

May 8, 2024

To: Mayor and Members of City Council

From: Sheryl M. M. Long, City Manager 

202401286

Subject: Emergency Ordinance – FY 2024 Restricted Funds Operating Budget Final Adjustment Ordinance (FAO)

Attached is an Emergency Ordinance captioned:

AUTHORIZING the transfer of \$8,793,088 within various Restricted Funds and the unappropriated surplus of various Restricted Funds to various operating accounts and the unappropriated surplus of certain Restricted Funds according to the attached Schedules of Transfer to realign and provide resources for the ongoing needs of City departments.

The attached Emergency Ordinance balances the City's Restricted Fund accounts as required by state law and authorizes transfers for twelve appropriated Restricted Funds. These include transfers within appropriations as well as increases to appropriations for eight funds.

RESTRICTED FUND TRANSFERS WITHIN CURRENT APPROPRIATION

The transfers within current FY 2024 appropriations are for the following nine funds: Water Works Fund 101, General Aviation Fund 104, Municipal Golf Fund 105, Stormwater Management Fund 107, Income Tax-Infrastructure Fund 302, Recreation Special Activities Fund 323, Community Health Center Activities Fund 395, Cincinnati Health District Fund 416, and Streetcar Operations Fund 455.

The information below summarizes the need and transfers for each fund.

Water Works Fund 101 – \$2,648,200

Department of Water Works – \$2,648,200

Transfers in the amount of \$2,648,200 are needed for the Greater Cincinnati Water Works (GCWW). This includes increased personnel resources related to a double fill of the Deputy Director position. The majority of the needs are related to increased non-personnel resources for security guard services, additional equipment repair expenses, increased utility expenses, and additional resources needed for parts, equipment, and storeroom inventories. Salary and fringe benefit savings are available in various agencies to offset the above non-personnel items.

General Aviation Fund 104 – \$6,000

Department of Transportation and Engineering – \$6,000

A transfer in the amount of \$6,000 is needed for increased costs associated with acquiring a hybrid vehicle instead of a gas vehicle. Salary savings are available to offset this item.

Municipal Golf Fund 105 – \$1,884

Cincinnati Recreation Commission – \$1,884

A transfer of salary savings in the amount of \$1,884 is needed for increased expert services costs related to municipal golf course management.

Stormwater Management Fund 107 – \$326,000

Department of Buildings and Inspections – \$326,000

A transfer in the amount of \$326,000 is needed for increased contractual services related to the Private Lot Abatement Program (PLAP) due to increased referrals. Salary and fringe benefit savings are available to offset this item.

Income Tax-Infrastructure Fund 302 – \$785,000

Department of Transportation & Engineering – \$575,000

A transfer in the amount of \$575,000 is needed to account for a shortfall in personnel and fringe benefit resources in the Office of the Director, the Division of Transportation Planning, and the Division of Traffic Engineering. Additional non-personnel resources are also needed for right-of-way vegetation removal and additional pedestrian safety materials. Savings in the Engineering Division and Division of Traffic Services are available to offset the above items.

Department of Public Services – \$200,000

A transfer in the amount of \$200,000 is needed for unexpected City-wide building repairs in the City Facility Management (CFM) Division. Personnel savings within CFM and automotive repair savings related to winter operations in the Traffic and Road Operations Division (TROD) are available to offset this need.

Non-Departmental Accounts – \$10,000

A transfer of \$10,000 within the non-departmental accounts is needed for costs related to tuition reimbursement.

Recreation Special Activities Fund 323 – \$726,803

Cincinnati Recreation Commission – \$726,803

Recreation will require transfers within appropriations in the amount of \$726,803 to cover salary needs in the West Region and the Athletics program as well as various non-personnel needs in the West Region, East Region, Central Region, and the Athletics program. Grant reimbursements created salary savings of which \$380,000 can be utilized by the Cincinnati Recreation Commission to purchase minibuses to expand transportation options for childcare and youth programming.

Community Health Center Activities Fund 395 – \$780,000

Cincinnati Health Department – \$780,000

Transfers in the amount of \$780,000 are needed for a salary need in the Division of Primary Health Care – Programs related to a new position added in Fiscal Year 2024. Additionally, non-personnel resources are needed in the Division of Primary Health Care – Programs, the Division of Primary Health Care – Centers, and the Division of School & Adolescent Health for security guard expenses, temporary staffing, and other expert services. Salary savings in the Division of Primary Health Care – Centers and the Division of School & Adolescent Health are available to offset the above needs.

Cincinnati Health District Fund 416 – \$1,803,000

Cincinnati Health Department – \$1,803,000

Transfers in the amount of \$1,803,000 are needed for a salary need in the Division of Community Health Centers related to the reallocation of staff that are no longer grant-funded. Additional non-personnel resources are needed in the Division of Technical Resources, Division of Community Health Centers, Division of Primary Health Care – Programs, and Division of Primary Health Care – Centers for temporary staffing, security guards, facility repairs, and lease payments. Salary and fringe benefit savings in the Office of the Commissioner, the Division of Technical Resources, and the Division of Primary Health Care – Centers are available to offset the above needs.

Streetcar Operations Fund 455 – \$50,000

Department of Transportation and Engineering – \$50,000

A transfer in the amount of \$50,000 is needed for higher than budgeted personnel expenses. Non-personnel savings are available for this transfer.

TRANSFERS RESULTING IN A SUPPLEMENTAL APPROPRIATION

The following eight funds require supplemental appropriations in FY 2024: Municipal Golf Fund 105, Stormwater Management Fund 107, Recreation Special Activities Fund 323, Cincinnati Riverfront Park Fund 329, Community Health Center Activities Fund 395, Cincinnati Health District Fund 416, Cincinnati Area Geographic Information Systems (CAGIS) Fund 449, and County Law Enforcement Applied Regionally (CLEAR) Fund 457.

The information below summarizes the need and transfers for each fund.

Municipal Golf Fund 105 – \$898,116

Cincinnati Recreation Commission – \$898,116

A need of \$898,116 exists in the Cincinnati Recreation Commission related to increased contractual services expenses. Golf courses have seen increased utilization during Fiscal Year 2024, which has increased associated costs in expert services. Municipal Golf Fund revenue is projected to exceed budgeted estimates, which will offset the supplemental appropriation.

Stormwater Management Fund 107 – \$77,000

Office of the City Manager – \$77,000

A need of \$77,000 exists in the Office of Environment and Sustainability (OES) for contractual services related to recycling.

Recreation Special Activities Fund 323 – \$308,175

Cincinnati Recreation Commission – \$308,175

A need of \$308,175 exists in the Cincinnati Recreation Commission for the summer aquatics program. The Aquatics Pay and Recruitment Bonus Plan was in place starting in Summer 2023, which resulted in increased staffing at City pools.

Cincinnati Riverfront Park Fund 329 – \$3,340

Non-Departmental Accounts – \$3,340

A need of \$3,340 exists in the non-departmental account for Workers' Compensation Insurance.

Community Health Center Activities Fund 395 – \$171,950

Non-Departmental Accounts – \$171,950

A need of \$171,950 exists in the non-departmental account for Workers' Compensation Insurance.

Cincinnati Health District Fund 416 – \$174,640

Non-Departmental Accounts – \$174,640

A need of \$174,640 exists in the non-departmental account for Workers' Compensation Insurance.

Cincinnati Area Geographic Information Systems (CAGIS) Fund 449 – \$16,630

Non-Departmental Accounts – \$16,630

A need of \$16,630 exists in the non-departmental account for Workers' Compensation Insurance.

County Law Enforcement Applied Regionally (CLEAR) Fund 457 – \$16,350

Non-Departmental Accounts – \$16,350

A need of \$16,350 exists in the non-departmental account for Workers' Compensation Insurance.

The reason for the emergency is the immediate need to continue the uninterrupted services within the Restricted Funds through the end of the fiscal year.

The Administration recommends passage of this Emergency Ordinance.

cc: Andrew M. Dudas, Budget Director
Karen Alder, Finance Director

Attachment