

City of Cincinnati



Interdepartmental
Correspondence Sheet

August 5, 2020

To: Mayor and Members of City Council

From: Paula Boggs Muething, Interim City Manager

CAB & PBM

202000985

Subject: Ordinance: **MODIFYING** the salary range schedule for the classification of Public Employees Assistance Program Coordinator

Attached is an ordinance captioned:

MODIFYING the salary range schedule for the classification of Public Employees Assistance Program Coordinator by amending existing Section 219 of Division 0, Chapter 307 of the Cincinnati Municipal Code, in order to establish a new salary range schedule for Public Employees Assistance Program Coordinator

The Human Resources Director has approved the request for this ordinance to modify the salary schedule for the employment classification of Public Employees Assistance Program Coordinator. The Department of Human Resources has done due diligence and conducted appropriate evaluation to ensure that the new salary schedule and classification title is consistent with similar positions with factors considered throughout the evaluation process including, scope of work and responsibility. The creation of the classification is necessary to fit the needs of the City, and consistent with the organizational changes described herein.

City Administration recommends passage of this ordinance.

cc: William M. Brown, Human Resources Director

A handwritten signature in black ink, appearing to be "W. M. Brown", is written over the text "Human Resources Director".