

September 7, 2023

To: Mayor and Members of City Council

202301949

From: Sheryl M.M. Long, City Manager

**Subject: Emergency Ordinance: Modifying the Salary Range for the
classification of Building and Ground Maintenance Crew Leader**

Attached is an Emergency Ordinance captioned:

MODIFYING, Chapter 307, “Classified Compensation Schedules,” of the Cincinnati Municipal Code by **AMENDING** Section 867 of Division DOC to increase the salary range schedule for the position of Building and Grounds Maintenance Crew Leader.

The Interim Human Resources Director has approved the modification of the salary schedule for the employment classification of Building and Ground Maintenance Crew Leader. The Department of Human Resources has done due diligence and conducted appropriate internal comparisons to ensure that the new salary range is consistent with the scope of services and the level of responsibility of the position, with factors considered throughout the evaluation process including liability, scope of responsibility, judgment and independent action, and accountability. The modification of the classification is necessary to fit the needs of the City, and consistent with the organizational changes described herein.

The Administration recommends passage of this Emergency Ordinance.

cc: Latisha Hazell, Human Resources Director