

December 1, 2021

To: Mayor and Members of City Council

From: Paula Boggs Muething, City Manager

PBM

202103132

Subject: **Emergency Ordinance: Modifying the Salary Range for the Classification of City Planning Director**

Attached is an Emergency Ordinance captioned:

MODIFYING the salary range schedule for the classification of City Planning Director by amending existing Section 490, Division 5, of Chapter 307 of the Cincinnati Municipal Code in order to establish a new salary range schedule for said classification.

Classification	Minimum (Annual)	Maximum (Annual)
City Planning Director	\$ 113,147.15	\$ 157,331.07
	\$ 113,147.15	\$170,643.29

The Human Resources Director has approved to modify the salary schedule for the employment classification of City Planning Director. The Department of Human Resources has done due diligence and conducted appropriate internal comparisons to ensure that the new salary range is consistent with the scope of services and the level of responsibility of the position of Director, with factors considered throughout the evaluation process including liability, scope of responsibility, judgment and independent action, accountability, and supervisory responsibility. The creation of the classification is necessary to fit the needs of the City, and consistent with the organizational changes described herein.

The Administration recommends passage of this Emergency Ordinance.

Attachment

cc: Edward G. Ramsey, Interim Human Resources Director

EGR