

March 9, 2022

To: Mayor and Members of City Council

From: John P. Curp, Interim City Manager

202200591

Subject: **Ordinance:** Establishing the classification and salary range schedule for the new employment classification of Assistant Supervisor of Water Distribution Maintenance

Attached is an Ordinance captioned:

ESTABLISHING the classification and salary range schedule for the new employment classification of Assistant Supervisor of Water Distribution Maintenance, and enacting Section 753 of Division D0C, Chapter 307 of the Cincinnati Municipal Code, in order to establish a new salary schedule for said classification and title.

The Human Resources Director has approved the request for this ordinance to establish the classification of Assistant Supervisor of Water Distribution Maintenance, and to establish the classification and salary range. The recommended salary range is based upon a market study to identify current scopes of work and future career paths for the particular classification structure. The City's Human Resources Department conducted a market analysis to evaluate the classification and compensation for the Assistant Supervisor of Water Distribution Maintenance position. This classification is necessary to ensure retention of staff in this specialized area of work and ensure promotional opportunities within the classification.

The Administration recommends passage of this Ordinance.

cc: Edward G. Ramsey, Human Resources Director