


June 16, 2023

To: Melissa Autry, Clerk of Council
From: Sheryl M.M. Long, City Manager 
Copies: Mayor and Members of Council, Department Directors
Subject: Absence or Disability of the City Manager

In accordance with Article II, Section 11 of the Administrative Code of the City of Cincinnati, I hereby designate the following officials in the order of succession listed below to perform the duties of the City Manager in the event of my absence, disability, or other unavailability to serve. This designation includes all duties that I have not specifically designated another City official to perform during my absence, disability, or other unavailability to serve.

I further designate them to serve in the same order in the event of my absence in the event I have not specifically designated another City officer to perform such duties during my absence.

Assistant City Manager William "Billy" Weber
Assistant City Manager Virginia Tallent

Please retain a copy of this designation in your files as required.

DELEGATION OF AUTHORITY
REGARDING INSTRUMENTS OF CONVEYANCE

Sheryl M.M. Long, City Manager of the City of Cincinnati, hereby delegates to each person appointed as Assistant City Manager the authority to sign or execute any and all instruments of conveyance to or from the City of Cincinnati.

This designation of authority is made pursuant to Section 5 of Article II of the Administrative Code of the Cincinnati Municipal Code.

The foregoing instrument of authority is not exclusive and shall not be construed to limit the City Manager's authority to sign or executive instruments of conveyance or to delegate such authority to other appropriate officers.

Executed June 16, 2023



Sheryl M.M. Long, City Manager

State of Ohio, County of Hamilton, SS:

The foregoing instrument was acknowledged before me this 16th day of June, 2023 by Sheryl M.M. Long, City Manager of the City of Cincinnati.



Notary Public, State of Ohio

APPROVED AS TO FORM:



Assistant City Solicitor



Brandy Hartman
Notary Public, State of Ohio
My Commission Expires:
May 04, 2026