

December 3, 2025

To: Mayor and Members of City Council

From: Sheryl M. M. Long, City Manager

202502041

Subject: Emergency Ordinance – Law: Moral Obligation Payment to Women Helping Women (WHW)

Attached is an Emergency Ordinance captioned:

AUTHORIZING a payment of \$16,305.59 from Law Department General Fund non-personnel operating budget account no. 050x112x7000x7281 to Women Helping Women as a moral obligation for victim advocate services provided between November 2024 and November 2025.

This Emergency Ordinance authorizes a payment of \$16,305.59 from Law Department General Fund non-personnel operating budget account no. 050x112x7000x7281 as a moral obligation to Women Helping Women for victim advocate services provided between November 2024 and November 2025.

In April of 2023, the Law Department entered into a contract with Women Helping Women to provide victim advocate services in domestic violence cases prosecuted by the City in Municipal Court. The agreement expired in November of 2024, but Women Helping Women continued to provide victim advocate services in the absence of a contract. Because victim advocate services continued to be provided before a new contract was in place, a moral obligation ordinance is required to pay the invoice. Sufficient resources are available in Law Department General Fund non-personnel operating budget account no. 050x112x7000x7281 for the services.

The reason for the emergency is the immediate need to pay Women Helping Women for outstanding charges in a timely manner.

The Administration recommends passage of this Emergency Ordinance.

cc: Andrew Dudas, Budget Director
Steve Webb, Finance Director

Attachment