

Date: 8/4/2021

202102496

To: Mayor and Members of City Council  
From: Paula Boggs Muething, City Manager  
Subject: **SPECIAL EVENT PERMIT APPLICATION: (MLCC Fall Festival)**

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In accordance with Cincinnati Municipal Code, Chapter 765; (Abigail Bannerjee) has submitted a Special Event Permit Application Form to the Chief of Police. The Special Event Permit Application has been reviewed by the following department(s): (Cincinnati Police Department, Fire Department, Health Department, Parks Department, Department of Building and Inspections, Department of Community and Economic Development, Department of Finance, Department of Public Services, and Department of Transportation and Engineering). There are no objections to issuing the Special Events Permit.

The particulars of the requested event are as indicated:

EVENT NAME/TITLE: MLCC Fall Festival  
EVENT SPONSOR/PRODUCER: Mount Lookout Community Council  
CONTACT PERSON: Abigail Bannerjee  
LOCATION: Mount Lookout Square  
DATE(S) AND TIME(S): 10/24/2021 12:00PM to 4:00PM  
EVENT DESCRIPTION: Fall Festival/Community gathering event. The event will include face and pumpkin painting, live music, complimentary grilled hot dogs, beer and big screen TV to watch NFL game  
ANTICIPATED ATTENDANCE: 300  
ALCOHOL SALES:  YES.  NO.  
TEMPORARY LIQUOR PERMIT HOLDER IS: (T.B.D.)

cc: Colonel Eliot K. Isaac, Police Chief