactive salary adjustment implemented in November 2022, and other staffing adjustments. These needs may be partially offset by position vacancy savings as well as increased reimbursements, which are currently projected to result in a net personnel savings of \$40,000. These needs will be monitored closely as the fiscal year continues.

**5. Cincinnati Fire Department (\$3.5 million)**

The Cincinnati Fire Department (CFD) projects a total need of up to \$3.5 million primarily due to overtime. Increased attrition over the past several years has necessitated the use of overtime to backfill vacant positions. Additionally, the department added a new engine company to Westwood Station 35 in November 2022, resulting in additional staffing requirements and associated overtime. CFD recently changed the unit dispatch process to include apparatus GPS relative to the emergency location. This has led to an increase in daily runs performed by the Westwood engine company and the Price Hill engine company. The department plans to run the additional engine until the number of runs performed daily reverts to the mean. The graduation of Recruit Class #120 is expected to reduce overtime usage starting in the spring of 2023. If overtime trends do not curtail, the CFD projects a need of up to \$3.5 million by fiscal year end due to increased overtime. However, this need may be partially offset by non-personnel savings. Both the department and the Office of Budget and Evaluation will continue to closely monitor staffing trends and overtime needs.

**6. Department of Economic Inclusion (\$153,000)**

The Department of Economic Inclusion projects a potential personnel need of up to \$191,000 due to being fully staffed. However, this need may be partially offset through additional reimbursements from the Income Tax-Infrastructure Fund for eligible work for a total estimated net need of \$153,000.

**7. Non-Departmental Accounts (\$4.8 million)**

The Internal Revenue Service (IRS) limits the maximum employee benefit received from a defined contribution retirement plan. Per the Cincinnati Municipal Code (CMC), the City is responsible for covering the excess benefit amount, which is paid from the Contribution to Total Benefit Arrangement (Cincinnati Retirement System (CRS)) non-departmental account. An amount of



\$1,000 is needed in this account in order to comply with IRS regulations. Additionally, the Law Department projects a potential need of up to \$1.5 million in the Judgments Against the City non-departmental account for settlements. The timing of settlements may also impact the potential need. The Law Department will monitor this need closely. The City will also owe a judgment of approximately \$3,280,000 due to the Ohio First District Court of Appeals upholding the finding, in *White v. Cincinnati*, 2021-Ohio-4003, that the false alarm fee imposed by the City under Cincinnati Municipal Code (CMC) Chapter 807 to be a tax which was determined to be unconstitutional. A supplemental appropriation will be required for the payment of this judgment.

### **C. Within Budget, Intradepartmental Budget Transfers May Be Needed**

Numerous General Fund 050 departments have indicated the ability to manage their resources within their appropriation. However, budget adjustments within their departments may be required. These transfers are referred to as Intradepartmental Budget Transfers. Unless noted otherwise, these Intradepartmental Budget Transfers will be included in the FAO, which will be presented to the City Council for approval in May 2023.

#### **1. Clerk of Council**

The Clerk of Council's Office projects a potential non-personnel need due to evening neighborhood meetings, which are held twice a month. Several additional meetings for Budget Public Hearings are also expected. Each meeting costs an estimated \$1,000 currently. However, audio expenses will increase in March 2023, after which each meeting will cost an estimated \$1,200. This ongoing expense will be monitored and addressed in a budget adjustment ordinance if necessary.

#### **2. Enterprise Technology Solutions**

The Department of Enterprise Technology Solutions projects no budget savings or need at this time, pending reimbursement processing.

#### **3. City Manager's Office: Office of Communications**

The Office of Communications projects no budget savings or need at this time.

#### **4. City Manager's Office: Office of Human Relations**

The Office of Human Relations projects a need of \$4,950 related to a cancelled prior-year encumbrance. This expense will be absorbed by the City Manager's Office and monitored.

#### **5. City Manager's Office: Office of Budget and Evaluation**

The Office of Budget and Evaluation projects no budget savings or need at this time, pending reimbursement processing.

- 6. City Manager's Office: Emergency Communications Center (ECC)**  
The Emergency Communications Center projects no budget savings or need at this time. However, a need may arise related to the 311 service line chat tool software.
- 7. City Manager's Office: Office of Environment and Sustainability**  
The Office of Environment and Sustainability projects no budget savings or need at this time. However, a non-personnel need related to recycling may arise.
- 8. City Manager's Office: Office of Procurement**  
The Office of Procurement projects no budget savings or need at this time, pending reimbursement processing.
- 9. City Manager's Office: Office of Performance and Data Analytics (OPDA)**  
The Office of Performance and Data Analytics projects potential personnel savings, which will be monitored. No savings or needs are anticipated in the non-personnel budget.
- 10. City Manager's Office: Internal Audit**  
Internal Audit projects a possible personnel need. The budget will be monitored for a possible shortfall, which can be resolved in the Final Adjustment Ordinance if necessary.
- 11. Department of Law**  
The Department of Law projects no budget savings or need at this time.
- 12. Department of Human Resources**  
The Department of Human Resources projects no budget savings or need at this time. However, several positions were transferred from other departments to the Department of Human Resources as part of the ongoing HR centralization process. These transfers require reimbursements between departments and adjustments as part of the Final Adjustment Ordinance. Finally, in prior monitoring reports, HR reported a need related to the replacement of their front door. Ordinance No. 0396-2022 authorized the transfer of \$10,000 to address this need.
- 13. Department of Finance**  
The Department of Finance projects a potential personnel need in the Treasury Division, which was authorized to add an unbudgeted Senior Accountant position. Transfers may be requested as part of the Final Adjustment Ordinance.
- 14. Department of Community and Economic Development**  
The Department of Community and Economic Development (DCED) projects a non-personnel need due to Shillito's West annual operating expenses as well as the acquisition of the Saks building. Additionally, there is a potential personnel

need in the Housing Division. These needs may be partially offset by personnel savings in the Economic Development Division. Transfers between agencies may be required as part of the Final Adjustment Ordinance.

**15. Cincinnati Recreation Commission**

The Cincinnati Recreation Commission projects no budget savings or need at this time. The department has several reimbursements that will be processed in the coming months. Additionally, transfers between agencies may be requested as part of a mid-year budget adjustment ordinance or the Final Adjustment Ordinance.

**16. Cincinnati Parks Department**

The Parks Department projects no budget savings or need at this time, pending reimbursement processing. However, transfers between agencies may be required as part of the Final Adjustment Ordinance.

**17. Department of Buildings and Inspections**

The Department of Buildings and Inspections projects no budget savings or need at this time. The department has several reimbursements that will be processed in the coming months. Additionally, due to staffing and hiring issues, the department is engaging an external contractor to assist with plan reviews. This contractual service need can be offset by position vacancy savings, but transfers will be required as part of the Final Adjustment Ordinance.

**18. Department of Transportation and Engineering**

The Department of Transportation and Engineering projects a potential personnel need, pending reimbursement processing. Adjustments between agencies may be required as part of the Final Adjustment Ordinance.

**II. ENTERPRISE FUNDS**

Enterprise Funds account for any activity for which a fee is charged to external users for goods or services. If an activity's principal revenue source meets any one of the following criteria, it is required to be reported as an enterprise fund: (1) an activity financed with debt that is secured solely by pledge of the net revenues from fees and charges for the activity; (2) laws or regulations which require that the activity's costs of providing services, including capital costs, be recovered with fees and charges, rather than with taxes or similar revenues; or (3) pricing policies which establish fees and charges designed to recover the activity's costs.

**A. Water Works Fund 101**

Water Works Fund 101 is 48.6% expended year to date. The Greater Cincinnati Water Works (GCWW) projects a potential need related to utility expenses,

postage, and credit card processing fees, which can be offset by savings in expert services and materials and supplies. These needs will be monitored closely.

**B. Parking System Facilities Fund 102**

Parking System Facilities Fund 102 includes the budget for off-street parking enterprises, including garages. Fund 102 is currently 46.4% expended year to date. The Division of Parking Facilities within the Department of Community and Economic Development continues to experience an increase in rent expenses due to the rise in employee parking at the Seventh Street Garage and the Hennegan Lot. The division is responsible for covering the difference between what City employees pay and the contracted monthly rate. This need is expected to be offset with savings in non-personnel. Previously reported savings in contractual services will also be used to offset increased security costs at USquare Garage.

**C. Duke Energy Convention Center Fund 103**

Duke Energy Convention Center Fund 103 is 48.2% expended year to date. The Finance Department projects no savings or need at this time.

**D. General Aviation Fund 104**

General Aviation Fund 104 is 44.7% expended year to date. The Department of Transportation and Engineering may have personnel and fringe benefits savings in Fund 104 due to position vacancies, which will be monitored. Possible non-personnel needs related to auto repairs and maintenance will also be monitored.

**E. Municipal Golf Fund 105**

Municipal Golf Fund 105 is 73.3% expended year to date, which reflects expenses for the calendar year (CY) 2022 golf season and exceeds expectations. The Cincinnati Recreation Commission projects a non-personnel need of \$1.4 million related to increased course usage and maintenance as well as increased costs for utilities. A mid-year adjustment ordinance may be required. Municipal Golf Fund 105 has sufficient resources to support this potential supplemental appropriation as increased course usage has led to increased revenue.

**F. Stormwater Management Fund 107**

Stormwater Management Fund 107 provides resources to various City departments and is 46.3% expended year to date. The major recipient of resources from this fund is the Stormwater Management Utility (SMU). The Department of Public Services, the Parks Department, and the Department of Buildings and Inspections, among others, also receive appropriations from this fund. SMU, the Parks Department, and the Department of Buildings and Inspections project no budget savings or need at this time. The Department of Public Services projects potential savings in personnel due to position vacancies.

### **III. DEBT SERVICE FUNDS**

Debt Service Funds account for the accumulation of resources for, and the payment of, principal and interest on the City's bonds issued in support of governmental activities.

#### **A. Bond Retirement Fund 151**

Bond Retirement Fund 151 is 79.6% expended year to date. The Finance Department projects a potential debt service need. This may be partially offset by savings in non-personnel related to lower than anticipated issuance costs. A supplemental appropriation may be requested as part of the Final Adjustment Ordinance.

### **IV. APPROPRIATED SPECIAL REVENUE FUNDS**

Special Revenue Funds account for the proceeds of specific revenue sources (other than trusts for individuals, private organizations, or other governments, or for major capital projects) that are legally restricted to expenditures for specific purposes.

The Office of Budget and Evaluation, in cooperation with various City departments, reviewed appropriated special revenue funds to ensure the Approved FY 2023 Budget Update remains in balance. Based on expenditures and revenues through January 31, 2023, most special revenue funds are on target with regards to their budget and require no additional appropriations at this time. Any identified issues are highlighted in the narrative summaries provided below. If warranted, budget adjustments will be addressed in the FAO later in the fiscal year.

#### **A. Street Construction, Maintenance & Repair Fund 301**

Street Construction, Maintenance & Repair Fund 301 is 42.4% expended year to date. The Department of Transportation and Engineering (DOTE) projects a potential personnel savings as well as a possible non-personnel need. Adjustments within appropriations may be requested as part of the Final Adjustment Ordinance. The Department of Public Services anticipates personnel and fringe benefit savings in Fund 301; however, these savings are anticipated to be partially offset by automotive maintenance and repair expenses as well as increased winter emergency operations expenses due to the projected inclement weather conditions over the next few months.

#### **B. Income Tax-Infrastructure Fund 302**

Income Tax-Infrastructure Fund 302 provides resources to several City departments. The Department of Transportation and Engineering is the largest recipient of resources from this fund. The Department of Public Services also receives Income Tax-Infrastructure Fund resources, among other departments. Fund 302 is 50.6% expended year to date. The Department of Transportation and

Engineering projects potential personnel savings due to position vacancies, which is offset by a potential non-personnel need related to natural gas expenses. Transfers between agencies may also be required as part of the Final Adjustment Ordinance. The Department of Public Services projects a possible personnel need of \$45,000 related to overtime expenses and the CODE retroactive salary adjustment implemented in November 2022. Additionally, the Department of Public Services projects a need of \$30,000 in non-personnel for a Cincinnati Police Department facility energy audit.

**C. Parking Meter Fund 303**

Parking Meter Fund 303 includes the budget for on-street parking enterprises, including parking meters. Fund 303 is currently 49.9% expended year to date. The Division of Parking Facilities within the Department of Community and Economic Development projects a personnel savings as well as a potential non-personnel savings related to collection agency fees.

**D. Municipal Motor Vehicle License Tax Fund 306**

Municipal Motor Vehicle License Tax Fund 306 is 37.9% expended year to date. The Department of Transportation and Engineering projects a potential personnel savings. The Department of Public Services currently projects possible fringe benefits savings at this time. However, depending on weather conditions over the next few months, a potential need could arise related to winter emergency operation expenses.

**E. Sawyer Point Fund 318**

Sawyer Point Fund 318 is 24.9% expended year to date. The Parks Department projects no budget savings or need in Fund 318.

**F. Recreation Special Activities Fund 323**

Fund 323 is currently 44.5% expended year to date. A supplemental transfer of \$500,000 and transfers within existing appropriations may be requested as part of a mid-year budget adjustment ordinance in order to provide additional resources for a new E-Sport program, CRC Lifeguard Academy, teen program contracts, technology upgrades, and a budget shortfall for the Summer 2022 3-on-3 Basketball Tournament.

**G. Cincinnati Riverfront Park Fund 329**

Cincinnati Riverfront Park Fund 329 is the appropriated fund for Smale Park. Fund 329 is currently 12.0% expended year to date. The Parks Department projects no budget savings or need in Fund 329.

**H. Hazard Abatement Fund 347**

Hazard Abatement Fund 347 is 3.1% expended year to date. The Department of Buildings and Inspections projects no budget savings or need at this time.

**I. 9-1-1 Cell Phone Fees Fund 364**

9-1-1 Cell Phone Fees Fund 364 is the appropriated fund that governs the City portion of state collected revenue from mobile device fees. Fund 364 is currently 7.7% expended year to date. The Emergency Communications Center projects no budget savings or need in Fund 364.

**J. Safe and Clean Fund 377**

Safe and Clean Fund 377 is the appropriated fund that collects revenue associated with billboard leases. These resources are allocated to Keep Cincinnati Beautiful (KCB) expenditures. This fund is currently 1.8% expended year to date. The Department of Public Services projects no budget savings or need.

**K. Community Health Center Activities Fund 395**

Community Health Center Activities Fund 395 is 48.1% expended year to date. The Cincinnati Health Department (CHD) projects potential non-personnel needs related to temporary staffing, uniform expenses, and the unbudgeted repair and replacement of equipment. However, these needs may be offset by personnel savings resulting from position vacancies.

**L. Cincinnati Health District Fund 416**

General operational support to the Cincinnati Health Department is provided by Cincinnati Health District Fund 416. This fund is 48.7% expended year to date. The Cincinnati Health Department (CHD) projects a personnel savings due to position vacancies. There is a non-personnel need primarily in contractual services related to the search for the next Health Commissioner, uniform expenses, building repair costs, and temporary personnel services. Additionally, the department projects a personnel need in the Community Health Services Division and the School & Adolescent Health Division. Personnel needs are exacerbated by unbudgeted expenses resulting from the new CODE labor agreement, including the retroactive salary adjustment implemented in November 2022. These needs can be offset by personnel savings in the Office of the Commissioner, the Primary Health Care Programs Division, and the Primary Health Care Centers Division. Transfers may be required as part of the Final Adjustment Ordinance.

**M. Cincinnati Area Geographic Information System (CAGIS) Fund 449**

Cincinnati Area Geographic Information System Fund 449 is 39.2% expended year to date. Enterprise Technology Solutions projects no budget savings or need at this time.

**N. Streetcar Operations Fund 455**

Streetcar Operations Fund 455 is 45.4% expended year to date. The Department of Transportation and Engineering projects a total non-personnel need of

\$960,000, primarily due to police security details, an increase in the Transdev contract, and SORTA expenses. These needs may be covered by anticipated Ohio Department of Transportation (ODOT) grant resources as well as possible position vacancy savings. These needs will be monitored closely.

**O. County Law Enforcement Applied Regionally (CLEAR) Fund 457**

The CLEAR Fund is 31.1% expended year to date. Enterprise Technology Solutions projects no budget savings or need for FY 2023.

**Summary**

Through January 31, 2023, major budget issues include overtime needs for both the Police Department and Fire Department, revenue decline in Community Health Center Activities Fund 395 and Parking Meter Fund 303, unbudgeted wage items resulting from collective bargaining agreements, and lasting impacts from the COVID-19 pandemic related to supply chain issues and the costs of various goods and services. Departments have identified possible savings and shortfalls, which will continue to be monitored and updated monthly.

Submitted herewith are the following Office of Budget & Evaluation reports:

1. Fund Summary Report for the month ended January 31, 2023.

Submitted herewith are the following Department of Finance reports:

2. Comparative Statement of Revenue (Actuals, Forecast and Prior Year) as of January 31, 2023.
3. Audit of the City Treasurer's Report for the month ended December 31, 2022.
4. Statement of Balances in the various funds as of January 31, 2023.

By approval of this report, City Council appropriates the revenues received in the various restricted funds on the attached Statement of Balances and as stated in greater detail on the records maintained by the Department of Finance, Division of Accounts & Audits. Such revenues are to be expended in accordance with the purposes for which the funds were established.

cc: William "Billy" Weber, Assistant City Manager  
Karen Alder, Finance Director  
Andrew M. Dudas, Budget Director