

December 14, 2022

**To:** Mayor and Members of City Council

**From:** Sheryl M. M. Long, City Manager *SM*

202202213

**Subject: Ordinance – HR: Seasongood Internship Program Grant**

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Attached is an Ordinance captioned:

**AUTHORIZING** the City Manager to apply for, accept, and appropriate a grant in an amount of up to \$34,560 from the Murray & Agnes Seasongood Good Government Foundation for the purpose of administering an Internship Program; and **AUTHORIZING** the Finance Director to deposit the grant funds into Citizens Summer Jobs Fund revenue account no. 308x8571.

Approval of this Ordinance authorizes the City Manager to apply for, accept, and appropriate a grant in an amount of up to \$34,560 from the Murray & Agnes Seasongood Good Government Foundation for the purpose of administering an Internship Program. Approval of this Ordinance further authorizes the Finance Director to deposit the grant funds into Citizens Summer Jobs Fund revenue account no. 308x8571.

There is a grant available from the Murray & Agnes Seasongood Good Government Foundation that will allow for the administration of an internship program, for temporary placement of up to six interns in various departments such as, Human Resources, City Planning and Engagement, Office of Budget and Evaluation, and Community and Economic Development.

This grant does not require matching funds. There are no new FTEs associated with this grant.

The grant application deadline was October 15, 2022. The Department of Human Resources has applied for the grant prior to approval of this Ordinance, but no grant funds will be accepted without City Council approval.

The Administration recommends passage of this Ordinance.

cc: Andrew M. Dudas, Budget Director  
Karen Alder, Finance Director

Attachment