

August 3, 2020

**To:** Members of the Budget and Finance Committee

202000953

**From:** Paula Boggs Muething, Interim City Manager *CAB R PBM*

**Subject:** Emergency Ordinance – COVID-19 Related PPE Donations

Attached is an Emergency Ordinance captioned:

**AUTHORIZING** the City Manager to solicit and accept in-kind donations of personal protective equipment such as N95 rated masks, surgical and cloth masks, face shields and goggles, gloves, and isolation gowns on an ongoing basis from various organizations, including, but not limited to, Sister Cities, Chambers of Commerce, non-profit organizations, and local businesses for the purpose of protecting frontline workers and first responders working to combat the coronavirus pandemic.

This Emergency Ordinance authorizes the City Manager to solicit and accept in-kind donations of various personal protective equipment (PPE) such as N95 rated masks, surgical and cloth masks, face shields and goggles, gloves, and isolation gowns on an ongoing basis from various organizations. These organization would include Sister Cities, Chambers of Commerce, non-profit organizations, and local businesses. The donated PPE will be utilized to protect frontline workers and first responders who are working to combat the COVID-19 pandemic as they treat patients and interact with the public.

The donations do not require matching funds, and there are no new FTEs associated with this donation.

These donations are in accordance with the “Collaborate” goal to “Work in synergy with the Cincinnati community,” as described on page 209 of Plan Cincinnati (2012).

The reason for the emergency is the immediate need to accept the donations in order to maintain a sufficient inventory of PPE for the City.

The Administration recommends passage of this Emergency Ordinance.

cc: Christopher A. Bigham, Assistant City Manager  
Karen Alder, Finance Director

Attachment

